

**Capitol Region Emergency Planning Committee
Meeting (DEMHS Region 3) (UASI Region 3)
July 16, 2020
9:30 a.m.
CRCOG, Hartford**

Call to Order

The meeting was called to order at 9:39 a.m. via Zoom. Participants introduced themselves and participated in the Pledge of Allegiance.

Public Comment – none

Adoption of the Minutes – Don Gouin seconded by Terri Thompson made a motion to adopt the minutes from the January 16th meeting. All in favor, so voted.

Federal and State Liaison Reports

Bill Turley stated that at the State level they continue to support POD's and have requested an extension for the National Guard. DEMHS is supporting long term recovery committees. They are monitoring mass gatherings and assisting with quarantine and isolation.

Unfinished Business

Update on Health Care Coalition (HCC)

- a. By Law Change – Elimination of Article VIII – sub section 8.1g Health Care Coalition

This change was read again. Don Gouin, seconded by Don Janelle made a motion to eliminate Article VIII sub section 8.1g. All in favor, so voted.

New Business

FY 20 SHSGP Budget/17 Grant - Cheryl Assis reviewed the draft FY 2020 Spending Plan. As in previous years it includes funds for Training and Exercises, Planning Support, Sustainment/Maintenance of Regional Equipment. Staff reviewed spending from the last several years to determine an amount for each category. Of note: Each region received an additional \$23,487 from last year, a requirement has been added to spend at least \$42,875 on a barricade system for regional use, and the required Bomb Squad and HAZMAT set aside amounts have remained stable at \$65,000.

We are currently finishing spending on the FY 17 grant and about to begin FY 18. Recent items purchased include: radios for the police communications vehicles, IMT, MRC and I-COMM teams and upgrades to some of the regional command posts.

Appointment of Chair for Capitol Region Citizen Corps Council

Dave Kosciuk stated that he is pleased to announce Don Janelle as the new Chair. Don and Harley Graime will be our representatives to the Statewide Citizen Corps Council and Katherine McCormack the CEMA rep.

Cheryl Assis stated that Elections for Chair and Second Vice-Chair will be coming up. If anyone is interested in running, please contact Don Janelle.

ESF- Selected Committee Reports

RESF-1 Transportation – Terri Thompson stated that the Transportation Asset survey was distributed. She has developed a working group to help come up with a traffic guide for Traffic Incident Management (TIM).

ESF-5 Emergency Management

Bill Perkins outlined the activities in support of Covid response. The region has been manning a Regional Distribution Center in West Hartford with the IMT coordinating the process and to date has distributed more than 20 million pieces of PPE. The RCC has been activated virtually and 18 IAP's have been completed since the process started. He thanked the Farmington CERT Team for providing the canteen for the operation. Chairman Kosciuk thanked Bill Perkins for his leadership.

RESF-6 Sub-Committee for Volunteer Management – Don Janelle stated the group held a meeting on Monday. Cheryl Assis reviewed the list of teams who applied for grants at that time. Don Janelle stated that we are still planning the CERT Field Day for October and there is a new national CERT Association.

RESF-8 CR-MRC –Katherine McCormack gave a full report on Capitol Region Medical Reserve Corps activities. They have been very active and have had on excess of 1800 volunteers register on CT-RESPOND. They continue monthly meetings virtually and will have an orientation for new members in August. She stated that the MRC tent has been moved to Bristol Hospital and the Cabana unit to St. Francis. She thanked the IMT for assistance. Chairman Kosciuk thanked her for her leadership and gave kudos to all the volunteers.

Chairman Kosciuk stated that Jennifer Farley, Vice President of Quality and Patient Safety Officer at the Hospital for Special Care has agreed to step in to become the new ESF-8 Chair.

Other Business/ Information

There was no other business to come before the group.

Adjournment

Meeting adjourned at 10:21 am. The next meeting is scheduled for October 15th, 2020.