

**DEMHS Region 3**  
**R-ESF 8**  
**Public Health Sub-Committee Meeting Minutes**  
**March 4, 2016**  
**FVHD**

**Attendees:** Jeffrey Catlett, Heather Oatis, Len Nelson, Bill Kramer, Michael Pepe, Jennifer Kertanis, Allyson Schulz, Wendy Mis, Charles Brown, Bruce Lockwood, Carmine Centrella, Marge Seiferheld, Tom Gavaghan, Judy Torpey, Patrick Getler, Aimee Eberly, & Melissa Marquis

- **Welcome-** Melissa Marquis welcomed everyone to the FVHD.
- **Approval of Minutes-** motion to approve the minutes by Bruce Lockwood, and seconded by Bill Kramer. All in favor.
- **Training, Drills or Exercises-** Melissa reviewed the dates of upcoming exercises and associated meetings.

Melissa also reviewed the LHD requirements for participation in each of the exercises according to the local health contracts. Melissa also reminded people if they will be participating/playing in either or both of the exercises, to complete an intent to drill form and submit to DPH as soon as possible. Also, if you plan on participating in the Regional Ebola exercise, you need to register via the link sent out by Melissa on 3/2/16.

- **Statewide Dispensing FSE-** Bruce reported that the exercise dates for the open POD is likely to change. He has a meeting today to finalize. The closed POD and drive thru are the same dates. Both exercise start times are scheduled for 8:30-9am. BBHD will need regional help for the open POD when the date is confirmed. He will tell Melissa on Monday when the information is finalized. Bruce needs to know which aspect the LHDs can fill for the exercise.
- **Regional Ebola Functional Exercise-** Carmine and Melissa reviewed the top 3 objectives for the exercise and indicated that Region 3 ESF-8 should be prepared to receive notification for resource requests, etc.
- **Regional RDS Facilitated Discussion-** will select dates next week when Steve returns from vacation, and will share with the group.
- **CREPC updates-** Carmine Centrella reported out for the following sections:
  - Region 3 Healthcare Coalition- working on improving the Get Ready Capitol Region website and campaign. The program is aiming to drive people to more

local resources and vulnerability assessments. They are working with the city of Hartford on being an ambassador for this program. Hoping to use this website to drive local volunteerism. Jennifer Kertanis asked how locals can engage and promote the campaign. We can link local websites to the Get Ready Capitol Region website directly, and locals can also share information/brochures at local events. Bill Perkins is the lead on this program. If you have questions or are looking to support, contact Bill at [wimperkins@comcast.net](mailto:wimperkins@comcast.net). The region has also received a lot of literature on the STEP program. Carmine stated that CRCOG has two dozen preparedness go-kits that can be used for local trainings. Melissa reported on FVHD Jr. Health Ambassador Program for local girl scout troops as an example of local preparedness trainings.

- **MMRS-** Carmine and Katherine McCormack attended a workshop in Boston discussing the Paris Terrorist attacks. He reported that it was great review of their response actions and plans. He will share the after action notes from the meeting once finalized. Carmine stated that DEMHS Region 1 is inquiring if Boston EMS can organize a session here in CT on this topic.

- **State Updates**

- **DPH-** no representative from DPH here to provide an update. Melissa reminded the group that there have been multiple personnel changes within the department, and specifically within the public health preparedness section.
- **DEMHS-** Tom Gavaghan reported on the following:
  - School plan template has been released. There are 3 changes, including an annex which addresses the reunification process more completely. The mental health component is also more comprehensively addressed. The last change is to have the CEO to sign off on the plans now. Tom will share the template and Melissa will share with the region. Updated plan needs to be submitted to DEMHS by Nov. 1, and all drills reported by July 1.
  - The DEMHS office is slated to move to the Brainard Airport, however the date is not confirmed.
  - Region 3 planner will not be replaced at this time (Mary Rose Duberek's position).

- Emergency Management Symposium on 4/28 at the Marriott in Cromwell (Note new location).
- Manchester is preparing to submit an application for “Storm-ready” designation.
- **Local Public Health Preparedness Contract**- some deliverables are going to be due soon. Look at contract and workplan for specifics. March 21<sup>st</sup> healthcare coalition meeting will be focusing on the family assistance centers. Mass fatality tri-state exercise will be held at Camp Hartell in the fall 2016. Jennifer and Charlie asked if any LHDs are engaging in the family assistance center planning. Kathy Dean is the state lead for the planning on this. Numerous questions were discussed surrounding roles and responsibilities for local health and the Regions. No answers are known at this time. Jennifer asked Tom about what DEMHS expectations are and what they are observing in the local emergency operations plans (EOP). Currently, he has not seen any substantive information within the local EOPs. Is this a conversation that can be kicked back to CREPC to have ESF-6 and ESF-8 discuss?
- **Other Business**
  - Resource Typing

*Next meeting April 1, 2016- location Academy Cafeteria next to Glastonbury Town Hall*