

MINUTES
DEMHS Region 3
Public Health Preparedness Planning
ESF-8 Harmonization and Standardization Meeting
February 3, 2012
Manchester Health Department, RCC

- **Attendance** – Charles Parillo, Janet Leonardi, Paul Hutcheon, Steve Huleatt, Allyson Shulz, Bill Kramer, Tung Nguyen, Mary Laiuppa, Robert Miller, Bruce Lockwood, Marge Seiferheild, Ryan Fannotti, Maryann Lexius, Judy Torpey, Dave Koscuk, Gerald Schwarz, Juanita Estrada, Dave Boone Carmine Centrella, Melissa Maquis, Sylvia Dake
- **Welcome** – Melissa Marquis and Maryann Lexius welcome everyone and remind all to check and update the 3 deep contact list and sign in for today’s meeting.
- **Approval of Minutes** –Rob Miller motions to accept the January minutes. Dr. Schwartz seconds the motion. All approve and the minutes are accepted without correction.
- **Workgroup Reports**
 - **Local**
 - CRI – Steve Huleatt notes most local contracts are out. Regional materials will be out, soon. Melissa comments on the scoring changes for the distribution function on the TAR. In some cases this section (section 9) is not scored (given an N/A). If you transport (push things out), make sure your plans reflect this.
 - Section 7 deals with local receiving site- this is the location where you will receive assets from DPH and break them down for distribution to closed PODs or traditional POD.
 - Section 9 deals with distribution- the physical act of distributing assets out to partners- i.e.) closed PODs or if your local receiving site is not collocated with your POD.
 - Your still must demonstrate the ability to receive, document chain of custody, inventory supplies and assets, etc.
 - David Koscuk noted that Federally Qualified Health centers (FQHCs) will be used as a closed pod by DPH. Al Boudreau of DPH spoke on this at the full Region 3 ESF-8 meeting.
 - Inventory mgmt- UPP technology – a logistics software program with RSS functions was described at a meeting Steve attended. Who will procure? One of these systems might answer the demand for a standard inventory system - statewide. The WASP inventory management system is used by BBHD. Mary Ann

Lexius suggests that DPH take the lead to insure this is a closed loop system that can be used by all.

-
- PPHR - See Regional PPHR

- **Regional**

- CRI – Region 3 TARS begin in March. Carmine Centrella, Steve Huelett or Melissa will conduct. When you complete your self assessment. Please document criteria with where the info is located in your plan (sections, page numbers). Block three hours during the morning for the review. Send plans and completed self assessment to Melissa and Corinne Rueb 2 weeks prior to TAR date.
- PHERP - Improvement suggestions are in and the application will be finalized in 40 days. Finalized PHERP will be posted on CRCOG website. Hyperlink issues are being worked out. Copies of the PHERP will be placed in the RCCs. Training (similar to RED Plan training) will be put on CT.Train.

- **State**

- PPHR – Improvement suggestion are in and application will be finalized in 40 days.

- **Training, Drills and Exercises**

Bill Kramer: evening on CT.Train to register volunteer training
Steve asks if anyone have experience with RSS/distribution drills. Melissa and Steve both strongly suggest that MDAs look to conduct receiving/distribution drills to evaluate the efficacy of their current plans.

- **DEMHS Update** – Tom Gavagahn could not attend but sent email updates on: A statewide exercise, before 1 September, is a part of the Governor’s response to the 2 Storm Panel recommendations. Future announcement will provide more detail on how all Essential Support Functions (ESFs) will be involved. One of the items resulting from the recommendations is a training event for all CEOs, town attorneys and Emergency Managers. It will be held on March 2 at the Police Officer Standards Training (POST) center in Meriden. It will still be a couple of months before a new Region 2 DEMHS coordinator is named.

- **DPH Update** – Contracts are on their way. Mary Pettigrew is out on medical leave. Additional guidance from her will be forthcoming.

CREPC Update – The pre-September statewide exercise will be led by Dan Scace. Carmine also noted that they are working on an electronic patient tracking

system, MOUs and a data sharing capability with Massachusetts. There will also be an updated resource list for all of New England. MMRS funding in the US Congress is still under consideration.

Steve updated all on the Federal funding process. Emergency Preparedness funds will be less directed from the Hill and more a part of specific program distributions. The HHS budget is flat. We don't know the priorities, yet. Steve is flat funding his department's budget. The NAACHO leadership meeting is mid March and he will attend. Melissa will attend the Preparedness Summit. Some funding streams from the feds will be bundled (hospital preparedness program-HPP and public health emergency preparedness -PHEP). This is good to avoid competition and duplication.

Bruce was in DC at FEMA HQ and learned about the All Hazards Presidential Directive 8 and the 2013 budget impacts. Pandemic and Homeland Security bills are in play federally. We might anticipate grid lock in Sept or with an administration change after the election. Options to cut the budget by half will not be spread out evenly – some programs or departments may be hit more than others.

- **Other Business-** Everbridge presentation by: Francis Willett, Director of Services Delivery for Everbridge francis.willet@everbridge.com Phone: 860-230-9512 Cell: 860-395-9008. Francis is also the Emergency Management Director in Durham, Connecticut. See attachment for presentation.

Thanks goes to Bill Kramer and his workgroup for setting up the presentation from Francis.

Today's meeting counts as a Regional Redundant Communications Training/Seminar. As a note- there will be a no-notice communications drill regionally sometime in March. We would like all MDAs to use this drill to complete 2 CRI metrics- personnel call down and site activation. Only one additional local CRI drill is needed to complete the 3rd metric required this year. It is suggested that the supply chain game module (and the revised inventory management sheets) be used. Don't forget to submit an After Action Report to get credit for the drill. Once CRI metrics are completed, please submit to Melissa, Corinne and Steve.

Melissa notes that there have been problems with email messages to some health departments. She will send some test messages over the next few days. Please confirm receipt so that she can determine where the problems are. She suggests that everyone check for message blocks on attachments, spam controls on the number of recipients in an address line, etc.

*The March 2nd meeting has been cancelled in favor of the CCM Seminar for PH and EM leaders.
The next regular meeting is set for April 13, 2012 hosted by E. Hartford at the E.
Hartford Public Safety Complex*