

# Capitol Region Council of Governments

241 Main St., Hartford, CT 06106  
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**Policy Board Special Meeting**  
**CRCOG Offices, 241 Main Street, 3rd Floor Board Room, Hartford, CT 06106**  
**Wednesday, February 27, 2019**  
**12:00 pm**  
**DRAFT UNTIL APPROVED**

## **Members and Alternates**

Joe Higgins  
Brandon Robertson  
Chris Edge  
Jon Colman  
Sandra Pierog  
Joyce Stille  
Robert Skinner  
Mark Walter  
John Elsesser  
Dave Kilbon  
Marcia Leclerc  
Lori Spielman  
Nancy Nickerson  
Chip Beckett  
David Grant  
Derrick Kennedy  
Paul Shapiro  
Scott Shanley  
Robert Lee  
Rob Phillips  
Steve Werbner  
Melissa Mack  
John Ward  
Matt Hart  
Erika Wiecewski  
Peter Souza  
Chris Kervick

## **Town/Organization**

Andover  
Avon  
Berlin  
Bloomfield  
Bolton  
Bolton  
Canton  
Columbia  
Coventry  
East Granby  
East Hartford  
Ellington  
Farmington  
Glastonbury  
Hartford  
Mansfield  
Mansfield  
Manchester  
Plainville  
Southington  
Tolland  
Suffield  
Vernon  
West Hartford  
Willington  
Windsor  
Windsor Locks

## **Staff**

Cheryl Assis  
Winsome Barnaby  
Kimberly Bona  
Hannah Casey  
Emily Hultquist  
Brian Luther  
Cara Radzins

CRCOG  
CRCOG  
CRCOG  
CRCOG Intern  
CRCOG  
CRCOG  
CRCOG

Lyle Wray  
Pauline Yoder

CRCOG  
CRCOG

**Guests**

Alex Johnson  
Sandy Fry  
Maureen Lawrence  
Mark Massaro  
Jonathan Harris  
Chris Smith

Capital Workforce Partners  
City of Hartford  
CTDOT  
Eversource  
OPM  
Rome Smith Lutz

**1. Call to Order:** Chairperson Marcia Leclerc called the meeting to order at 12:01 pm.

**2. Public Comment:**

Mayor Leclerc announced that David Grant has taken over for Alex Beaudoin as Hartford’s Policy Board designated representative.

Mark Massaro of Eversource introduced himself and thanked municipal officials for their patience during the recent windstorm regarding power restoration in their towns.

**3. Approval of Minutes from January 30, 2019:**

Chairperson Marcia Leclerc requested a motion to adopt the minutes.

**Jon Colman made a motion to approve the Policy Board Meeting minutes from January 30, 2019. Scott Shanley seconded the motion and it carried unanimously.**

**4. Correspondence/Handouts:**

- Letter to Congressman Neal re: East West Passenger Rail Study

Dr. Wray reviewed the letter from CRCOG requesting Congressman Neal’s office to request that MassDOT expand the East-West Passenger rail study scope to recognize shared economy and the large passenger market in our area.

- Press Release: Blumenthal & Murphy Introduce Bills to Provide Relief to Homeowners and Businesses with Crumbling Foundations
- Press Release: Courtney and Larson Highlight Crumbling foundations Amendments Included in Latest Government Funding Package

Dr. Wray stated crumbling foundations continue to be a major issue. Currently, there are 18 proposed bills in legislature regarding this problem.

- The Silver Tsunami: Coping with the Coming Public Sector Retirement Boom

Dr. Lyle Wray stated on Thursday, March 7<sup>th</sup> there will be a forum and luncheon at the UConn Hartford Campus with state and local leaders addressing the challenges of the retirement boom.

Matt Hart discussed state and local workforce trends with the Board. Please [click here](#) to view the infographic Matt shared with Board members. He stated that the lunch will begin at 11:30am, and the forum will be held from 12pm – 1:30pm at UConn on Prospect Street, Hartford. Matt stated the following fields will be discussed: town management, public safety, engineering, skilled trades. He encouraged board members to attend this forum on the impacts of the retiring population. Please register by March 4<sup>th</sup> at: [https://uconn.co1.qualtrics.com/jfe/form/SV\\_7Pd9TFYWSvJu68Z](https://uconn.co1.qualtrics.com/jfe/form/SV_7Pd9TFYWSvJu68Z)

Handout #1: [Governor Lamont Fact Sheet HB #LCO 4579](#)

Handout #2: [Governor Lamont Budget information](#)

Mayor Leclerc entertained a motion to amend the agenda to address the first item under “Presentation / Updates” entitled *Jonathan Harris, OPM*, at this time.

Jon Colman made a motion to amend the agenda to address the first item under “Presentation / Updates” entitled *Jonathan Harris, OPM*, at this time. Steve Werbner seconded the motion and it carried.

## **6. PRESENTATION / UPDATES:**

- **Jonathan Harris, OPM**

Jonathan Harris, Undersecretary OPM, discussed House Bill #7192 *An Act Concerning Municipal and Regional Opportunities and Efficiencies*. He talked about the proposal for shared assessment services within the COG’s, stating this could result in better data sets and more accurate assessments, as well as cost savings for municipalities.

Discussion followed. Jonathan Harris answered a variety of questions from Board members.

## **5. Monthly Reports:**

### **a. Chair and Executive Director Report**

Executive Director Dr. Lyle Wray provided this update to the Board. He asked if the Board had any questions regarding his monthly report. There were no questions.

### **b. Opportunities and Resources**

### **c. Municipal Services and Purchasing Council**

Peter Souza provided the following update to the Board:

- CRPC opened Fuel Oil on 2/21, bid tabulation is posted on our website and we are currently soliciting requirements for Swimming Pool & Water Treatment Chemicals and Bituminous Class 1 and 2 and Curb Mix. Requirements due March 4<sup>th</sup>.
- The next Human Services Coordinating Committee meeting will be held on Monday, March 11<sup>th</sup>, and we will have speakers from the FBI and DCF on the subject of Human Trafficking.
- CRCOG signed an amendment with NOVUS Insight (formerly CCAT) to add on Cybersecurity Programs (assessment, remediation, maintenance and training). Please contact Brian Luther for additional information.
- Old Lyme signed this month to the Regional Online Permitting Program bringing the total to 47 towns.

#### **d. Policy and Planning**

Emily Hultquist provided this update to the Board.

#### **e. Public Safety and Homeland Security**

Joyce Stille provided this update to the Board.

Public Safety staff arranged for a Basic First Aid/CPR Certification course for the office which was held last week. 17 CRCOG staff members are now certified in CPR and the use of an AED.

Per the request at the last meeting the First Hour Emergency Checklist for Elected Officials and senior staff is now available on the CRCOG website

DPH is encouraging regions to consolidate mass dispensing areas. We have begun that discussion in our region with Emergency Support Function 8 – Health and Medical Services. They are pursuing a recommendation to have one MDA in our region.

John Elsesser requested that CRCOG look in to the “Stop the Bleed” program.” He feels this is an important topic and would like to see CRCOG facilitate this for municipalities. Scott Shanley concurred regarding the importance of this awareness. Dr. Wray said that CRCOG will look in to this and will report back to the Board.

#### **f. Transportation Committee**

Jon Colman provided this update to the Board:

#### **LOTICIP**

- One cost increase was approved for the Suffield Multi-Use Trail (Route 168).

- Staff prepared an analysis of all LOTCIP project cost histories. A total of 24 CRCOG projects have received Authorization to Award Letters. CRCOG initially approved \$29.2 million of LOTCIP funding for these projects. Final Authorization to Award amounts totaled \$29.5 million, or approximately 1% more than the initial solicitation award. This is a testament to the knowledge of the town staff who prepare the applications.

### **Eversource Utility Relocation Charges to Municipalities**

- Transportation Committee discussed Eversource's latest policy guidance table regarding cost reimbursement for utility relocations. A request for clarification was previously transmitted to Eversource by Mr. John Elsesser, Coventry Town Manager, and a response was expected by February 15<sup>th</sup>. No response has been received. Transportation Committee passed a motion for Policy Board to file a complaint with the Public Utilities Regulatory Authority (PURA), as appropriate. Mr. Elsesser noted that the individual from Eversource that he'd been coordinating with has been dealing with the recent windstorm and that he will follow-up.

### **Metropolitan Transportation Plan and Air Quality Conformity Analysis**

- CRCOG's Metropolitan Transportation Plan (MTP) and CTDOT's Air Quality Conformity Analysis (AQCA) are currently open for a 30-day public comment period. The State performs the AQCA on a statewide basis, and analysis shows that the documents are within conformity levels. Full documents are available on the CRCOG website, and comments can be sent to Tim Malone by March 22<sup>nd</sup>.

Mayor Leclerc stated she would like to have Transportation Commissioner Joe Giulietti attend a future Board meeting. The Board members concurred. Dr. Wray will work on arranging this.

### **g. Capital Workforce Partners**

Alex Johnson provided this update to the Board. To view the highlights of his update, please [click here](#).

### **6. Presentation/Updates:** (continued)

- **Jonathan Harris, OPM** (this item was addressed earlier in the meeting)
- **Regional Bikeshare RFP, Sandy Fry**

Emily Hultquist and Sandy Fry discussed the Regional Bikeshare RFP with the Board. Discussion followed.

**ACTION ITEMS:**

**7. Action: Legislative Agenda Item – Connecticut Infrastructure Bank Testimony**

**Jon Colman moved to approve support for the Connecticut Infrastructure Bank Testimony as presented. Dave Kilbon seconded the motion and it carried.**

**8. Action: Resolution for Regional Parcel Viewers/GIS migration**

**Joyce Stille made a motion to accept the Resolution of the Capitol Region Council of Government Authorizing Execution of an Agreement with CAI Technologies, Inc. for GIS Portal and Update Services. Jon Colman seconded the motion and it carried.**

**9. Action: Resolution Authorizing Execution of Subcontractor Agreement between CRCOG and the CT Department of Public Health for an Active Transportation Education and Implementation Project**

**Jon Colman made a motion to accept the Resolution Authorizing Execution of Subcontractor Agreement between CRCOG and the CT Department of Public Health for an Active Transportation Education and Implementation Project. Dave Kilbon seconded the motion and it carried.**

**Metropolitan Planning Organization Items:**

**10. Action: TIP Amendments**

There were not TIP Amendments.

**Information/Opportunity/Resource Items**

**11. 2019 Legislative Update**

Chris Smith from Rome Smith Lutz provided this update to the Board.

**12. 2019 Annual Meeting option**

Dr. Wray entertained the idea of holding the 2019 CRCOG Annual Meeting at Real Art Ways in Hartford. The Board authorized moving forward with the event.

Dr. Wray stated a potential date for the meeting is Tuesday, June 4<sup>th</sup>, 2019.

### **13. Other Business**

There was no other business.

### **14. Adjournment**

With no further discussion items, Chairperson Marcia Leclerc requested a motion to adjourn.

**Jon Colman moved to adjourn the meeting. Joyce Stille seconded the motion and it carried unanimously. The meeting adjourned at 1:08 pm.**