

**Regional Planning Commission Meeting Minutes**  
**West Hartford Town Hall, Room 217, 50 South Main Street, West Hartford, CT**  
**Thursday, March 21, 2019**  
**7pm**

**DRAFT UNTIL APPROVED**

**Attendance**

Dan Mara  
Ed Marek  
Lans Perry  
Linda DeGray  
Mary Scutt  
Gary Bazzano  
Louanne Cooley  
Stanley Sobieski  
Jennifer Bartiss-Earley  
Ron Robbins  
Holly Beum  
Bob Hammersley  
Bart Pacekonis  
Bruce Mayer  
Lamont Aheart  
Peggy Sayers

**Town/Organization**

Bloomfield  
Coventry  
Canton  
Enfield  
Enfield  
Hartford P&Z  
Mansfield  
Newington P&Z  
Plainville P&Z  
Rocky Hill  
Simsbury  
Southington  
South Windsor P&Z  
Tolland  
Vernon  
Windsor Locks

**Staff**

Emily Hultquist  
Tim Malone  
Lynne Pike-DiSanto  
Kimberly Bona  
Caitlin Palmer

CRCOG  
CRCOG  
CRCOG  
CRCOG  
CRCOG

**Guests**

NONE.

With a quorum present, Vice-Chair Jennifer Bartiss-Earley called the meeting to order at 7:04pm.

## **1. Welcome and Introductions**

Vice-Chair Jennifer Bartiss-Earley welcomed everyone. Commission members and CRCOG staff introduced themselves.

## **2. Adoption of Minutes: January 17, 2019**

Vice-Chair Jennifer Bartiss-Earley asked for a motion to adopt the minutes of the January 17, 2019 RPC meeting.

**Stanley Sobieski moved to approve the RPC meeting minutes of January 17, 2019. Brendan Malone seconded the motion and it carried unanimously.**

## **3. Report of Nominating Committee**

Stanley Sobieski provided the Commission an update on conference calls that took place among Nominating Committee. He explained that there are currently two nominees, Jennifer Bartiss-Early as Chairman, and Brendan Malone as Vice-Chairman. Discussion followed.

## **4. Presentation of RPC Roles and Responsibilities**

Emily Hultquist reviewed the CRCOG RPC roles and responsibilities with the Commission. Discussion followed.

Emily Hultquist suggested implementing a sub-committee to focus on improving the rules of procedure. Jennifer Bartiss-Early stated the importance of what the RPC would like to get out of these meetings.

A survey will go out to members regarding time, location and frequency of the RPC meetings.

## **5. Final Call for Interested Candidates and Election of RPC Chairman and Vice-Chairman**

A final call was held for anyone interested in the RPC Chairman and Vice-Chairman positions. No other members expressed interest in serving in these capacities.

Ed Marek made a motion to nominate Jennifer Bartiss-Early as RPC Chairman, and Brendan Malone as RPC Vice-Chairman. Gary Bazzano seconded the motion and it carried unanimously.

**6. Presentation: Metropolitan Transportation Plan Update**

Tim Malone provided this presentation to the Commission. To view the presentation in its entirety, please click [here](#).

**7. Report on Zoning and Subdivision Referrals**

Caitlin Palmer reviewed the Zoning and Subdivision Referrals with the RPC.

**Bart Pacekonis made a motion to approve the referrals as presented. Mary Scutt seconded the motion and it carried unanimously.**

**8. What's New in My Town? A Discussion and Report of Local Planning and Development Activities in the Municipalities of the Capitol Region**

**Plainville-** POCD 10 year review complete. Public comment will be next.

**Newington-** POCD 20-30 year review has begun.

**Tolland-** 2/3 way through reviewing POCD, also in process of reviewing approval for medical marijuana facilities/dispensaries.

**Coventry-** Plan for Creative Living Community has been approved. This is the only facility of this type in Connecticut thus far.

**Mansfield-** Revising P & Z regulations. RFQ is out for consultants.

**Enfield-** Just passed TIF. Hoping this will be incentive to bring in new businesses. Pushing to start on POCD, and beginning to push for approval of medical marijuana.

**Vernon-** Several retail department developments being constructed on Route 83.

**Bloomfield-** Park should be finished soon. There has been discussion of the possibility for a new design district.

**Simsbury-** Slowly working on revising zoning regulations.

**South Windsor-** School renovations have been taking place. New coca cola distribution center was approved.

**Hartford-** Concentrating on I-84 viaduct. Bike plan has moved forward.

**Suffield-** Began work on POCD. Held multi-board meetings to discuss this.

**Rocky Hill-** Pending approval of marijuana facility, in process of approving zoning amendments. Updating subdivision regulations.

**Southington-** Working on approval for medical marijuana for zoned areas only. Pursuing update of sign regulations.

**Windsor Locks-** Two projects applying for TIF from the town.

**Canton-** Adopted subdivision regulations. TIF in place. Agreed to buy conservation easement in Bristol. Received Main Street Center Award

### **9. Other Business**

Emily Hultquist stated that the first Quarterly Planner's Luncheon was held today and was a success. Going forward, CRCOG will continue hosting these luncheons on a quarterly basis.

**With no other business, Stanley Sobieski moved to adjourn at 8:49pm. Brendan Malone seconded the motion and it carried unanimously.**