

DEMHS Region 3 ESF-8

Harmonization and Standardization Meeting

May 4, 2012

Manchester RCC

Attendees: Charles Petrillo, Nicole Lugo, Mary Laiuppa, David Boone, Maryann Lexius, Dr. Schwartz, Allyson Schulz, Judy Torpey, Bruce Lockwood, Robert Miller, Janet Leonardi, Rick Matheny, Bill Kramer, Francine Truglio, Dave Koscuk, Shane Lockwood and Melissa Marquis.

- **Welcome-** Melissa Marquis welcomed the group to the Manchester RCC and thanked Maryann for hosting.
- **Approval of minutes:** Shane Lockwood motioned and Dave Boone seconded. All in favor.
- **Workgroup reports**
 - **Local**
 - CRI- TARs continuing. Please use the corrective action template that was sent out electronically. This is a deliverable. CRI metrics are in good shape. Need third metric completed. Corinne has offered to conduct a Supply chain game for the group to complete. Please email Melissa if interested ASAP so we can coordinate in a timely manner.
 - PPHR- Will hear from the national reviewers on 5/8 and then will have 72 hours to respond to reviewer feedback between 5/22-5/24. Final determination will be made in July.
 - **Regional**
 - CRI
 - PPHR
 - **State-** no report as no State agency represented. Tom G. will be attending the Statewide planning team today and will send any additional info re: ESF-8 role.
 - PHP
 - PPHR
- **Training, Drills, and Exercises-** Melissa updated the group that we are looking to put together a statewide planning team including DPH, DEMHS, and regional local health representatives (regional advisors) from each region to begin planning for next year's FSE on alternate dispensing modalities to vulnerable populations. More info to come on this. Also discussed was to save the date of July 23rd for a statewide CRI workshop that will be counted for next contract year- presenter will be Mike Syrax from FBI on the law enforcement and PH roles in white powder incidents.

- **CREPC Update**- no update
- **Other business**-
 - PHERP pop quiz- **IPHERP training** done with the group via a jeopardy game. It is evident that the group would continue to need further education on the communication protocols. Bruce suggests doing regularly scheduled notice drills using the required paperwork needed to be filled out, and then follow with unannounced drills. It was strongly encouraged to the group that they become intimately familiar with the Appendix B- Communications protocols... since this is what we as a Region do... 3 C's- communicate, coordinate, and collaborate.
 - Everbridge update- needs to get contract moving. Need locals to send contact information in excel format. To date Carmine has received only one list from one local health department. Will need to look at nomenclature for what LHDs call their lists. Ad hoc workgroup may need to be developed. Deadline for contract end of June. Use the sheet that Carmine sent out to populate your local data and send ASAP.

Next meeting June 1, 2012- Hosted by FVHD