

**Minutes**  
**DEMHS Region 3**  
**R-ESF 8**  
**Public Health Sub-Committee Meeting**  
**July 11, 2014**  
**WHBHD**

**Attendees-** Judy Torpey, Marge Seiferheld, Mary Rose Duberek, Aimee Eberly, Allyson Schulz, Michael Pirro, Rob Miller, John Degnan, Tung Nguyen, Janet Leonardi, Francine Truglio, Steve Huleatt and Melissa Marquis

- **Welcome-** Steve Huleatt welcomed the group to WHBHD.
- **Approval of Minutes-** John Degnan motioned to accept minutes. Francine Truglio seconded. All in favor.
- **Regional Status Updates**
  - **Project Updates-**
    - Local contracts delivered. Budget revision will be submitted shortly according to Sue Walden.
    - Melissa Marquis updated the group about the Walgreens MOU process and wanting to participate in PODs or other local health emergencies. A follow-on meeting will be set up with this group and the Walgreens representatives, potentially in August. The CT Pharmacy Association was heavily involved with regional preparedness planning during the Smallpox planning days. It is encouraged that they are re-engaged during this process.
    - Training, Drills or Exercises
  - **CREPC-** Melissa provided quick updates from the last ESF-8 meeting on behalf of Carmine Centrella. There is a CREPC meeting at 9:30 at the South Congregational Church on 7/17/14. During that meeting, there will be an after action conference on the State EPPI exercise from June. Also on 10/7-10/8, TEEX will be providing a Threat, Hazard and Risk Assessment (THIRA) course to be held at the Manchester RCC. Email Melissa if interested in the course, and the flyer will be shared.
- **State Updates**
  - DPH- no status update as no DPH representative present.
  - DEMHS-
    - Mary Rose Duberek stated the school plan template will be shared with Steve soon. Plans from each district are required to submit to the LHDs for their sign-off by the beginning of school, and then they need to be submitted to DEMHS. This will be an annual requirement. If there should be more public health information, let DEMHS know and it can be inserted into the template.

- DEMHS is conducting a resource inventory of all assets purchased with federal funds. CRCOG is assisting. The inventory could also include information about other potential uses for the equipment.
  - EMAP accreditation is underway.
  - EPPI exercise- WebEOC was down for part of the exercise due to server issues. Updates are coming to the WebEOC system, more details to come on when it will be completed and when training will be conducted. Everbridge was utilized for inject delivery, which worked very well.
  - Reissuance of credentialing policy sent out by CEMA recently. This relates to the credentialing process for when highways or roadways are closed and first responders or other pertinent trucks gain access to those “closed” roads.
  - Functional needs trailers are being put together. Host communities have not been determined at this point. All regions will have one.
  - EPPI AAR in progress.
  - August 5<sup>th</sup> and Sept. 9<sup>th</sup>, DEMHS conducting a hostile action base (HAB) exercise at Millstone. Will not involve host communities.
  
- **Local Public Health Preparedness Contract-**
  - See information above under the regional project updates for details.
  - DPH will be sending out the deliverable requirement reporting document soon hopefully.
  
- **Notes from the Field-**
  - Tung provided an update on the Hartford CASPER exercise. 10 teams of 3 members each were divided up and into clusters to various communities within Hartford. Goal was to collect 210 randomly selected surveys over 3 hours. Approximately half of the goal was met. Lessons learned included things such as urban settings are difficult to access, especially apartment buildings. Report being generated now.
  - Hartford also participated in a Bio-defense system (BDS) postal exercise on June 21<sup>st</sup>. The exercise went well. Some concerns were identified regarding the ventilation system and potentially exposed customers. This will be an area of focus moving forward.
  - Windsor will be using volunteers next week on a specific training topic for disease outbreaks. They will be building home isolation kits, based off MERS information.
  - NCDHD, Windsor and FVHD participated in a meeting with DPH regarding the Bradley Airport infectious disease protocols. The Bradley plan is currently being updated.
  
- **Other Business**
  - Melissa provided an update on the final ORR tool and answered general questions. The final tool and guidance document were shared electronically and in print.

- **Action items:**
  - School EOPs
  - Workgroups to discuss the PH capabilities
  - Resource inventories of stuff
  - PPHR re-recognition process- annual documentation of what's changed/updated, etc (Steve and Melissa)
  - ESF-8 report to come out August by Yale
  - Harvard Hazard Vulnerability Assessment-
  - ORR tool- self assessment
  - Walgreens meeting

*Next meeting Sept. 12 at the Wethersfield Police Dept.*