

**CREPC ESF 8 Public Health Subcommittee**  
**July 2, 2010**  
**NCDHD, Enfield**  
**Minutes**

**Attendees:** Sharon Enot, Charles Petrillo, Allyson Schulz, Jeremy Plossay, Bill Blitz, Mary Laiuppa, Steve Huleatt, David Kosciuk, John Shaw, Chuck Motes, John Degnan, Rob Miller, Maryann Lexius, Jeff Lim, Janet Leonardi, Charles Brown & Melissa Marquis.

- Melissa Marquis welcomed the group to Enfield
- Approval of Minutes- Charles Petrillo motioned to approve the minutes, John Shaw seconded...unanimously approved.
- Regional Planning Updates
  - Workgroup Updates
    - Resource typing workgroup meeting on July 6<sup>th</sup>.
      - Melissa stated that the workgroup would continue with the resource typing project. Next steps would be to further develop the Epi support strike team. Need to get information about liability and deployment of personnel. John Shaw asked if this would be a true regional resource which would make the liability and deployment issues from DEMHS. Meeting is from 1-3pm and anyone that would like to participate is welcome. Mary Laiuppa suggested sending the Job Descriptions for the Resource typing for use in updating their inventory. HAZMAT awareness is key. 40 people from CREPC have been trained thus far...one more in July.
    - 3 year training and exercise plan review and approval. Discussion on who is implementer of this plan.
      - Melissa has shared the document with group. She would like to engage group into how to operationalize it. John Shaw stated that CREPC had a training and exercise workgroup that included ESF-8 issues. He stated that the plan should be integrated into the regional plan and then they would be responsible for carrying it out. It was suggested that a conversation happen between Melissa and Dan Scace. Allyson Schulz stated that they have a TEP at the MDA level and they work to ensure that they are in sync with the regional TEP. She suggested that there be a smaller workgroup to handle connection to CREPC. Melissa will keep the group on task with respect to what is coming up and how the plan gets operationalized. John Degnan suggested they approve it .Mary Laiuppa seconded and group approved.

- Drills and Exercises Updates
  - AAR and Improvement plan conference occurred yesterday. 90 pages with good recommendations that will help ESF-8. Lack of ESF-15 was an issue during the drill. Calls for public information went unanswered.
  - Mary presented a draft on the call-down drill. Provide an orientation to people who answer phone about importance of regional calls. Suggested that next drill ask for specific resources. There is a need to teach more people how to use automated calling systems for redundancies. Maryann Lexius stated that she was tasked by Steve to fill in as PH chair. Steve called and had her take his position at RCC. She thinks any director of health could take that position and that there needs to be a punch list for them to draw from to identify resources available at the regional level. John suggested that the regional Everbridge system will also help with respect to ESF-8 and their communication.
  - John Shaw acknowledged that the ESF-8 duty officer checklist be modified. He also stated that the ESF-8 full could not live in the RCC...need to look at alternate sites to assemble the full team and have a liaison at the RCC. Melissa suggested that other regions virtually manage communications. John Degnan suggested there is a value in cross pollination between disciplines. Maryann stated that intra-regional communication also could help to ensure that additional resources may be available. John stated that inclusion of the other regional ESF-8 chairs in routine communications would be beneficial.
  
- Local PHP Contract
  - Maryann stated that budget revisions could be until July 14<sup>th</sup>. Sue Walden will send out an email.
  
- CRI
- State Preparedness Planning Update
  - Two TARs left...really great job...increased scores up to 40% over last year. John Degnan thanked CADH and stated our help was very beneficial. Allyson asked about 10.4 and other things that would be requested of change. Steve stated that this was just how the process is described for getting changes approved. John Degnan suggested that responsiveness from the state could be an issue. Steve said that by the state having the information would allow for across the state exceptions to be applied.
  - Steve stated he would have a DRAFT CRI plan in August and kickoff would happen shortly thereafter. The plan is a guidance document trying to frame what CREPC will do. Coming to an end of cycle to strengthen local PODs and now the focus will be how they work together.
  - Department of Emergency Management and Homeland Security- Email from Tom stated. “spent time on Bridgeport for tornado and FEMA for

response. May not be enough for presidential declaration of disaster. Wallingford FEMA office still open.”

- DPH- Steve stated that monthly regional lead calls were quiet last month. Steve said that they can redirect H1N1 \$ and want input from LHDs as to what to do with H1N1 money. Suggestion for using \$\$ to support promotion of seasonal...potentially \$4 million to be reallocated. Let Charles or Steve know about any ideas for use. Melissa suggested surveillance may be an avenue for use. John Degnan stated that giving the \$\$ back could be an administrative issue.
  - Steve stated that LHD expenditure reports need to be submitted. Send original with signature to Suzette Brown.
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- CREPC Update- No update from Steve. UASI conference in New Orleans. Patient tracking program being rolled out. John Degnan suggested EPOD manager program was another asset to consider.
  - MMRS Update- John stated that next wed is the final ESF-8 meeting. Section Heads giving updates so attendance may be advantageous. Reviewing strategic plan. Federal funding for planning going away for MMRS...John suggested that we look at planning without \$\$...what is really important and can be maintained without funding. This will be the primary topic of discussion moving forward.
  - Other Business
    - Steve stated that WHBHD put in application for RFP. Some other regions are competitive. Steve stated that the regional lead and CRI lead along with PPHR activities will all be rolled into one contract. Steve state that their proposed application has CADH doing local components and CRCOG would do regional. Steve stated that there will be 4 workgroups to conduct the work.
    - Some funding highlights are: \$6000 per MDA, funding to Hartford for mega POD, training and exercises funded at \$10K.
    - Steering committee of all health directors, CRCOG, CADH, DEMHS etc...minutes will be posted on website of quarterly meetings.
    - Maryann observed New Haven “leap of faith” TTX on June 29<sup>th</sup>. She has a package about how they would distribute through a push model with head of household information through religious organization. She stated that it was an interesting asset. John Shaw suggested a connection with ESF-20.
    - No meeting in August. Next meeting in September.