

The Connecticut Conference of Municipalities (CCM) and the Capitol Region Council of Governments (CRCOG) are pleased to announce that the data entry period for the **FY 2018-2019 Municipal Salary Survey** is now open at www.CTMunicipalData.org! Towns will be able to enter their salary and benefit information through **Wednesday, October 31st**.

Here's a quick rundown of what to expect from this year's survey:

DATA ENTRY



NEW POSITIONS: **Entry-level Police Officer** and **Firefighter** positions have been added this year, as has a single **Registrar of Voters** position that replaces the Democratic and Republican Party positions.

NEW FEATURE: To expedite the data entry process, the survey has automatically added one year to last year's data for both experience fields (**Years in Current Position** and **Total Years of Relevant Experience**). Towns only need to make changes manually if staffing changes have occurred since last year.

REPORTING



NEW FEATURES: The updated reporting module allows for **filtering health benefit data by plan type** and **calculating total average benefit costs** and **employee cost shares**.

To help you enter your data correctly, log into CTMunicipalDat.org to access these resources:



FY 18-19 Municipal Salary Survey Tutorials: Three short instructional videos highlighting changes to this year's survey.



Updated Data Fields Guide: The updated FY 18-19 version with instructions for completing each field.



Health and Other Benefit Instructions: A one-page cheat sheet with instructions/examples for completing the Health and Other Benefit Plan section of the survey. Common mistakes from last year are highlighted.



Benefit Analysis: A high level summary of the FY 17-18 health benefit data produced by CRCOG's consultant. Review it to benchmark your community's costs and policies and make sure you entered your data correctly last year before making updates to reflect FY 18-19 costs.

Our goal, as always, is to have participation from all of Connecticut's 169 municipalities. If you have any questions regarding data entry, or any other part of the survey, please do not hesitate to contact AJ Birmingham at 203-498-3055 or abirmingham@ccm-ct.org or Hedy Ayers at CRCOG at 860-724-4218 or hayers@crcog.org.

