

To: CRCOG Policy Board
From: Cara Radzins, Principal Transit Planner
C: Jennifer Carrier, Director of Transportation
Date: January 10, 2017
Subject: Update to the CRCOG Public Participation Plan

The Capitol Region Council of Governments (CRCOG) conducts an extensive multi-modal transportation planning program that is guided by federal regulations and its Public Participation Plan. The Public Participation Plan explains the methods CRCOG uses to provide open and inclusive public involvement in its transportation planning process, including outreach to underserved populations. The Plan also serves as a guide for citizens to understand CRCOG’s approach to public participation and how to become involved in shaping the future of transportation for the 38 communities in the Capitol Region. Activities subject to the Plan’s guidelines include the planning and programming activities identified below.

Planning Activities	Programming Activities
Corridor Studies	Congestion Mitigation and Air Quality (CMAQ)
Regional Transportation Plan (RTP)	Local Transportation Capital Improvement Program (LOTICIP)
Unified Planning Work Program (UPWP)	Surface Transportation Block Grant
	Transportation Alternatives Set-Aide
	Transportation Improvement Program (TIP)

CRCOG’s existing Public Participation Plan is from 2007, and it needs to be updated to incorporate current practices and federal requirements. CRCOG has prepared a new DRAFT Public Participation Plan, which is subject to a 45-day public comment period. The schedule for this comment period can be found on the next page, and a copy of the DRAFT Plan is attached.

CRCOG has posted the DRAFT Public Participation Plan on its website, and hard copies are available for review at the Hartford Public Library (downtown) and the New Britain Public Library. Comments on the DRAFT Plan will be accepted at public meetings; at CRCOG Transportation Committee and Policy Board meetings; and by mail, email, phone, or fax.

Following the public comment period and incorporation of feedback into the DRAFT Plan, we will be looking for the Policy Board to consider adoption of the Public Participation Plan at the meeting on April 26, 2017.

Updated: January 17, 2017

CRCOG Public Participation Plan Update Public Comment Period Schedule

January 9, 2017	Approval from CRCOG Transportation Committee to release DRAFT Public Participation Plan for public comment
January 10, 2017	DRAFT Public Participation Plan posted on CRCOG website Notice sent to libraries and town halls
January 2017	Legal Notices in Newspapers (English, Spanish, Polish) Opening of Public Comment Period (minimum 45 days)
January 24, 2017 (Snow Date: February 2)	Public Meeting New Britain Public Library, Community Room 20 High Street, New Britain (Note: Address has been corrected) 4:30-6:30 PM, presentation at 5:30 PM
January 26, 2017 (Snow Date: February 1)	Public Meeting Hartford Public Library, Center for Contemporary Culture 500 Main Street, Hartford 4:30-6:30 PM, presentation at 5:30 PM
February 13, 2017	Transportation Committee Meeting Opportunity for public comment
February 22, 2017	Policy Board Meeting Opportunity for public comment
March 20, 2017	Transportation Committee Meeting Presentation and opportunity for public comment
March 22, 2017	Policy Board Meeting Opportunity for public comment
April 10, 2017	Deadline for public comments to receive full consideration
April 24, 2017	Transportation Committee Meeting Opportunity for public comment and anticipated endorsement
April 26, 2017	Policy Board Meeting Opportunity for public comment and anticipated adoption

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