

## Municipal Services Status Reports

*IMPORTANT: Our previous Regional GIS went dark on 12/31/2019. There may be some municipalities that have direct links from their website to the Regional GIS, the new link is: <https://gis.crcog.org/parcelviewer>*

With Brian Luther's departure, Kimberly Bona, former Executive Assistant to Lyle has taken over as Program Manager. She will continue with the Executive Assistant role until a new Executive Director and Executive Assistant are hired.

### 1. CRPC

#### **Bids**

##### **December Activities:**

- Bids for Gasoline, Traffic Guidelines & Pavement Markings, Stormwater Monitoring Services, Catch Basin Cleaning & Disposal Services, and Portable Toilets were opened on December 12<sup>th</sup>.
- Quantities were requested for the Grass Seed and Fertilizer bid and were due on December 11<sup>th</sup>.
- Quantities for the Fuel Oil/Diesel (no piggybacking allowed) and Recycling Bins bids were requested on December 19<sup>th</sup> and were due by January 8<sup>th</sup>.

##### **Upcoming Activities:**

- The Grass Seed bid was issued January 9<sup>th</sup> and opens January 30<sup>th</sup>.
- Bids for Fuel Oil/Diesel (no piggybacking) and Recycling Bins will be issued on January 30<sup>th</sup> and opened on February 20<sup>th</sup>.
- Quantities for Police Ammunition & Fingerprinting Supplies, Swimming Pool and Water Treatment Chemicals, and Bituminous Class 1, Class 2, and Curb Mix will be requested by January 22<sup>nd</sup>, 2020. These bids will be issued February 20<sup>th</sup>.
- The 2020-21 CRPC bid schedule was issued to the CRPC executive committee at their January meeting.

#### **Energy:**

- Finalists were interviewed on Thursday, January 9<sup>th</sup> and Monday, January 13<sup>th</sup>. Reference calls are in progress.

## ***Job Order Contracting***

The RFP for Consulting Services to Design, Implement and Maintain a Job Order Contracting Program closed on December 4th, 2019. Gordian Group was chosen as the best option and we will be proceeding with a contract with them.

## **2. NUTMEG NETWORK DEMONSTRATION PROJECTS**

### ***HR-Portal***

Continued to activate registrations on the HR Portal at **Nutmeghr.org**.

The deadline for municipalities to submit their data FY'20 CT Municipal Data Salary Survey has passed but we are still accepting submissions. Please visit [ctmunicipaldata.org](http://ctmunicipaldata.org) for more information. The FY'20 Salary Survey included three new positions; Entry Level Librarian, Tax Clerk, and Emergency Dispatcher. For more information please contact [bluther@crcog.org](mailto:bluther@crcog.org) or [mfriedman@ccm-ct.org](mailto:mfriedman@ccm-ct.org).

Register now for the HR Portal Interview Panel Database. The database is now live and can be accessed at [nutmeghr.org](http://nutmeghr.org).

CRCOG is collecting Municipal Human Resource Documents for the HR Example Document Database. If you have any HR Policies, Procedures, Forms, or Checklists, (Applications; Job Posting Templates; Affirmative Action Plan; Introductory Period Definition; Jury Duty Leave Policy; other HR documents), please send them to [bluther@crcog.org](mailto:bluther@crcog.org).

### ***Electronic Document Management Services (EDMS)***

- Continued Municipality Integration
- Continued ViewPermit Integration
- Beginning GIS Integration
- Program mode is targeted for spring of 2020

## **3. IT SERVICES**

***On-Going Programs and Services are transition to Kim Bona.***

## **4. CYBERSECURITY**

The next meeting is scheduled for January 23<sup>rd</sup>, 10am at the CRCOG 3<sup>rd</sup> Floor Board Room. The primary short-term focus is to get together with the leaders of the other Regional Cybersecurity Tasks Forces and discuss the role each will play.

## **5. CRUMBLING FOUNDATIONS**

### ***Requests for Qualifications***

Re-launched RFQ process on an electronic platform. Submissions from the electronic platform are currently under review.

### ***Concrete Foundation Issues Facilitation***

Staff is currently formulating a letter to the governor from CRCOG and NECCOG and working with the new co-chairs (Lori Spielman and Scott Shanley).

### ***Foundation Testing Program***

The Foundation Testing Program has been operating since November 28<sup>th</sup>, 2017. As of January 13, 1925 applications had been received. 1788 applications had been paid or approved for payment.

## **6. OTHER STATUS UPDATES**

### ***Regional Geographic Information System (GIS)***

CRCOG has officially launched its new Regional Parcel Viewer and GIS Portal. Please submit any questions to Erik Snowden – [esnowden@crcog.org](mailto:esnowden@crcog.org), 860-724-4217.

You will find the site here - <https://gis.crcog.org/parcelviewer>.

### ***Solid Waste Management***

The CCSWA met on December 10<sup>th</sup> @ 1:30pm. DEEP will hold a follow up meeting/discussion on January 16<sup>th</sup> at DEEP Headquarters, 79 Elm St, Hartford, CT @1:30 pm. Call in option is available- **(Call in: 866-566-6507 Code: 8474174#)**

Discussion topics include:

- Outlook on organics diversion
- Legislative preview
- Opportunities for increased coordination.

The next CCSWA meeting is scheduled for March 17, 2020 @1:30PM.

### ***Regional Assessment Benchmarking***

A survey to create a benchmark for assessment offices in the region was disseminated in December, with reminders to fill out the survey sent in January. CRCOG staff will follow-up in early February to respondents.

### ***Human Resources Initiative***

The HR consultants services RFP was released in December (due date is January 23<sup>rd</sup>). If anyone is interested in being on the review committee, please contact Pauline.

***Human Services Coordinating Council (currently planning next meeting for January or February regarding Opioid addiction presentation)***

***COG Regional Election Monitor (currently recruiting)***