

Draft until Accepted

MINUTES OF
MUNICIPAL SERVICES COMMITTEE MEETING
February 19TH. 2019

ATTENDANCE

Members and Guests

Peter Souza, Chair

Joe Higgins

Grace Tiezzi

Sharron Howe

Joyce Stille

Lori Spielman

John Ward

Amy Traversa

Robert Lee

David Nourse

Rick Porth

Lyle Wray

Maureen Goulet

Hannah Casey

Brian Luther

Pauline Yoder

Tim Malone

Emily Hultquist

Town

Windsor

Andover

Avon

Bloomfield

Bolton

Ellington

Granby

Marlborough

Plainville

Southington

CT Shared Services Transition Team

CRCOG

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Chair Mr. Peter Souza called the meeting to order at 12:11.

ADOPTION OF MINUTES: JANUARY 15TH, 2019

Mr. Souza asked for a motion to adopt the minutes from the 1/15/2019 Municipal Services Committee meeting. Ms. Lori Spielman made the motion, Ms. Joyce Stille seconded. The motion passed with abstention from Ms. Sharron Howe, and Ms. Grace Tiezzi.

STATUS REPORTS

Capitol Region Purchasing Council: Ms. Maureen Goulet reported that the collective annual bid savings for Gasoline is \$119,103. Fuel oil is current out to bid and Ms. Goulet is currently collecting requirements for Swimming Pool & Water Treatment Chemicals and Bituminous Class 1, Class 2 and Curb Mix.

CRCOG is now accepting RFQs on a rolling basis for Crumbling Concrete Foundations and is seeking more evaluators. Ms. Goulet reported she had a productive meeting with DOT about approving the use of eZIQC to be used on Community Connectivity Grants.

CRCOG has also reached out to the Capitol Region Purchasing Council to discuss possible options for a cooperative ERP solution. There are approximately 30 municipalities that use Phoenix Accounting that announced that they are ending maintenance on the software at the end of fiscal year 2020.

Nutmeg Network Demonstration Project: Ms. Pauline Yoder informed the committee that the feedback that was given at the previous Municipal Services Committee about the most recent expansions of the Human Resource Portal is currently being implemented. The Electronic Document Management System pilot program is progressing.

IT Services Cooperative: Mr. Brian Luther informed the committee that the ViewPermit/ViewPoint Cloud User Group Meeting is scheduled for March 7th at the Manchester EOC at noon. It is a good opportunity for municipal staff to learn from each other and hear about coming software updates.

Cybersecurity: Mr. Luther informed the committee that as of January 31st CRCOG executed a contract with MGT of America Consulting to draft model policies for the region. Currently we are collecting documents and hope to have the kick-off meeting in early March.

Mr. Luther also informed the committee that the contract for Cybersecurity service packages with Novus Insight is executed. Towns are now able to piggyback at the pre-negotiated rate for Cybersecurity services.

Crumbling Foundations: Ms. Yoder informed the committee that the Testing Reimbursement program has approved over 900 applications.

SHARED SERVICES TRANSITION UPDATE

Mr. Rick Porth addressed the committee to present the update of the efforts of Governor Lamont's Shared Services Transition Team. The goal the new administration's Shared Services efforts is to reduce the property tax burden as a percentage of total tax incidence by 10%. To achieve this goal a few options were presented, including the increased role of COGs and the reduction of restrictive state and local statutes that restrict collaboration opportunities. Discussion followed.

MUNICIPAL INFORMATION SHARING AND OTHER BUSINESS

Mr. Lyle Wray informed the committee that the University of Connecticut is hosting a presentation about the 'Silver Tsunami', on March 7th.

Ms. Goulet informed the committee that the next Human Services Coordinating Council is on March 11th at CRCOG. The primary topic is Human Trafficking.

ADJOURNEMENT

Mr. Souza adjourned the meeting at 1:11pm. The next Municipal Services Committee meeting is scheduled for March 19th, 2019.