

**Capitol Region Emergency Planning Committee  
Meeting (DEMHS Region 3) (UASI Region 3)  
October 17, 2019  
9:30 a.m.  
CROG, Hartford**

***Call to Order***

The meeting was called to order at 9:35 a.m. Participants introduced themselves and participated in the Pledge of Allegiance.

***Public Comment*** – none.

***Adoption of the Minutes*** – Katherine McCormack seconded by Terri Thompson made a motion to adopt the minutes from the July 18<sup>th</sup> meeting. All in favor, so voted.

***Federal and State Liaison Reports***

In Bill Turley's absence, Jake Manke from DEMHS stated that school emergency operations plans are due in November. The EPPI Exercises for our region will be held on December 3<sup>rd</sup> and 5<sup>th</sup>.

***Unfinished Business***

- **Health Care Coalition (HCC)** –Cheryl Assis stated that CROG distributed the MOA's to all 14 local public health departments and have received the majority back. We completed all deliverables due September 30<sup>th</sup> including standard progress and financial reports along with an MCM Action Plan, MYTEP and 24/7 reporting forms.

***New Business***

- **Elections** – The election for First Vice Chair will be held in January. Don Janelle agreed to chair the Nominations Committee and Bob DiBella agreed to assist. If you are interested in running for any office, please contact them.

***ESF- Selected Committee Reports***

- **RESF-1 Transportation** – Terri Thompson gave a presentation on drones. Don Janelle added some Manchester specific examples.
- **ESF-5 Emergency Management** Bill Perkins stated that the Capitol Region Hazard Mitigation Plan is complete, and all communities have adopted it. We are currently waiting for final approval from FEMA. The AAR for the MDA 36 POD Exercise is complete. The Multi-Year Training and Exercise Plan is due to be renewed n January 1<sup>st</sup> and he is working on getting final details from all regional teams.
- **RESF-6 Sub-Committee for Volunteer Management** – Don Gouin stated that the 2<sup>nd</sup> CERT Field Day will be held on October 19<sup>th</sup> at Nevers Park in South Windsor. Cheryl Assis reviewed the list of teams who applied for grants at the last Capitol Region Citizen

Corps Council meeting. Don Janelle gave an update regarding the National CERT Association. There will be a Training Day held at the end of this month at the Fire Academy.

- **RESF-8 CR-MRC** –Janet Leonardi gave a full report on the MDA 36 POD Exercise. The Middletown MRC just held an ICS 100 class and will conduct a 200 shortly. Katherine McCormack stated that the CR-MRC has been invited to the upcoming CERT Training Day. CR-MRC along with Region 4 partnered to assist with the Hartford Marathon. There were 24 volunteers at Hartford Hospital for the duration of the event. The logistics unit did a terrific job and made a significant impact delivering medical supplies to the tent. They demonstrated that they are following hospital preparedness capabilities. Ms. McCormack further reported that she spent a full day along with Cheryl Assis and Frank Poirier at the West Hartford Fire Department inventorying trailers, equipment and supplies and thanked Chief Priest and the members of the Fire Department. CR-MRC is currently looking at applying for a NACCHO Operational Readiness Award.
- **RESF-11 Animal Response** – Dr. Asher stated that they continue to work with CERT teams to distribute animal equipment and present training sessions.

#### ***Other Business/ Information***

Cheryl Assis stated there is a stockpile of cots in West Hartford that we would like to make available to towns who can use them. Bill Perkins will send out correspondence on this shortly.

Bill Perkins announced that there will be a presentation on the recent Bradley plane crash at the January meeting.

#### ***Adjournment***

Meeting adjourned at 10:26 am. The next meeting is scheduled for January 16, 2020.