

Meeting Minutes
DEMHS Region 3
Public Health Preparedness Planning
ESF-8 Harmonization and Standardization Meeting
April 5, 2013
East Hartford Health Department

Attendees: Bruce Lockwood, Patrick Turek, Marge Seiferheld, Aimee Eberly, Rob Miller, Juanita Estrada, Tom Gavaghan, Mary Rose Duberek, Judy Torpey, Bill Turley, Nicole Hawley, Jennifer Kertanis, Shane Lockwood, Dave Boone, Jim Cordier, Maryann Lexius, Bill Kramer, John Degnan, Francine Truglio, Allyson Schulz, Janet Leonardi, Melissa Marquis, Sampada Deshpande

Welcome - Melissa Marquis welcomed everyone to the meeting and thanked the East Hartford Health Department for hosting.

Approval of Minutes –

It was noted that the CREPC update on the March 1, 2013 meeting minutes needs to be revised; Bruce Lockwood will email Melissa Marquis with the corrections.

With those revisions, Bill Turley motioned to approve, seconded by Judy Torpey. All were in favor.

Regional Status Updates

- Project Updates (CRI, PPHR, etc) –
 - PPHR applications have been completed. Region 3 was recognized at the Public Health Preparedness Summit in Atlanta, GA. The plaque was passed around.
 - CRI – deadline for submission to DPH is April 15. Submission includes metrics, call down exercises, POD standards/RealOPT, After Action Reports, etc. – please have everything to Melissa Marquis by April 12; those that are being reviewed/scored by CDC do not need to worry about this deadline
 - CRI forum – will take place on May 2. Melissa reminded everyone that the forum will meet one of the deliverables and encouraged everyone to invite their local partners. There will be morning and afternoon breakout sessions (two to choose from for each) – Alternate Dispensing Methods and Security Considerations in the morning and Alternate Dispensing Methods and Staff and Volunteer Management in the afternoon)
- CREPC
 - EMAP deadline was December, but has now been extended to early 2014
 - August 19-21 – hosting up to 35 people for EMAP accreditation training
 - April 18 – quarterly CREPC meeting – all encouraged to attend

- Where we're going and what it means – there are currently five contractors, will not have funding to support this – currently at \$160,000
- April 10 – next Capitol Region coalition meeting (Bruce Lockwood to send email to Melissa Marquis for distribution); five sets of governance will become one
- April 17 – Fox 61 – Get Ready Capitol Region – Bruce Lockwood or Dave Kosciuk
- MMRS –

Carmine Centrella was unable to attend the meeting and therefore provided an MMRS update by email which is below. Melissa Marquis also read the report to the group at the meeting.

“We continue to work with the MMRS National Leadership Group to regain MMRS funding as a set aside program. In the most recent Funding Opportunity Announcement USHHS has made it permissible to use PHEP and HPP funds to fund MMRS activities. CJC sits on the National Leadership Group and serves as the Best Practices workgroup lead for the upcoming National Homeland Security Conference this June.

April 11th – AM Full Scale Exercise for hospital evacuation – Regional Medical Coordination Center will be stood up at the Manchester RCC.
 Developing presentation abstract for the National Healthcare Coalition Conference to be held in New Orleans – Dec. 2013 – abstract will focus on local public health driven coalition building. CJC sits on the national planning committee for the conference and suggests folks interested in attending to follow conference registration news at the National Healthcare Coalition Resource Center at <http://www.healthcarecoalitions.org/>.

Everbridge:

CREPC and LTC information has been uploaded into new Mass Notification platform, currently formatting data for local health, to date Manchester HD is loaded and awaiting training.

Participating health departments/district will need to submit the names of HD staff that will be required to do messaging through Everbridge so we can provide access to training portal and set up onsite training. Pre-requisite training through the portal will be required approx 90 minutes in length.

CJC notes from the Public Health Preparedness Summit

<http://www.crcog.org/publications/HomeSecDocs/info/2013PublicHealthPreparednessSummitBrief.pdf>”

- April 11 Exercise – Observers may be allowed – Melissa Marquis will check on this
- Healthcare Coalition Meeting – next national conference will be in November
 - Charles Brown, Melissa Marquis, Carmine Centrella, and Steve Huleatt are working on putting together an abstract focusing on how ESF-8 built into region over the years; tie in PPHR, Region 3 re-recognition status

- CRI-TAR tool will be changing
 - Next year (2013-2014) – progress report based
 - 2014-2015 – completely re-tooled measurement tool. CDC working on developing now. Melissa may be able to provide input on the process through the NACCHO SNS workgroup.

State Updates

- DPH – there has been ongoing discussion about distribution on money; this also came up at Regional Advisors meeting; suggestions went to Commissioner
- DEMHS –
 - apply/request to FEMA
 - statewide exercise June 20 (Thursday), June 22 (Saturday) – snow/ice storm affecting Region 5
 - event in East Hartford
 - statewide safety event – May 1 (XL center) – Tom Gavaghan will send Melissa Marquis website
 - FEMA Children in Disasters newsletter - Mary Rose Duberek will forward to Melissa Marquis

Local Public Health Preparedness Contract

Notes from the Field (Local Updates)

- Maryann Lexius – volunteer recruitment
- ICS 100 course held in February – went well
- Follow-up – MRC/CERT – date?
- Attendee asked whether Hazard Vulnerability Assessment has been done – Melissa replied that it has been and that it was brought up at Public Health Advisory Committee meeting
- New Britain’s shelter plan was discussed

Public Health Preparedness Summit Report-out

- Melissa Marquis passed around a report that Carmine Centrella wrote up on the summit
- Attendees shared some of their experiences from summit/open discussion
 - Maryland’s PODs – their use of a standardized set of tools, regional rather than local department
 - Importance of reading language of agreement for MOUs/MOAs
 - Pharmacy involvement? How would it work? How to incorporate insurance?
 - CHC as closed PODs
 - What state facilities will they distribute to?
 - School based health clinics?
 - Immunization program – should it be coordinated at the state level?
 - FDA workshop – president’s food, toolkit – relevant to local health – attendee willing to share info.

- Buzzword at summit – healthcare coalition – newer concept, not a lot of information to share at this time

Communications Drill Brief

- Phone, email, cell/text used; no fax
- Three messages sent out within two hour timeframe

Other Business

- Children’s Disaster Services – there have been a number of people already trained; reminder that workshop is free for anyone attending in CT
 - Workshops expanding to Litchfield (largest workshop – training 90), New Haven, Groton – flyer will be send to Melissa Marquis for distribution