

TO: CRCOG Policy Board

FROM: Emily Hultquist, Director of Policy & Planning

SUBJECT: Amendment to CRCOG Regional Planning Commission Rules of Procedure

DATE: October 30, 2019

CRCOG staff and the members of the CRCOG Regional Planning Commission (RPC) have determined that there is need for revisions to the RPC Rules of Procedure as currently stated within the CRCOG Bylaws. These changes will bring into alignment the RPC member appointment cycle with the RPC elections process as well as add further efficiencies to the RPC meeting schedule. In addition, these changes adjust and clarify the RPC meeting quorum and its elections process by adding the provision for a nominating committee. Finally, the Rules of Procedure have been updated to include the requirements of Special Act 73-79 of the Connecticut General Statutes pertaining to the City of Hartford's committee membership allowance.

These proposed amendments were accepted by the RPC for consideration of the CRCOG Policy Board on September 19th, 2019 after a substantial discussion and iterative revision process by a Rules of Procedure Sub-committee of the RPC. They are now being presented for adoption to the Policy Board at its regular meeting of October 30th, 2019 by the following resolution:

Resolved, that the CRCOG Regional Planning Commission Rules of Procedure be amended to incorporate the changes specified in the attached "Regional Planning Commission of the Capitol Region May 2019 Draft Amendments to Rules of Procedure", including:

- 1) Aligning the RPC Member Appointment Cycle with the RPC Elections Process
- 2) Adjustments to the RPC Elections Process to include the provision of a Nominating Committee
- 3) Incorporation of a Quarterly Meeting schedule
- 4) Clarification on the definition of a quorum for RPC Meetings
- 5) Incorporation of the requirements of Special Act 73-79 of the Connecticut General Statutes pertaining to the City of Hartford's committee membership allowance.

CERTIFICATION

The undersigned duly qualified and acting secretary of the Capitol Region Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a

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A voluntary Council of Governments formed to initiate and implement regional programs of benefit to the towns and the region

legally convened meeting of the Capitol Region Council of Governments Policy Board on
October 31, 2019.

By: 
Lori L. Spielman, Secretary

Date: 10-30-19