

Budget Amendment

Because CRCOG's operating budget has changed significantly (greater than 5% increase in revenues), CRCOG staff is submitting the budget amendment.

Summary of Changes

Revenue changes

- Expected receipt of OPM Regional Services Grant (RSG), previously known as SGIA. The expected amount is \$360,583. Because of the state current deficit and OPM held back the 4th quarter payment from FY 2016-2017, staff has assumed that the same holdback will occur in FY2017-2018 and have budgeted accordingly.
- Comprehensive Economic Development Strategy Grant. Although this primarily affects grants and contracts, it is a significant grant for \$125,176 with a required match of \$125,176, of which CRCOG's share will be primarily matched by the Regional Services Grant.
- Increase in Crumbling Foundation anticipated administrative expenses: based on the large number of applications from the crumbling foundations testing program, CRCOG expects to collect more administrative expenses than originally budgeted
- Adjustments in CAPTAIN and other fee programs: based on Year to Date receipts, staff has adjusted anticipated revenue in CAPTAIN and other fee programs.
- Correct allocation of local match requirements for FHWA. CRCOG has engaged a consultant for its Long Range Transportation Plan (LRTP), which requires a local match that had not been properly indicated in the grants and contracts of the approved budget

Expenditure Changes

- Funding of the Regional Fund. CRCOG will once again be able to fund the Regional Services Fund of \$100,000 with local dues.
- Slight increase in salaries to reflect YTD expenditures. Also, there were changes to the departmental allocations. For example, some staff that were previously charging to Federal Highway Administration (FHWA) will be charging to RSG for the CEDS match
- Increase in Equipment, Leasehold Improvements and Furniture & Furnishings to reflect the anticipated costs for the new conference room facility on the 3rd floor.
- Increase in Grants and Consultants reflect the new CEDS grant consultant as well as LRTP consultant expenses.

Note: Change Tables reflect only the line items that were changed in the budget. Full budget tables are available at the end of this document in the appendix.

Revenue Change Table

	2017-2018 Budget	2017-2018 Amended Budget	Change: Increase (Decrease)		2017-2018 Budget	2017-2018 Amended Budget	Change: Increase (Decrease)
FEDERAL							
Federal Highway Admin-PL	1,529,188	1,513,709	(15,479)				
CEDS Grant					-	125,176	125,176
STATE							
Conn. Dept of Transportation	141,450	140,018	(1,432)		10,944	12,376	1,432
State OPM (SGIA)/RSG	65,000	334,230	269,230			33,159	33,159
State OPM Complete Streets Grant	50,000	100,000	50,000				
Crumbling Foundations Testing	10,000	35,000	25,000				
CRCOG/LOCAL/PRIVATE/OTHER							
CEDS Grant Match from Other Partners						25,000	25,000
Local Government Assessments	661,307	663,283	1,976		-	52,080	52,080
CONTRACT/FEE FOR SERVICES							
Public Safety							
Participation Fee	230,410	149,591	(80,819)				
RFP Depot/Bid Sync	70,000	50,000	(20,000)				
EZ IQC	35,000	30,000	(5,000)				
TOTAL REVENUES	3,316,255	3,539,731	223,476		5,348,348	5,585,195	236,847

Expenditure Change Table

	Operating Expenditure				Grant & Contracts Budget Expenditures		
	2017-2018 Budget	2017-2018 Amended Budget	Change: Increase (Decrease)		2017-2018 Budget	2017-2018 Amended Budget	Change: Increase (Decrease)
Personnel							
Salaries	1,985,885	1,999,454	13,569				
Fringe	773,231	804,503	31,272				
Direct							
Consultants	12,500	22,500	10,000				
Equipment	20,200	35,200	15,000				
Leasehold Improvements	2,500	7,500	5,000				
Furniture & Furnishings	2,000	22,000	20,000				
Contingency	25,128	30,000	4,872				
Unobligated	-	23,762	23,762				
TOTAL OPERATING EXPENSE	3,316,255	3,439,730	123,475				
Grants and Contracts Expenditures							
CEDS Grant					-	183,335	183,335
FHWA Planning Studies and Contractors (CRCOG)					420,000	473,512	53,512
TOTAL GRANTS AND CONTRACT EXPENSE					5,348,348	5,585,195	236,847