

Capitol Region Emergency Planning Committee Meeting  
(DEMHS Region 3) (UASI Region 3)  
November 18 9:30 a.m.  
South Congregational Church, Hartford

***Call the meeting to order***

Chair Dan Vindigni chaired the meeting and called it to order at 9:35 a.m.

***Public Comment***

There was no public comment.

***Adoption of the Minutes***

Mike Turner, seconded by Ed Lescoe, made a motion to accept the minutes of the October 21, 2010 meeting. All in favor, so voted.

***Federal and State Liaison Reports***

As Tom Gavaghan had a conflict with the Statewide Coordinating Council meeting this morning, he provided a written report which was distributed to the group.

***CRCOG – Pre-Disaster Natural Hazards Mitigation Plan***

Carmin Centrella explained the need for CREPC to adopt CRCOG's 2008 Pre-Disaster Natural Hazard Mitigation Plan as the hazards and vulnerability assessment for the region, to incorporate it as part CREPC's regional strategy. CRCOG Community Development Director Mary Ellen Kowalewski explained that the plan has a regional component and a local component. The local component includes strategies developed at the local level to address hazard mitigation, and the adoption of this local section is what allows municipalities to be eligible for grant funding to implement their strategies. CRCOG is now applying for funding to update the plan by 2013, as required in the grant guidance. Bill Austin, seconded by Ed Lescoe, moved to adopt the plan as the hazards and vulnerability assessment for the region. All in favor, so voted.

***NDMS Activation in Support of the Haitian Air Rescue Mission***

Greg Banner, Regional Emergency Coordinator, Region 1 (New England) US Department of Health and Human Services, presented slides and described the NDMS activation in Haiti following the February 2010 earthquake, and answered many questions from CREPC participants.

***Unfinished Business***

***CREPC – The Road Ahead:*** Carmin Centrella reported on activities relating to the Everbridge roll-out, use of Mobile Communications Vehicles, and the alignment of CREPC's USMA project with the broader planning efforts of the RCPT.

***Training:*** Dan Scace commented on current training efforts and presented a schedule of the seminars, workshops, and table top exercises that are included in the upcoming exercise cycle. The first seminar will be at the regular CREPC meeting on January 20, and will focus on the region's integrated response plans. The next Training and Exercise Planning Workgroup meeting is scheduled for 1/28/2011.

***USAI:*** Dan reported that staff are preparing for the 2011 grant cycle and updating the strategy. Additional work on the capabilities assessment is being planned and the Citizen Preparedness RFP process is under way. Four responses to the RFP were received and two respondents have been invited to make presentations to the selection committee in early January.

***New Business –***

***Election of Officers***

On behalf of the Nominations Committee, Katherine McCormack reviewed the slate of candidates presented last month for today's election of officers:

Chairman: Brian Heavren (for election for a two-year term)  
 Second Co-Chair: Laurie Ann Scotti (for re-election for a two-year term)  
 First Co-Chair: Mark Sirois (for election for a one-year term)

Chris Marvin, seconded by Ed Lescoe, made a motion that Brian Heavren be nominated for the position of CREPC Chair. All in favor, so voted. Dan Vindigni invited additional nominations. None were offered. Chris Marvin, seconded by Ed Lescoe, made a motion to close nominations. All in favor, so voted. On a voice vote, Brian Heavren was elected as chairman, with all in favor.

Brian Rykowski, seconded by Dan Dube, made a motion to nominate Mark Sirois as first vice-chair for one year, to fill the vacancy left by Brian Heavren in this position. All in favor, so voted. Dan Vindigni invited additional nominations. None were offered. Ed Lescoe, seconded by Laurie Ann Scotte, made a motion to close the nominations. All in favor, so voted. On a voice vote, Mark Sirois was elected as first vice-chair, with all in favor.

Don Janelle, seconded by Bill Austin, made a motion to nominate Laurie Ann Scotti for reelection as second vice chair. All in favor, so voted. No additional nominations were made. Ed Lescoe made a motion, seconded by Bill Austin, to close the nominations, All in favor, so voted. On a voice vote, Laurie Ann Scotti was reelected as second vice chair, with all in favor.

### ***Reports of Standing Committees***

RESF 2 – (Chris Marvin) Our region is hosting the first training course in the nation to coordinate the work of ham radio operators with activities in the EOC's. It will be held the first weekend of December.

RESF 4 – (Bill Austin) Tonight's ESF meeting will be held at the Rocky Hill Fire Department.

RESF 5 – (Don Janelle) If anyone needs to activate a regional resource, please contact RICCs, and do not contact the regional resource directly.

RESF 6 – (Chris Baker) A shelter exercise is being planned for June 2011.

RESF 16 – (Dan Dube) This ESF is working with ESF 7 on the merger of the two, and will be working with ARC on the shelter exercise being planned for June.

RESF 19 – (Steven Thal) 1769 individuals have been trained to date. Upcoming trainings are December 1 at Goodwin College and on December 2 in Prospect. They have been developing a list of 20 questions to guide CERT teams in working with special needs residents. They are working on making available Braille copies of the ARC shelter registration form, and on improving signage.

RESF 20 – (Evelyn McMahon) The ESF now has participation from Protestant, Catholic, and Jewish faiths.

RESF 21 – (Carmine Centrella) There was a kick-off meeting yesterday for the project to assist independent colleges in reviewing their emergency operations plans. The review should be completed by June 1, 2011.

Outgoing Chairman Dan Vindigni turned the meeting over to the new Chairman, Brian Heavren. Brian thanked Dan for all of his work with CREPC over the past two years.

### ***Adjournment***

The meeting adjourned at 11:05a.m. The next meeting is December 16, 2010.