

Minutes
DEMHS Region 3
RESF 8
Public Health Sub-Committee Meeting
Feb. 2, 2018
South Windsor Health Dept.- S. Windsor EOC / Town Hall Annex

Attendees: Melissa Marquis, Jubenal Gonzalez, Michael Pepe, Marge Seiferheld, Steve Huleatt, Patrick Getler, Ryan Crumbaker, Charles Brown, Charles Motes, Jennifer Kertanis, Jeffrey Catlett, Betty Morris, Jon Basso, Patrice Sulik, Heather Oatis, Judy Torpye, Wes Bell, Janet Leonardi, Sal Nesci, Allyson Schulz, Don Mitchell

- Welcome – Steve Huleatt
- Roll call
- Approval of Minutes – Charles Motes motioned; Heather Oatis second
- Meeting / Agenda change
 - Every other month meetings; first routine bi-monthly meeting
- **State Updates**
 - DEMHS - None
- **Red Cross**
 - Jon Basso – Still actively distributing supplies in Puerto Rico; families still moving to US; housing crisis in CT, this is contributing; high number of fires in January (113 in January 2018, 80 is norm)
 - FEMA rules and qualifications changing; ARC on standby for mental health support
 - Steve – hardest hit towns – Hartford, New Britain, Manchester
 - Jeff Catlett (Manchester) – 8-10 families in Manchester working with social workers
- **Project Public Health Ready Status Updates**
 - Workgroup Report Outs – First two groups have convened
 - PHERP Workgroup – Regional description, SOPs, annexes; copy of plan shared; layout changes adopted; resource typing through RCC articulated; ESF leadership messaging spelled out; information sharing; management protocols for requesting and

deploying assets; formalized training upcoming; will be sent out to group as draft to track changes

- Group done working, moved to Goal 1 workgroup
- Started assigning criteria for answers; beginning of March due for completion
- Training Needs Assessment Workgroup – Used Tennessee plan to assess what group can do collectively and to look at local training needs; table shared of MM’s priority items broken down by capability; Completed working
 - Goal 2 workgroup generated to create workforce development training plan; meetings to convene with CRCOG to share with region 3 Healthcare Coalition (HCC) training plan; turning drafts into useable documents
 - A lot of training needs in immediate future; use meetings for plan training time
 - Environmental Staff doesn’t understand what regional response and their role may be; info needs to be brought back to local health departments; opportunity to refresh regional knowledge
- Resource Typing – Between PHERP and Resource Management and Training/Exercise requirements; will help to synthesize what is readily available; Leadership, environmental, epi, nurses, and clerical staff to be broken out
 - Mission Ready Packages – defining what is expected by job roles
- Goal 1 and 2 workgroups meeting within the next week
 - Goal 3 mostly met with Ebola activities from 2017
 - Will meet by April to complete
- Executive Summary Workgroup to be completed by end of May
 - After workgroup complete, document to be linked
 - DPH internal review (requirement of application)
 - To be submitted in August

- **Abbreviated Agenda Items:**
 - Regional Status Updates
 - Public Health Emergency Preparedness (PHEP) Contract
 - Flu
 - Regional Flu Conference call review – request for running flu clinics throughout the region; region 3 survey conducted (Steve)
 - Sal Nesci / Wes Bell – Middletown/Cromwell coordinated clinic; several held in fall 2017 through MDA 36 and administered 1,000 vaccines; work with Protein Science routinely; coordinated quickly with Protein Sciences to coordinate clinic 1/27/18, 9a-1p, administered 278 vaccines (13 uninsured); people had to be turned away at the end of clinic; another clinic to be held 2/10/18 through MDA 36 and with Protein Sciences and MRC at Middletown City Hall
 - Wendy Mis – Glastonbury was overwhelmed by response; people had to be referred out to other clinics; Southington also holding clinic; 202 at Glastonbury 1/27/18
 - West Hartford/Bloomfield – usually uses strike team model; not usually running large clinics; hosting 2/3/18 at West Hartford Town Hall
 - Conversation occurred regarding some general concerns voiced to DPH by local health directors-
 - HCC changes and new staff at DPH, concern about regional response communication, not a stated public health emergency; is this the new communication style for emergencies and non-emergency?; no set plan from DPH, health directors reaching out to DPH on their own; used regional outreach to get ball rolling on issue
 - Any AAR due? Would be beneficial
 - Regional call-down required for HCC contract
 - Survey to be sent from Carmine

- Awareness needed locally if DPH is going to promote an event/activity
 - High volume of activity at recent clinics due to timing, wouldn't have been as successful/popular in November or December due to public fear/DPH promotion
 - Fall rush to be expected in 2018?
- CREPC- Carmine Centrella
 - 1st and 2nd quarter Public Health Emergency Preparedness (PHEP) payments due shortly; process delayed due to legal language
 - Return individual budgets sent this week within next few weeks to Carmine
 - SOPs should be sent 2/2/18 for review
 - BP2 same as BP1, look at how we operate as a coalition moving forward
 - Through CRCOG/CREPC, first surviving active shooter for interim health care program administered (doing for Hartford in spring)
 - Governing structure accepted by DPH; BP1 establishing governance for HCC submitted to CDC, has to be approved
 - Hartford CRI meetings restarted – Steve Huleatt reported on the planning for a potential 2020 full scale exercise at Buckley High School- distribution site; could participate regionally with them or support regionally; at least evaluators will be needed
 - Other Business
 - Opioid symposium at St. Frances –Information moving through agencies; more info to be shared

Next meeting April 6, 2018 Host Cromwell Health Department