

## Capitol Region Council of Governments

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### CRCOG Finance and Personnel Sub-Committee Minutes MIRA Trash Museum, 211 Murphy Road, Hartford, CT January 24, 2018 – 11:00 am

#### Attendance

Jon Colman  
Dave Kilbon  
Marcia Leclerc  
Peter Falk  
Scott Shanley  
Robert Lee

#### Town/Organization

Bloomfield  
East Granby  
East Hartford  
Enfield  
Manchester  
Plainville

#### Staff

Winsome Barnaby  
Kimberly Bona  
Lyle Wray  
Pauline Yoder

CRCOG  
CRCOG  
CRCOG  
CRCOG

#### Guests

Nikoleta McTigue

BlumShapiro

#### 1. Call to Order

Chairperson Robert Lee called the meeting to order at 11:00 am.

#### 2. Public Comments

There were no public comments.

#### 3. ACTION: Receive and Consider Audit for Approval

Nikoleta McTigue reviewed the Financial Statements, State and Federal Audit Reports, and Schedule of Indirect Costs of the audit with the Sub-Committee. She stated that BlumShapiro found CRCOG to be in compliance in all areas of the audit. Financial Statements were found to present fairly, and Single Audit Reports reflected that CRCOG has complied on each major State and Federal Program. CRCOG was issued a clean audit. Discussion followed.

Jon Colman made a motion to approve the audit as presented. Scott Shanley seconded the motion and it carried unanimously.

Winsome Barnaby asked if the sub-committee members feel BlumShapiro should continue as CRCOG's audit firm. If so, a motion will be needed.

Scott Shanley moved to add this item to the agenda under "Other Business". Jon Colman seconded the motion and it carried unanimously.

#### **4. ACTION: CRCOG Amended Budget**

Pauline Yoder explained that the major amendments in the presented budget are the Regional Service Grant (RSG) and the Comprehensive Economic Development Strategy Grant (CEDS). Pauline explained that regarding the RSG, the expected amount is \$360,583 but because of the state current deficit and OPM hold back in FY 2016-2017, staff has assumed the same holdback will occur in FY2017-2018. She stated that the CEDS grant for \$125,176 with a required match of \$125,176, of which CRCOG's share will be covered by RSG.

She stated that there was also an increase in Crumbling Foundation revenue. CRCOG expects to collect more administrative expenses than originally budgeted due to the large number of applications received from the testing program.

Jon Colman made a motion to accept the amended budget as presented. Dave Kilbon seconded the motion and it carried unanimously.

#### **5. Other Business**

##### **Audit Firm**

Lyle Wray stated that BlumShapiro has been very timely with the current audit and CRCOG is satisfied with their performance and cost for services. Scott Shanley and Marcia Leclerc feel it would be a good idea to go out to RFP in the future as this will be going on 5 years with the same audit firm.

Scott Shanley moved to extend audit services with BlumShapiro for two years. Marcia Leclerc seconded the motion and it carried unanimously.

#### **6. Adjournment**

With no further business, Chairperson Robert Lee requested a motion to adjourn.

Jon Colman made a motion and adjourn at 11:40 am. Dave Kilbon seconded the motion and it carried unanimously.