

# **CRCOG Municipal Services**

## **Service Sharing Offerings and Opportunities May 2020**

### **2019-2020 Activities Completed**

- CRPC Bids (# of bids completed): 16
- E-Procurement system (Bonfire) – Implementation
- Job Order Contracting Vendor RFP
- Energy Consultant RFP
- Time and Attendance Program Mode
- Electronic Document Management (moving to Program Mode and under IT Services)
- Implement updated ESRI based regional GIS System
- Assessment Benchmarking
- RFP for on-call Human Resources Services
- Formation of the Cybersecurity Taskforce
- Template RFP for:
  - Finance
  - Audit Services
  - Banking Services

### **2020-2021 On-Going Programs**

#### **CRPC**

- Annual Bids (up to 20 bids per year)
- Energy Consortia (Reverse Auctions for Electricity, Natural Gas is on hold)  
- Program with new consultant
- ezlQC (Job Order Contracting)

#### **IT Services Cooperative**

- Regional Online Permitting
- Fiber Infrastructure (SERTEX)
- General IT Services (Novus Insights)
- CRCOG Data Center (includes Hosting Services / Disaster Recovery)
- Voice over Internet Protocol (VoIP)
- Cybersecurity Program (Services and Model Policies)
- Time and Attendance Software
- EDMS in Program Mode

#### **Statutory Functions**

- Human Services Coordinating Council
- Regional Election Monitoring

#### **HR-Portal**

- Salary Survey and Reporting Module
- Model Documents
- Sample Document Library
- Interview Panel

# **CRCOG Municipal Services**

## **Service Sharing Offerings and Opportunities May 2020**

### **Other On-Going Programs**

- Crumbling Foundations Testing Program
- Regional Online GIS System
- Solid Waste/Materials Management (Central Connecticut Solid Waste Authority)
- Ad-Hoc Working Committee on Crumbling Foundations
- Cybersecurity Task Force

### **HR Services Consultant**

- Program Mode / Marketing

### **2020-2021 Planned Projects / Activities**

- Electronic Document Management Expansion
- RFPs for Solid Waste
  - Textile Recycling
  - Curbside Textile Recycling
  - Curbside Foodwaste Pick-up
- Potential RPIP Grants (announcements pending)
- COVID-19 Recovery Efforts Assistance (TBD)

### **Points for Consideration for New Projects**

- Level of Difficulty (Ease of Implementation, Technical Considerations)
- Potential for Cost Savings
- Improvement of Service
- Political Will (Elected Officials, Public and Staff)
- Legal Considerations (Union Issues, Statutory Limitations)
- New vs. Existing Service
- Scalability (Statewide Scalable or Sub-Regional)
- Cost Avoidance

### **2020-2021 Potential Service Sharing Expansion Areas (NOT in order of priority)**

- Small Town Economic Development Assistance (contracted service)
- Financial/Payroll/ERP Systems
- Town Clerk Data
- Facilities Management/ Asset Management
- Customer Response Management (CRM) (front end and back end workflow)
- Direct Purchasing Assistance (perform function)
- Loan-a-Drone
- Non-Tax Revenue Study (last completed in 2004)
- Sustainable CT/Clean Energy Initiative (Sustainable CT action list [here](#))
  - LED Retrofits
  - Solar Installation for Municipal Buildings