

CREPC ESF 8 Public Health Subcommittee
April 9, 2010
East Hartford Safety Complex
Minutes

Attendees: Dave Boone, Marge Seiferheld, Jim Cordier, Maryann Lexius, Bill Kramer, Jeffrey Lim, Kerry Flaherty, Judy Torpey, Juanita Estrada, Bruce Lockwood, John Shaw, Rick Matheny, Janet Leonardi, John Degnan, Steve Huleatt, Kate Novick, Mary Laiuppa, and Melissa Marquis

- Melissa Marquis welcomed the group to E. Hartford Safety Complex, and thanked Jim Cordier and Marge Seiferheld for hosting.
- Approval of Minutes- Dave Boone motioned, Judy Torpey seconded. All in favor.
- Regional Planning Updates
 - Workgroup Updates
 - Communications ad hoc Workgroup- Melissa provided a presentation on the progress made by the workgroup. The draft communications protocol was reviewed with the group, with a specific focus on the public health communication network. Full training on the plan will be done at the next full ESF-8 meeting on May 5th.
 - Contact lists were sent out to the group for review and to make revisions. A separate LHD contact list was also distributed for people to update the list with their best number to be reached at, as well as for each department to be 3 deep. This list will be used by Mary for the global connect list for the communication drills.
 - We will likely begin doing some testing on the current protocol in the next few weeks to ensure that connections work.
- Drills and Exercises Updates
 - Autumn Storm (political storm) FSE in May 2010- ESF-8 will not have a direct role in the drill, other than using the communications protocol to test our communications throughout ESF-8. This drill will likely also require the MDAs to conduct a CRI call down drill simultaneously. More information to follow.
- Local PHP Contract
 - Activities, Concerns, Issues-
- CRI
 - Contract Year 4 Deliverables and Subcontracts- Executed contract just received by Steve Huleatt.

- Melissa provided an overview on the TAR documents that were provided to the MDAs in region 3 in preparation for the TAR this year. Review the CD.
 - Steve discussed the CRI deliverables in terms of the drill requirements. CDC has allowed states and MDAs to use the H1N1 activities to fulfill the drill requirements for BP 10. Steve discussed the metric that was sent to MDAs to capture the drill details for CDC. The other drill that will be fulfilled is the autumn storm exercise in May. This will be a communications drill with some CRI components. The metric sheets will need to be utilized during this drill.
 - Closed POD update- workgroup has been meeting over the last few weeks to develop closed POD MOUs/MOAs. This has been an item that we've wanted to work on, but recently an ah-ha moment came out of an informal Hartford TAR meeting. One is an agreement that they will assist in holding a closed POD, the other defines actions that each party will take. The workgroup is leaning towards developing an agreement rather than a MOU. More information to follow shortly. In preparation for the TAR, write a few lines in the POD plan outlining your anticipation of developing closed PODs/PUSH partners. Looking at using a business/organization with 500 doses/people or more as a guidance number. The closed POD guidance document that was released by CDC last year is being reviewed by the workgroup and will revise for the region. Once completed, it will be vetted through CREPC. There are implications on how businesses will/should be picked. More information to follow.
 - Don't forget about the commodity distribution plans. This format could work for a drive through POD concept.
- State Preparedness Planning Update
 - Department of Public Health- Juanita Estrada reported that additional classes were added for WebEOC for May and June. Maven trainings completed regionally. Additional slots opened up for next Tuesday.
 - Department of Emergency Management and Homeland Security- Melissa will email updates sent in by Tom Gavaghan.
 - CREPC Update- No report
 - MMRS Update- no report.
 - Other Business- Vulnerable populations grant update. Steve provided the group with an update on the vulnerable populations grant. Currently the regional liaisons are not under contract; however DPH is asking the liaisons to complete the project. We need to decide as a group whether to complete the survey that DPH is asking to complete by April 30th.

Next Meeting –May 7, 2010, Hosted by BBHD