

Cost Review Sub-Committee Meeting
MIRA, 211 Murphy Road, Hartford, CT 06106
Monday April 23rd, 2018

**DRAFT until
Endorsed by
the
Committee**

Name

Larry Baril
Chris Edge
Jon Colman
Todd Penney
Jeff LeBeau
John Cabibbo
Russ Arnold
Daniel Pennington
Kirk Severance
Jim Ford
Kevin Kelly
Jeff LaMalva
Derek Dilaj
Peter Hughes
Rob Trottier
John Bossi
Jim Sollmi
Jeff Shea
Keith Hayden
Jeff Doolittle
Rick Zulick
Gerry Turbert
Heidi Samokar
David Smith
Duane Martin
Derrick Gregor
Bob Jarvis
Jennifer Rodriguez
Rick Baldwin

Organization

Avon
Berlin
Bloomfield
Coventry
East Hartford
Enfield
Farmington
Glastonbury
Granby
Hartford
Hebron
Manchester
Mansfield
Marlborough
New Britain
Plainville
Rocky Hill
Simsbury
Southington
South Windsor
Stafford
Suffield
Tolland
Vernon
West Hartford
Wethersfield
Windsor
Windsor Locks
CCEJ

Guests

Peter Falk
Roy Seelye
CJ Gandza
Jonathan Thiesse

Enfield
Beta Group
New Britain
Bloomfield

Staff

Rob Aloise	CRCOG
Jennifer Carrier	CRCOG
Sotoria Montanari	CRCOG
Karen Stewartson	CRCOG

1. **Roll Call** – Mr. Jon Colman called the meeting to order at 11:30 am
2. **Public Forum**- No one chose to speak.
3. **Adoption of February 12th, 2018 Subcommittee Meeting Minutes** - A motion was made by Russ Arnold from the Town of Farmington, seconded by Bob Jarvis from the Town of Windsor, with one abstention made by Todd Penney from the Town of Coventry to accept the meeting minutes from the February 12th, 2018 meeting. This motion was passed unanimously.
4. **LOTICIP Update** –
 - Quarterly Review (Q3) – Ms. Sotoria Montanari reviewed the LOTICIP Quarterly Reporting Memo. The highlights of Quarter 3 were summarized as follows:
 - CRCOG expended \$1,777,515 in Quarter 3 FY18 (Glastonbury Hebron Avenue Project and Granby Route 10/202 Sidewalk Installation Project), with cumulative totals of \$6,948,957.
 - CRCOG's projections for remaining FY18 expenditures are approximately \$11.7M, making cumulative total for FY18 \$18.7M.
 - CRCOG received four (4) of the ten (10) expected Quarter 3 design submissions
 - CRCOG anticipates receipt of nine (9) design submissions in Quarter 4 of FY2018
 - Four (4) projects received Authorization to Advertise, two (2) projects received an Authorization to Award Letter, and five (5) projects are expected to receive Authorization to Award letters next quarter.

Three municipalities provided scheduling updates:

- East Hartford (Brewer Street) – The preliminary design submission has slipped from January 2018 to June 2018. The town mentioned the project was delayed due to combining Brewer Street Phases 1 and 2 (federalized program) with Phase 3 (LOTICIP) and the town maintaining the same design consultant. Under the federalized program, a more comprehensive process is used in the decision-making process.
 - New Britain (East Street/Myrtle Street) – The preliminary design submission schedule has slipped from March 2018 to May 2018. The town explained that the channelized right turn lane took three months for CTDOT to review.
 - Windsor Locks (Route 75) – The 90% design submission slipped from March 2018 to May 2018. The town explained that there are over 80 property owners to coordinate with and they needed to secure 37 permanent easements which pushed the schedule.
- Ms. Montanari also reviewed the program and financial summary table.
5. **STP-Urban Update**- Ms. Jennifer Carrier provided an update to the committee regarding STP-Urban funding programming for CRCOG. Ms. Carrier indicated that CRCOG staff had recently received a request from CTDOT to consider approving approximately \$6 million of FY2018

STP-Urban funding for two existing projects. CRCOG had also learned that the unprogrammed portion of its FY2018 STP-Urban funds is currently approximately \$14 million, with that amount being the result of \$8 million in carryforward from prior years (which included the slipping of a large project's FY2018 construction phase to into future years) and \$6 million of FFY2018 unprogrammed funds. Ms. Carrier indicated that, in a meeting with CTDOT, CRCOG proposed other strategies for expending STP-Urban funding including the potential transition of a few select LOTCIP funded projects into the STP-Urban program. Ms. Carrier indicated that CTDOT was not receptive to this, due in part to previous DOT directives relating to new projects and limited CTDOT staff resources.

CRCOG relayed that CTDOT also indicated that the requested \$6 million of STP-Urban expenditures this FFY would solve financial expenditure guidance associated with federal funding, which would be difficult to solve in another manner. CTDOT indicated that if the funds are not expended they would most likely carryover. Ms. Carrier indicated that it was relayed to CTDOT the Committee would discuss the item in May, hoping to have a solution to the STF shortfall. Ms. Carrier indicated that the one positive from the meeting was that CTDOT indicated that if LOTCIP is discontinued, much of the current STP-Urban programming for future years would need to find other funding sources so that there would be room for LOTCIP projects to transition.

Ms. Carrier relayed that CTDOT has been strategizing regarding possible policies associated LOTCIP discontinuation, including a plan for LOTCIP projects transitioning to STP-Urban funding. Mr. Dan Pennington inquired regarding if the STP-Urban program policies would be new or mimic previous STP-Urban policy. Ms. Carrier indicated CTDOT's initial vision for STP-Urban policy involves 100% municipally funded Design phases, and 100% federal and state funded Construction phases – similar to LOTCIP. CTDOT also shared that they have drafted some additional general policy and have forwarded it to FHWA for potential feedback. CTDOT anticipates being ready to share the results of this with the COGs within a month or so. Ms. Carrier indicated that CRCOG has reminded CTDOT of its desire to be included in the process of drafting policy, and has offered to take a substantial role in performing (or assisting with) the administration of the STP-Urban program, similar to its current role in the LOTCIP process. Mr. Jon Colman advised CRCOG staff to contact FHWA directly regarding the possibility of CRCOG either partially or fully administering the STP-Urban program. Mr. Colman suggested outreaching directly to Amy Jackson-Grove, CT Division Administrator.

6. Other Business- No other business was discussed.

- The next Cost Review Subcommittee meeting is tentatively scheduled for Monday, May 21, 2018 at 11a.m.

7. Adjourn- The meeting was adjourned at 12:05 p.m.