

**Agenda**  
**CREPC ESF 8 Public Health Subcommittee**  
**February 5, 2010**  
**Windsor Town Hall**

**Attendees:** Paul Hutcheon, Judy Torpey, Bill Kramer, Tom Gavaghan, Juanita Estrada, Rob Miller, Rick Matheny, Kerry Flaherty, Dave Boone, Jeff Lim, Maryann Lexius, Francine Truglio, Jeremy Plossay, Kate Novick, Mary Laiuppa, Steve Huleatt, Charles Petrillo, Allyson Schulz, and Melissa Marquis

- Melissa Marquis called the meeting to order and welcomed the group to Windsor. Thanks to Charles Petrillo and Allyson Schulz for hosting.
- Approval of Minutes- Motion to approve by Dave Boone, seconded by Jeff Lim, Correction to add Charles Petrillo to the minutes from last month. All in favor.
- Regional Planning Updates
  - Workgroup Updates (if any from full ESF-8 or ESF-8 PH subcommittee)
  - Melissa stated that an Ad Hoc workgroup will convene to develop a communications plan for the region specifically for local health. Out of this plan, we will then begin conducting some communications drills to test the plan. The CRI drill component will be folded into one of the drills. More information to follow. Please see Melissa to volunteer. To date 4 people on the workgroup. Would be great to have at least one director on the group.
  - Workgroup should not have more than 10 people. Tom Gavaghan suggested having an EMD on the group as well as a HAM radio.
  - Melissa discussed the thoughts about the communications drill.
  - Training coming soon on local health management systems? The component that has been used in the past with blast fax and email capability via the HAN. The hope is to move forward with WebEOC and using the local HAN to communicate with each other.
- Drills and Exercises Updates
  - Communications Call-Down drill in January delayed. Will develop the communications plans first, and then begin testing on it before the Autumn Storm.
  - Autumn Storm FSE in May 2010
    - A shelter will be stood up in Enfield. Additionally there will be an active shooter at the shelter, creating a mass casualty incident. The ESF-8 component will be primarily communications testing, and perhaps using the environmental health staff to be sent to the shelter. Additional information will come out. Additionally the RCC will be activated. As you may know the RCC in Manchester

will have its official ribbon cutting ceremony soon. This will be the first time this location will be stood up.

- Local PHP Contract
  - Activities, Concerns, Issues- Questions on when some departments will receive their contracts were brought up. Some departments have already received their contracts and funding. There was additional communication that a memo came from Sue Walden that LHDs could bill DPH for expenses beyond the \$15 (not personnel or food) for H1N1. The BT management committee is pursuing this further.
    - PPHR will likely be brought into the contracts for next year. It was delayed from this year due to H1N1. More information will come as we hear about it.
  
- CRI
  - Contract Year 4 Deliverables and Subcontracts- Contract was signed and sent in. An MOU will be turned around soon similar to the one last year. Same funding as last year (\$5000).
  - Melissa asked that MDAs keep in mind that they need to send their plans to me 2 weeks before their scheduled TAR. Please send their selected dates to Melissa as well to begin scheduling the TAR.
  - Melissa also discussed that work is being done on JAS and JITT specifically for the PODs.
  - Maryann Lexius asked what people thought about the RealOpt training that was done last month. Consensus was that the program was lacking in some areas. Some good things came out in terms of increasing throughout options. Melissa mentioned that the TAR is looking for some type of modeling software is described in the plan, but it doesn't have to be a specific program.
  - Melissa asked that everyone received the new 2010 TAR.
  
- State Preparedness Planning Update
  - Department of Public Health- Juanita Estrada will have Sue Walden re-send the email to LHDs about the H1N1 memo.
    - Trainings will be started on the Maven and CEDSS on Monday in Bridgeport. Please sign up through CT Train.
    - WebEOC trainings continue once a month. Sign up through CT Train. Maven and WebEOC will remain separate systems. There will be no linkage between the two.
  - Department of Emergency Management and Homeland Security- Tom asked how many people would like a refresher course on WebEOC. Many hands went up, so he will look into this to offer more training. Tom will send a note to Melissa if a date is determined. Juanita that they should be refreshed in the DPH boards as the two DEMHS and DPH boards are different.

- Joint meeting with DSS, Salvation Army, Coalition to end homelessness and 211. Goal on how to manage people in shelters in cold weather situations. If placement is an issue, the duty officer would notify DEMHS, then to the local EMD to locate social services in the town the individual needs sheltering. The Armory will not be a shelter.
  - COOP plan developed 2 years ago. DEMHS put together a template for local towns to use to develop their local COOP plans. They are providing a 1.5 hour discussion for local officials, then a 2 day training for other partners.
  - Regional catastrophic planning group has been convened to work on developing plans on managing catastrophic events in the NYC area.
  - Tom Vannini has been named the region 5 DEMHS coordinator. The DEMHS region 5 office building will soon be re-located to the Roland Building in Waterbury.
  - A new winter storm may be heading up the mid-Atlantic area, but is likely to miss CT.
  
- CREPC Update- Chief Whalen asked about the role of Bradley airport for Haiti transports, and what this means to us. A memo was sent to Charles Petrillo, Bill Blitz and Rick Matheny stating that American citizens may be returning to Bradley. Melissa mentioned that the National Disaster Medical Service (NDMS) has had additional activation so that any hospital can receive patients from Haiti.
  - Planning committee meeting for Autumn Storm. Melissa and perhaps John Degnan will be the planners for the region. Anyone wanting to play, should do so- but they cannot be planners.
  
- MMRS Update- lots of going on. Funding is a big topic right now.
  
- Other Business-
  - March 10<sup>th</sup> is the H1N1 statewide AAC.
  - March 18<sup>th</sup> is the vulnerable populations wrap-up. Heidi Pfiefer will be here March 1<sup>st</sup> informal TAR for Hartford.
  - There will be a region 3 Standards of Care forum on the whitepaper that was released on Crisis Standards of Care in a prolonged emergency on March 3<sup>rd</sup> in place of the Full ESF-8 meeting at South Congregational Church. Registration on CT Train.
  - Mary Duly reconvened the Mass fatality workgroup that will have a new document soon to be released. More to come.

Next Meeting – March 5, 2010  
*Hosted by Glastonbury Health Department*