

**Cost Review Sub-Committee Meeting
MIRA, 211 Murphy Road, Hartford, CT 06106
Monday July 24th, 2017**

**DRAFT until
Endorsed by
the
Committee**

Name

Larry Baril
Chris Edge
Jonathan Thiesse
Patrice Carson
Todd Penney
Tim Bockus
Len Norton
Tim Webb
John Cabibbo
Russ Arnold
Daniel Pennington
Kirk Severance
Jim Ford
Sandy Fry
Kevin Kelly
Jeff LaMalva
John Carrington
Carl Gandza
Stephen Sopelak
Tom Roy
Todd Rolland
Keith Hayden
Jeff Doolittle
Rick Zulick
Gerry Turbet
David Smith
Duane Martin
Derrick Gregor
Jennifer Rodriguez

Organization

Avon
Berlin
Bloomfield
Bolton
Coventry
East Hartford
East Windsor
Ellington
Enfield
Farmington
Glastonbury
Granby
Hartford
Hartford
Hebron
Manchester
Mansfield
New Britain
Rocky Hill
Simsbury
Somers
Southington
South Windsor
Stafford
Suffield
Vernon
West Hartford
Wethersfield
Windsor Locks

Guests

Member of the Public

Windsor

Staff

Rob Aloise
Jennifer Carrier
Sotoria Montanari
Terri Thompson

CRCOG
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CRCOG

1. **Roll Call** – Ms. Patrice Carson called the meeting to order at 11:04 a.m.
2. **Public Forum**- No one chose to speak
3. **Adoption of June 26th, 2017 Subcommittee Meeting Minutes** - A motion was made by Timothy Webb, from the Town of Ellington and seconded by Dave Smith of Vernon to accept the meeting minutes from the June 26th, 2017 meeting. This motion was passed unanimously.
4. **LOTICIP Quarterly Review Memo** - Ms. Jennifer Carrier provided an overview of the LOTICIP financial summary provided in the packet. Ms. Carrier mentioned that the State Budget has allocated \$101,413,300 (pending FY18/19 approval) towards the CRCOG portion of the LOTICIP program. She indicated that \$16,404,225 has been expended, \$56,758,503 are additional commitments with a total of \$73,162,728 programmed projects. The estimated LOTICIP balance is \$28,250,572 to be used in a solicitation, pending approval of the budget.

Additionally, Ms. Carrier mentioned that staff will provide a bid analysis at the next meeting, demonstrating a savings of approximately \$2 million.

Ms. Sotoria Montanari provided an overview of the LOTICIP FY17 Quarter 4. Ms. Montanari indicated that the information was extracted from two provided tables included in the Quarterly Status Report memo (Program Status Summary and Project Quarterly Status Report). Some of the main highlights were summarized as follows:

- CRCOG expended **\$6,397,734** in FY17, compared to **\$4,708,400** in FY16
- CRCOG's projections for FY18 expenditures are **\$28,018,800**
- CRCOG received **six (6)** of the **nine (9)** expected Quarter 4 design submissions
- FY2017 carryforward increased by **\$9,061,400** million (8 projects) from FY2017 to FY2018, due to the timing of the final design submissions of 5 projects totaling **\$5,707,400** and 3 projects totaling **\$3,354,000** currently in the bidding process.
- CRCOG anticipates receipt of **seven (7)** design submissions in Quarter 1 of FY2018
- **Four (4)** projects being designed have anticipated design durations of more than **36** months
- **Five (5)** projects entered construction, **four (4)** are expected next quarter
- **Nine (9)** LOTICIP applications are pending CTDOT approval

Representatives for the following projects were asked to provide schedule updates:

Project	Town	Milestone
<i>Route 10/202 Sidewalks</i>	<i>Granby</i>	<i>Final design date slipped from FY17 to FY18</i>
<i>Granby Street Pavement Rehabilitation</i>	<i>Bloomfield</i>	<i>Final design date slipped from FY17 to FY18</i>
<i>Hebron Avenue</i>	<i>Glastonbury</i>	<i>Final design date slipped from FY17 to FY18</i>
<i>Trout Brook Trail</i>	<i>West Hartford</i>	<i>Final design date slipped from FY17 to FY18</i>
<i>North Main Street Reconstruction Tolland Turnpike</i>	<i>Manchester</i>	<i>Final design date slipped from FY17 to FY18 Q4 final design submission re-scheduled from 6/30/2017 to 7/31/2017</i>
<i>Buckland Road Sidewalks</i>	<i>South Windsor</i>	<i>Q4 90% design submission re-scheduled from 6/30/2017 to 9/27/2017</i>
<i>Brewer Street (3)</i>	<i>East Hartford</i>	<i>Design duration exceeded 36 mo.</i>

Each town representative provided scheduling updates to the sub-committee.

Ms. Montanari also mentioned that an email was received by Mr. Jon Colman regarding the extended design times of the projects. Mr. Colman suggested establishing a small focus group to analyze ways to tighten up the design phase. Ms. Montanari indicated that staff will make a recommendation for the next meeting.

Additionally, Ms. Montanari provided a copy of a letter from CRCOG Executive Director to CTDOT that addressed the concerns regarding the expediency of the LOTCIP application advancement.

- 5. LOTCIP Bridge Solicitation** - Mr. Rob Aloise gave an update on the LOTCIP Bridge Solicitation. At the June CRCOG Subcommittee meeting, staff had presented the rankings of the nine proposals received and staff's recommendations for selections. However, before acting the committee indicated that they would like to receive and consider more information relative to each bridge's condition and proposed improvements. Therefore, for July CRCOG staff provided a memo summarizing each bridge's condition (per inspection report), and the proposed improvements based on the provided municipal descriptions.

Mr. Aloise reviewed the memo which included a staff recommendation that the top seven ranked bridges, representing about \$10.8 million, be approved by CRCOG for application submittal to CTDOT. Additionally, a portion of Mr. Peter Hughes's e-mail to staff voicing concerns regarding the appropriateness of funding any projects that would not be eligible for State Bridge Program funding, and with exceeding the \$10 million agreed solicitation size was read into record. Mr. Aloise indicated that bridges with a sufficiency rating of under 80% were at one time not eligible for State

Bridge Funding, but this restriction was eliminated a few years ago with the passing of the MAP-21 federal funding bill. Mr. Aloise said it is now policy that proposed improvements proportional to needs are eligible, as all needs are not always reflected solely in the sufficiency rating. As detailed in the provided bridge conditions memo, Mr. Aloise pointed out that each of the top seven ranked bridges had major deficiencies in multiple categories.

A motion was made by Tim Webb, seconded by Rock Zulick to approve the top seven ranked projects. The motion passed unanimously. The seven projects are listed in the table below:

LOTICIP Phase 1 – Projects approved for application submission to CTDOT

Municipality	Bridge	Location	Requested Funding	Cumulative Requested	Sufficiency Rating
Southington	131016	Marion Avenue over Falls Brook	\$1,107,600	\$1,107,600	Not inspected within 10 years
Granby	04528	Moosehorn Road over Moosehorn Brook	\$2,528,750	\$3,636,350	47.1
Stafford	04783	South Road over Roaring Brook	\$570,000	\$4,206,350	47.7
West Hartford	04081	Fern Street over West Branch Trout Brook	\$3,000,000	\$7,206,350	62.4 (60.4*)
Berlin	03657	Kensington Road over Mattabassett River	\$738,000	\$7,944,350	65.0
Coventry	04632	Folly Lane over Skungamaug River	\$922,800	\$8,867,150	67.6
Vernon	03936	Dart Hill Road over Hockanum River	\$2,014,800	\$10,881,950	76.1

In light of the additional provided bridge condition information, Mr. Aloise indicated that staff would again like the Committee to consider allowing the City of Hartford and Somers projects (shown in the table below) to receive Phase 2 funding without having to compete with the other projects under the next solicitation. The following three alternatives were briefly discussed:

1. Pre-approval of the two projects to receive future Phase 2 funding without having to compete with other projects (along with increasing the Phase 2 solicitation size by the cost of the projects, or \$800,000)
2. Awarding additional points towards each project for use in competing for Phase 2 funding (should they choose to apply)
3. No accommodations for the projects

A motion was made by Tim Webb, seconded by Jim Ford to table discussions regarding the Hartford and Somers Phase 1 proposals. The motion passed unanimously. These two projects are listed in the table below:

LOTICIP Phase 1 – Projects with status tabled for discussion at a future meeting

Municipality	Bridge	Location	Requested Funding	Cumulative Requested	Sufficiency Rating
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Hartford	05354	Boce Barlow Way over Amtrak & CT Southern RR	\$468,000	\$11,349,950	79.3
Somers	04439	Kibbe Grove Road over Scantic River	\$336,000	\$11,685,950	82.5

6. **Other Business**-There was no other business discussed.

- The next Cost Review Subcommittee meeting for August will be announced and members will be notified.

7. **Adjourn**-The Meeting was adjourned at 11:57 a.m.