

Cost Review Sub-Committee Meeting
CRCOG, 241 Main Street, 3rd Floor, Hartford, CT 06106
Monday October 15th, 2018
11:00 AM

<u>Name</u>	<u>Organization</u>
Larry Baril	Avon
Jon Colman	Bloomfield
Patrice Carson	Bolton
Todd Penney	Coventry
Timothy Webb	Ellington
Donald Nunes	Enfield
Russ Arnold	Farmington
Sandy Fry	Hartford
Kevin Kelly	Hebron
Jeff LaMalva	Manchester
John Carrington	Mansfield
Peter Hughes	Marlborough
Rob Trottier	New Britain
Gary Fuerstenberg	Newington
Jim Sollmi	Rocky Hill
Tom Roy	Simsbury
Jeff Doolittle	South Windsor
Gerry Turbert	Suffield
Heidi Samokar	Tolland
David Smith	Vernon
Duane Martin	West Hartford
Derrick Gregor	Wethersfield
Bob Jarvis	Windsor
<u>Guests</u>	
Ed Block (via phone)	CTDOT
Peter Falk	Enfield
Mark Moriarty	New Britain
James Kulpa	VHB
Ken Shooshan-Stoller	FHWA
<u>Staff</u>	
Rob Aloise	CRCOG
Devon Lechtenberg	CRCOG
Sotoria Montanari	CRCOG
Karen Stewartson	CRCOG

**DRAFT until
Endorsed by
the
Committee**

- 1. Roll Call** - Mr. Jon Colman called the meeting to order at 11:00 am

2. **Public Forum-** No one chose to speak.
3. **Adoption of September 5th, 2018 Subcommittee Meeting Minutes** – Please note at the September 5th, 2018 Transportation Committee Meeting John Carrington from the Town of Mansfield was in attendance. A motion was made by Todd Penney, from the Town of Coventry, seconded by Russ Arnold from the Town of Farmington to accept the September 5th, 2018 meeting minutes with this addition. This motion was passed unanimously.
4. **LOTICIP Quarterly Review Report-** Ms. Sotora Montanari gave a brief update on the LOTICIP Quarterly Review Report (Quarter 1) that was included in the meeting packet. Ms. Montanari indicated that CRCOG expended **\$2,960,670** in Quarter 1 FY19 for the South Windsor Buckland Sidewalk Installation, South Windsor Avery Street 3 Reconstruction and Mansfield Eastwood Road Walkway Projects. Projections for Quarter 2 FY19 expenditures are approximately **\$10 million**. Ms. Montanari stated that twenty-three (23) projects have been awarded or constructed in the program since program inception. CTDOT issued one (1) Commitment to Fund Letter for West Hartford Fern Street Bridge Replacement, the first bridge project Commitment to Fund Letter in the region. Four (4) applications were submitted to CTDOT this quarter. Ms. Montanari mentioned more applications will be submitted to CTDOT next quarter.

Five (5) projects triggered a requirement to report progress to the committee including Route 85 Sidewalk Installation in Hebron, Trout Brook Trail (Phase 6) in West Hartford, East Main at Myrtle Streets in New Britain, Brewer Street Reconstruction in East Hartford, and Route 189 multi-use trail in Simsbury/ Bloomfield. Except for East Hartford which was not in attendance, each municipality provided a project update.

5. **LOTICIP Windsor Locks Route 75 Sidewalk Installation Cost Increase-** Ms. Sotora Montanari reviewed the LOTICIP funding increase request for the Route 75 Sidewalk Installation Project in Windsor Locks. Ms. Montanari stated that this project has progressed through the preliminary and ninety (90%) percent design phases and is in the process of submitting the final design. Ms. Montanari explained that the Town of Windsor Locks is requesting a LOTICIP funding increase of \$400,000, from \$1,132,800 to \$1,533,200 (35% increase). The cost increase is due to CTDOT requiring the project to address significant pedestrian signal and crosswalks deficiencies at six (6) intersections within the project limits, and also a change in sidewalk material from Route 20 to Halfway House Road from bituminous to concrete. The Town supports the safety improvement modifications. To incorporate CTDOT's requirements for the LOTICIP State Route 75 sidewalk installation project in Windsor Locks, staff recommends the approval of an additional \$400,000 of LOTICIP funding for the project, increasing the costs from \$1,132,800 to \$1,533,200. A motion was made by Patrice Carson from the Town of Bolton, seconded by Bob Jarvis from the Town of Windsor, to accept LOTICIP funding increase request for the Route 75 Sidewalk Installation Project in Windsor Locks. This motion was passed unanimously.

6. FHWA Performance Measures and Target Setting

Mr. Rob Aloise, Mr. Devon Lechtenberg, and Mr. Ed Block from CTDOT gave an update on FHWA Performance Measures and Target Setting. It was mentioned that at the September 5, 2018 Transportation Committee and Cost Sub-Committee meetings the Committees discussed staff's recommendation to support CTDOT's performance measure targets for NHS performance, Freight performance, and On-Road Mobile Source Emissions. At that time, the Committee proposed and carried a motion to postpone supporting performance target set by CTDOT until more information was available regarding the resulting implications. Representatives from FHWA and CTDOT were contacted by the CRCOG staff and a meeting was held on September 24th, 2018 to discuss the consequences of various performance target options. The main outcomes of the meeting are listed below:

- There no penalties for failing to attain a set target for the NHS performance, Freight performance, and on-Road Mobile Resource Emissions Reduction. However, if a target is not met, actions must be developed towards rectifying the gap in performance.
- States primarily shoulder the burden of meeting targets. If an MPO endorses the State DOT's targets, the MPO's support should be reflected in its plans and project selection, where applicable. Far more responsibility is assigned to an MPO if it sets its own targets. Setting an MPO target triggers significant reporting requirements which CRCOG currently does not have the resources to support.
- If an MPO neither sets its own targets nor adopts the state's, it will be deemed non-compliant by the FHWA in its planning process. This noted deficiency would linger in subsequent evaluations of the MPO's activities, such as an MPO Certification Review. In this initial stage of performance target setting, participating in the performance based-planning process is more important than meeting targets.

A general discussion of performance measures followed and included CRCOG staff and Ed Block of CTDOT answering committee questions. A motion was made by Mark Moriarty from the City of New Britain, seconded by Bob Jarvis from the Town of Windsor to take action on supporting the state's targets for System Reliability of the NHS, Freight and On-Road Mobile Source Emissions. This motion was passed unanimously.

7. Other Business

- The next Cost Review Subcommittee meeting is scheduled for **Monday, November 5th, 2018 at 11:30 a.m.**

There was no other business discussed.

8. Adjourn- The meeting was adjourned at 11:45 a.m.