Capitol Region Emergency Planning Committee Meeting (DEMHS Region 3) (UASI Region 3) July 23, 2015 9:30 a.m.

South Congregational Church, Hartford

Call to order

Chair Bruce Lockwood called the meeting to order at 9:35 a.m. Participants introduced themselves and Bruce led the Pledge of Allegiance.

Public Comment – none

Adoption of the Minutes

Don Janelle, seconded by David Koscuk, made a motion to accept the minutes of the April 17, 2015, meeting. All in favor, so voted.

Federal and State Liaison Reports

Daniel Coleman, FBI, announced an upcoming Biological Security training for hospitals and public health.

DEMHS Region 3 Coordinator Tom Gavaghan reported on the following topics: IMT By-laws and administration revision, South Windsor Long Term Recovery session, ESF-20 Faith Based efforts, DEMHS staff additions, a new EMD in Rocky Hill (Rich Renstrom) and announced that he and Fire Chief Mark Amatrudo will be co-chairing the new Statewide Citizen Corps committee.

He discussed Long Term Recovery Coordinators in each of the DEMHS regions. Region 3 is Laurie Whitten from East Windsor. Cheryl Assis then stated that it is a grant deliverable for CRCOG to work with all of the Region 3 communities to identify a Municipal Recovery Coordinator. Chairman Lockwood encouraged every community to name someone as soon as possible. He went on to discuss All Hazard School Plan Submissions. Chairman Lockwood reminded the group that another grant deliverable is to work with our communities to assist and report on local compliance with Public Act 13-3. Please provide these plans to DEMHS and he would appreciate it if you submitted to Cheryl Assis as well for an extra check.

Unfinished Business

EMAP Update – Chairman Lockwood stated that this was a two year endeavor and the group completed an unbelievable amount of work. The real focus was to do an internal review of the Capitol Region Emergency Planning Council utilizing EMAP's tools. We were the first regional group of our type in the country to receive conditional accreditation. We were scheduled for a review in July however he decided to withdraw from the process. We simply cannot meet the legal authorities requirement under EMAP.

AEM/CEM Certification Program Update – 22 people have taken the exam and are in the process of submitting paperwork to complete the process. Chairman Lockwood is happy to meet with any of the applicants to review their submission materials.

Report from Election Nominating Committee—Don Janelle stated that the committee has met and they have a name to bring forward for the open Vice-Chair position. Deputy Chief Dustin Rendock from the Hartford Police Department. Deputy Chief Rendock heads up their Professional Standards Division and is also the Commander of the Hartford Bomb Squad. He is on the Statewide Homeland Security Working

group and works with CRCOG very regularly. He has been at HPD for 21 years and also has a background as a Firefighter and EMT. Dave Koscuk, seconded by Brian Rykowski made a motion to accept this report. All in favor, so voted.

Shelter Cots- Bill Perkins stated that the cots will be arriving shortly and municipalities will be asked to pick them up. Three hundred regional cots have also been purchased and will be housed at the regional shelters.

New Business

2015 REPT Application – The draft application was distributed. Chairman Lockwood and Cheryl Assis went over the spending plan which includes a total of \$298,418 for projects. They looked at previous years and made determination based upon spending levels. There is \$40,000 allocated for training, \$144,966 for sustainment/maintenance of regional equipment, \$40,720 for the bomb squad set aside and \$72,732 for personnel/contractual services.

Don Janelle, seconded by Dave Koscuk made a motion to approve the 2015 SHSGP REPT program application as proposed and authorize CRCOG Executive Director Lyle Wray to submit it to DEMHS. All in favor, so voted.

Change in ESF 19 Chair – Chairman Lockwood presented a plaque to Stephen Thal for his years of service as Chair. Certificates were presented to Team members Jeff Heisner, Brian Rykowski, Dennis Mitchell and Mary Ann Langton. Stephen thanked the group and everyone wished him well on his retirement. Brian Rykowski will take over as Chair and Jeff Heisner as Vice-Chair.

Change in ESF 1 Chair – Karen Olson retired last month. CRCOG will be hiring a new transportation planner and we the new ESF 1 Chair will be announced at that point.

First Net Presentation by Michael Varney, DESPP Chief Varney gave a full presentation on First Net Wireless Broadband.

DEMO digital BullEx System -

Bruce Lockwood gave a full demonstration on this new asset which can be used to train any CERT team in the region. Please contact him to reserve it for your team.

ESF - Selected Committee Reports-

ESF-8 Dave Koscuk stated that DPH will be awarding CRCOG two grants regarding infectious disease planning/response. The first are PHEP Ebola funds where each DEMHS region will receive \$184,000 and the second HPP Ebola funds awarded on a per capita basis with Region 3 receiving \$218,017 over three years. Dave Koscuk, seconded by Arnold Goldman made a motion to accept these funds. All in favor, so voted

Adjournment

The meeting adjourned at 11:06a.m. The next meeting is scheduled for October 15, 2015, at South Congregational Church.