

Cost Review Sub-Committee Meeting
CRCOG, 241 Main Street, 3rd Floor, Hartford, CT 06106
Monday December 10th, 2018
11:00 AM

<u>Name</u>	<u>Organization</u>
Larry Baril	Avon
Jon Colman	Bloomfield
Patrice Carson	Bolton
Todd Penney	Coventry
Doug Wilson	East Hartford
Timothy Webb	Ellington
Donald Nunes	Enfield
Russ Arnold	Farmington
Kirk Severance	Granby
Sandy Fry	Hartford
Jim Ford	Hartford
Kevin Kelly	Hebron
John Carrington	Mansfield
Rob Trotter	New Britain
Jim Sollmi	Rocky Hill
Tom Roy	Simsbury
Keith Hayden	Southington
Jeff Doolittle	South Windsor
David Smith	Vernon
Duane Martin	West Hartford
Bob Jarvis	Windsor

**DRAFT until
Endorsed by
the
Committee**

Guests

Peter Falk	Enfield
Mark Moriarty	New Britain
Stephen Sopolak	Rocky Hill
James Kulpa	VHB
Hugh Maynard	CT DOT Highway-Design
Darren Meyers	CT DOT Capital Planning

Staff

Rob Aloise	CRCOG
Emily Hultquist	CRCOG
Devon Lechtenberg	CRCOG
Sotoria Montanari	CRCOG
Karen Stewartson	CRCOG
Timothy Malone	CRCOG

- Roll Call** - Mr. Jon Colman called the meeting to order at 11:00 am

2. **Public Forum-** No one chose to speak.
3. **Adoption of October 15th, 2018 Subcommittee Meeting Minutes** – A motion was made by Timothy Webb, from the Town of Ellington, seconded by Duane Martin from the Town of West Hartford, to accept the October 15th, 2018 meeting minutes. This motion was passed unanimously.
4. **FAST-Act Federal Rescission TIP Actions-** Mr. Robert Aloise gave a thorough update on the Federal Rescission Mitigation. Mr. Aloise mentioned that recently, CTDOT has performed analysis of their existing programming and has determined that approximately \$165 million is in jeopardy. Mr. Aloise also said that CTDOT has explored mitigation strategies and estimates, and by revising funding sources, via TIP Actions and Amendment, the amount may be reduced to approximately \$38 million. Mr. Aloise emphasized the mitigation strategy relies heavily on moving FFY2019 and 2020 projects into and out of the STP-urban program, which is one of the few programs that is immune to the rescission. This rescission only applies to FFY2019, and therefore carryforward rules are expected to return to normal after FFY2019. Mr. Hugh Hayward and Mr. Darren Meyers from CTDOT were present at the meeting if anyone had questions. They both stated that Mr. Robert Aloise gave a thorough explanation of the Federal Rescission Mitigation. A graphic was also presented as an explanation of the flow of mitigation strategies. Mr. Jon Colman requested the CRCOG staff to recommend the Committee discussion of the rescission mitigation, and that a motion be made to approve the related TIP actions. A motion was made by Russ Arnold from the Town of Farmington, seconded by Patrice Carson to approve the related TIP actions. This motion was passed unanimously.
5. **RFQ LOTCIP Transportation Engineering Services-** Ms. Sotoria Montanari reviewed the upcoming LOTCIP On-Call Lists 1,2, and 3 Request for Qualifications (RFQ). Ms. Montanari stated that on December 13, 2018, CRCOG is planning to issue a Request for Qualifications (RFQ) to identify qualified firms to serve on the following On-Call Lists for a 36-month timeframe to assist with Local Transportation Capital Improvements Program (LOTICIP related tasks):
 - On-Call List 1: Municipal Engineering Design Phase Assistance
 - On-Call List 2: Municipal Engineering Construction Phase Assistance
 - On-Call List 3: CRCOG Program Management and Design Review AssistanceMs. Montanari stated that the terms are expiring on May 31, 2019. For the On-Call List 3, CRCOG would like to identify two firms and extend the contract for the one current serving consultant firm. A draft timeframe was provided. Mr. Jon Colman asked for a motion for Committee approval for a Request for Qualifications (RFQ) issuance in December to identify qualified firms to serve on-Call Lists (1,2 & 3) for a 36-month timeframe to assist with Local Transportation Capital Improvements Program (LOTICIP) related tasks. A motion was made by Tom Roy from the Town of Simsbury, seconded by Patrice Carson from the Town of Bolton. This motion was passed unanimously.

6. **Regional Complete Streets-** Mr. Tim Malone gave a brief update on Regional Complete Streets. Mr. Malone stated that CRCOG is in the process of developing a regional Complete Streets plan and policy. We are currently in the policy development phase. Our consultants have developed a best practices document and are currently drafting text for the policy. Some elements of the policy need to be decided upon by the towns as they will be the ones affected. Those include: the exceptions process; prioritization of routes; interjurisdictional coordination; and funding policies. We propose asking the Policy Board to appoint a committee to help develop these policy elements before they get presented to the TC and the Policy Board. Members of the committee suggested that the TC could appoint a committee itself and ask the Policy Board to review the results.

7. **FHWA Performance Measures and Target Settings**

- Safety Performance Measures-Mr. Devon Lechtenberg gave a brief update on the Performance Measures-Annual Safety Targets. Mr. Lechtenberg stated per federal requirements, The Connecticut Department of Transportation (CTDOT) set its five (5) annual safety performance targets for 2019 on August 31, 2018. CRCOG has until February 27th, 2019 to either support these targets or set its own. Safety performance measures represent recent trends in crash data (as measured by five-year moving averages). Several concerns were presented to the Committee. Mr. Jim Ford from the City of Hartford stated that support programs should be implemented to reduce speed, teach children to use crosswalks more safely and that speed is at its worst. Ms. Sandy Fry from the City of Hartford also had concerns stating that targets should not be based on poor performances. Mr. Jon Colman requested a motion for the CRCOG staff to recommend the Committee action to support the State's 2019 safety targets and has attached the resulting potential DRAFT Policy Board resolution for comment. A motion was made by Patrice Carson from the Town of Bolton, seconded by Mark Moriarty from the City of New Britain to support the state's 2019 safety targets and a draft Policy Board resolution for comment. This motion was passed unanimously with one opposition from Ms. Sandy Fry from the City of Hartford and one abstention from Mr. Tom Roy from the Town of Simsbury.

8. **Other Business-** There was no other business discussed

- The next Cost Review meeting is scheduled for Monday, January 14th, 2019 at 11:30 am

9. **Adjourn-** The meeting was adjourned at 11:43 am.

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