

Capitol Region Council of Governments

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Policy Board Meeting
MIRA Trash Museum Board Room, Hartford
Wednesday, October 5, 2016
12:00 p.m.

Members and Alternates

Chair Chip Beckett
Jeff Bridges
Luke Bronin
Shari Cantor
Jon Colman
Thomas Delnicki
John Elsesser
Matthew Hart
Jim Hayden
Lisa Heavner
Leslee Hill
Scott Kaupin
Chris Kervick
Marcia Leclerc
Robert Lee
Melissa Mack
Christina Mailhos
Dave Nagel
Nancy Nickerson
Lisa Pellegrini
Katherine Pugliese
Brandon Robertson
Scott Shanley
Peter Souza
Joyce Stille
Mark Walter
John Ward
Steve Werbner

Town/Organization

Glastonbury
Wethersfield
Hartford
West Hartford
Bloomfield
South Windsor
Coventry
Mansfield
East Granby
Simsbury
Canton
Enfield
Windsor Locks
East Hartford
Plainville
Suffield
Willington
Newington
Farmington
Somers
Plainville
Avon
Manchester
Windsor
Bolton
Columbia
Vernon
Tolland

Staff

Cheryl Assis
Winsome Barnaby
Jennifer Carrier
Mary Ellen Kowalewski

CRCOG
CRCOG
CRCOG
CRCOG

Sotora Montanari	CRCOG
Brittany Stephenson	CRCOG
Lyle Wray	CRCOG
Pauline Yoder	CRCOG

Guests

Joe DeLong	CCM
Wendy Gamba	CWP
Scott Gaul	HFPG
Summer Gomes	CWP
Oz Griebel	Metro Hartford Alliance
Alex Johnson	CWP
Alex Knopp	CCJEF/Yale Law
Tom Mongellow	CWP

Roll Call

1. Call to Order: With a quorum present, Chairperson Beckett called the meeting to order at 12:04pm.

2. Public Comment

There were no public comments.

3. Adoption of Minutes from May 25, 2016 Policy Board Meeting

Chairman Beckett requested a motion to adopt the minutes. Jon Colman made a motion to adopt the minutes of the May 25, 2016 Policy Board meeting. Joyce Stille seconded. Motion carried unanimously.

4. Monthly Reports

a. Chair and Executive Director Report

Lyle Wray directed the Board to the monthly report. He highlighted ongoing progress of the Nutmeg Network and cloud as it related to the Human Resources portal. He also mentioned early discussions with CCAT on storage of police camera data as a less expensive option for members. He briefed the Board on the ad hoc economic development committee and the upcoming Federal Reserve Bank Boston presentation to the Competitiveness commission. There were no questions.

b. Opportunities and Resources

Lyle Wray shared with the Board that this section will contain useful information, opportunities, and resources for member towns.

c. Policy and Planning Department

Mary Ellen Kowalewski provided this update to the Board. She advised the Board on the Metro Hartford Brownfields Program, including work on six sites, interactive system, and RFPs which will be sent out within a few weeks. She also discussed the transit oriented development and the recent Best Practices study which has been completed. Key findings of the study will be presented on October 28th. She mentioned the complete streets planning, highlighting the completion of the bike pedestrian count. Lastly, she advised the Board on the upcoming Corridor Advisory Committee meeting on October 18th. There were no questions.

d. Municipal Services and Purchasing Council

Peter Souza provided this update to the Board. He reminded the board that the annual salary survey is available through the new HR portal and submittals need to be completed online by October 31st. He mentioned the availability of voice over internet phone services to all members as well. Related to the Purchasing Council, he shared with the Board the reverse auction which will be held on October 21st. Eleven towns will be participating in the auction. He mentioned the request at an earlier meeting when members were asked to draft up service sharing initiatives. He stated this information will be reconciled and shared with the Board at a later date. He also mentioned the purchasing annual meeting date information will be sent to the Board.

e. Public Safety and Homeland Security

Joyce Stille provided the update to the Board. CRCOG staff is working on a full scale active shooter training. There will also be a one day training on emergency operations as it relates to those with disabilities. There will be a statewide drill November 2nd. Lastly, she outlined the DEMHS resolution included in the agenda packet.

6. Metro Hartford Alliance on Hartford Firm, Oz Griebel

Due to the time limits of one of the speakers, Chairperson halted on the monthly reports and asked speaker Oz Griebel to address the group.

Oz Griebel discussed the September 21, 2016 meeting held with Mayor Luke Bronin. There was also a copy of the memo included in the agenda packet. Griebel expressed his support of Mayor Bronin's approach as it related to regional initiatives and the City's budget issues. He discussed the engagement of the private sector and provided ideas on how to move forward. There was a discussion on how to effectively reach all towns and interested parties, impacts and outcomes of initiatives, and ideas on how to communicate with political leadership and business partners.

f. Transportation Committee

Jon Colman and Jennifer Carrier provided this update to the Board. Colman shared information from the last TC meeting, including award presentations to LOTCIP towns. He also highlighted key points from the I84 I91 Interchange Study meeting. Carrier clarified that there were two initiatives currently in progress, I84 and the Interchange study. She also introduced Sotoria Montanari to the Board. There were no questions.

5. Hartford Foundation for Public Giving, Scott Gaul

Scott Gaul discussed this agenda item with the Board. He provided a handout which will be uploaded to the website. He shared with the Board his involvement with the Hartford Foundation and invited the Board to attend the Progress Points/CRCOG Foundation Next Generation Economic Development meeting. Location and date will be sent to Board members.

7. Update on CCM Taxation and Regional Services Committees, Joe DeLong

CCM Executive Director Joe DeLong discussed this agenda item with the Board. He provided background on the CCM panel and its inception and diversity. He reminded the Board that the panel was not CCM staffed and originated out of the state's opportunities and resources. He briefed the Board on the direction and structure of the study the panel is focused on, highlighting the two sections (funding and delivery).

8. Update on CCJEF Lawsuit. Alex Knopp

Alex Knopp discussed this item with the Board. He updated the board on the CCJEF lawsuit and referenced the handout included in the agenda packet. He stated that activities are currently on hold while the Supreme Court considers the liability aspect of the case. He briefed the Board on the case history which challenged the state's lack of obligation to adequate education to public schools. He stated that this case was a landmark decision in the state of CT which would produce social change needed for the state.

Action #9: Resolution Authorizing Amendment 1 to Professional Services Agreement By and Between the CRCOG and Tighe & Bond, Inc.

Mary Ellen Kowalewski presented this action item to the Board. The resolution allows for CRCOG Executive Director to execute amendment 1 to the Professional Services Agreement for Qualified Environmental Professional Services.

Scott Shanley moved to approve the resolution. Jon Colman seconded. Motion carried unanimously.

Action #10: TIP Amendments

Jennifer Carrier presented this action item to the Board. She discussed the four amendments which included CTfastrak funding and a route name change. The amendments were previously endorsed by the transportation committee.

Jon Colman moved to adopt the amendments. Joyce Stille seconded. Motion carried unanimously.

Action #11: Resolution Authorizing Regional Services Grant Program

Pauline Yoder presented this action item to the Board. The resolution allows for state grant funding for COGs for what was formerly referred to as State Grant in Aid.

Joyce Stille moved to approve the resolution. Marcia Leclerc seconded. Motion carried unanimously.

Action #12: Resolution Authorizing CRCOG Executive Director to Submit a Spending Plan and Enter into Memorandum of Agreements in Regard to the FY2016 Federal Homeland Security Grant Funding for DEMHS Region 3

Joyce Stille presented this action item to the Board. The resolution allows CRCOG Executive Director to enter into the FY 2016 MOA's, submit the program application to DEMHS, and administer the allocated funds.

Scott Shanley moved to approve the resolution. Nancy Nickerson seconded. Motion carried unanimously.

13. CRCOG Legislative Committee

Scott Kaupin and Marcia Leclerc will serve as chairs to the committee. Lisa Pellegrini and Lisa Heavner are volunteers. Kaupin encouraged the Board to share thoughts and concerns with the committee.

Items 14-17

Items 14-17 have been deferred until the next meeting in the interest of time.

Marcia Leclerc invited Board members to attend a no cost CWP event on November 10th at 5pm at TasteBuds in East Hartford. There will be conversation on the Capital Workforce Partners.

Lyle Wray highlighted the upcoming Corridor Advisory Committee meeting on October 18th. He also reported on the good call regarding Municipal Services and small communities with the Franklin County program in Massachusetts. He stated that there will be an initial meeting to discuss goals of small towns followed by a conference call with Lisa Dunlavy.

18. Adjournment

With no further discussion items, Chairperson Beckett requested a motion to adjourn.

Joyce Stille moved to adjourn meeting. Nancy Nickerson seconded. Motion carried unanimously. The meeting adjourned at 1:26pm.