

To: Cost Review Subcommittee
From: Rob Aloise, CRCOG Principal Transportation Engineer
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Date: December 29, 2016
c: Transportation Committee
Subject: LOTCIP On-Call Lists 1, 2, and 3

In 2014, CRCOG performed a competitive Qualifications Based Selection (QBS) process to identify the following consultants for three On-Call Lists to assist both CRCOG and its municipalities with various LOTCIP tasks:

On-Call List 1 Municipal Design Phase Assistance	On-Call List 2 Municipal Construction Phase Assistance	On Call List 3 CRCOG Program Management and Design Review Assistance
Cardinal Engineering Fuss & O' Neill GM2 Associates Milone & MacBroom	BL Companies, Inc. GM2 Associates Milone & MacBroom Tighe & Bond	BETA CHA

On- Call Lists 1 and 2

The firms on Lists 1 and 2 are available to CRCOG municipalities to contract with for LOTCIP projects. During the solicitation, the Request for Qualifications (RFQ) indicated that consultants would remain on the lists for 36 months, which was later determined to constitute a June 1, 2014 to May 31, 2017 timeframe. We would like to discuss the following items:

- Confirmation of the need to continue to provide these lists
- Review the potential need to undertake a new competitive QBS process to identify List 1 and 2 firms for a timeframe beginning June 1, 2017
- Review of potential adjustments to previous RFQ language to permit work outside of the LOTCIP program

On-Call List 3

CRCOG has contracted with the list 3 consultants through May 31, 2017, however each of their contracts contains provisions for its extension. CRCOG staff has reached out to a few towns and the Consultants regarding the overall program, design review process, and performance. As a result of the outreach, items have been addressed, including a directive to List 3 consultants to limit the number of detailed "final design type" comments provided in Preliminary Design Submission reviews. As a result of these discussions, CRCOG staff is comfortable in extending List 3 contracts by 2 years however we would like Subcommittee input.

To assist with the above tasks, it is staff's recommendation that a small working group be formed to discuss and provide specific recommendations for February Transportation Committee Action.