

## Capitol Region Council of Governments

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### RESOLUTION OF THE CAPITOL REGION COUNCIL OF GOVERNMENTS AUTHORIZING CONTRACT AWARD TO ANDREWS TECHNOLOGY FOR TIME AND ATTENDANCE SOFTWARE PILOT PROGRAM

**WHEREAS**, the Capitol Region Council of Governments identified a need for Time and Attendance software, identified pilot program participants Bolton and South Windsor, and solicited competitive proposals for Time and Attendance software, and;

**WHEREAS**, after demonstrations and interviews, our pilot participants identified Andrews Technology's Novatime product as the best value; and

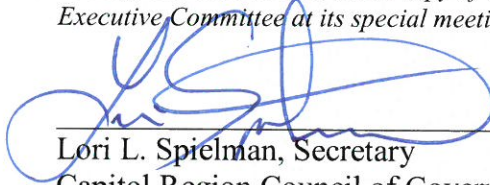
**WHEREAS**, CRCOG has funds available from the HR Portal project that must be used on Human Resources related projects, which will allow CRCOG to subsidize implementation for the pilot participants Bolton and South Windsor; and

**WHEREAS**, Time and Attendance software will allow our pilot participants to reduce manual processes and human error in the tracking of employee's work, vacation, sick, and other time; and

**WHEREAS**, following implementation of Novatime in our pilot towns, CRCOG will develop a program to allow members of the Capitol Region Purchasing Council and the IT Services Cooperative to purchase the Andrews Technology software at the discounts submitted by the vendor;

**NOW THEREFORE BE IT RESOLVED THAT**, the Policy Board of the Capitol Region Council of Governments authorize the Executive Director to execute and amend a contract with Andrews Technology for the purpose of purchasing and implementing Time and Attendance software as a pilot program in Bolton and South Windsor.

*I certify that the above is a true copy of the resolution adopted by the CRCOG  
Executive Committee at its special meeting on April 3, 2019*

  
Lori L. Spielman, Secretary  
Capitol Region Council of Governments

4-3-19  
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Date

