
**NOTICE OF CRCOG
MUNICIPAL SERVICES COMMITTEE MEETING**

DATE: Tuesday, October 18, 2016

TIME: 12:00 p.m.

**PLACE: MIRA Trash Museum
Boardroom
211 Murphy Road, Hartford**

AGENDA

1. **ADOPTION OF MINUTES: September 20, 2016**
2. **DEMONSTRATION – 2016-2017 MUNICIPAL SALARY SURVEY TOOL**
Update on progress of the HR Portal Project, including a live demonstration of the on-line data collection process for the 2016-2017 municipal salary survey tool. A preview of the reporting functionality, which is currently under development, will be highlighted as well, and towns will be encouraged to share their ideas for canned and customizable reporting options.
3. **STATUS REPORTS**
 - a. RPIP Projects
 - b. Capitol Region Purchasing Council
4. November Municipal Services Committee Meeting Date – Conflict
5. Municipal Information Sharing and Other Business
6. Adjournment