



Advisory Commission on Intergovernmental Relations

Date: May 26, 2020

To: The Honorable John Fonfara, Chair, Finance, Revenue and Bonding Committee
The Honorable Jason Rojas, Chair, Finance, Revenue and Bonding Committee
The Honorable Kevin Witkos, Ranking Member, Finance, Revenue and Bonding Committee
The Honorable Christopher Davis, Ranking Member, Finance, Revenue and Bonding
The Honorable Steve Cassano, Chair, Planning and Development Committee
The Honorable Cristin McCarthy Vahey, Chair, Planning and Development Committee
The Honorable Dan Champagne, Ranking Member, Planning and Development Committee
The Honorable Tami Zawistowski, Ranking Member, Planning and Development Committee
Paul Mounds, Chief of Staff, Governor's Office
Josh Geballe, Chief Operating Officer, Governor's Office
Jonathan Harris, Senior Advisor Governor's office
Lisa Tepper-Bates, Governor's Office - Chair, Emergency Management Recovery
The Honorable Melissa McCaw, Secretary of the Office of Policy and Management

From: Lyle Wray, Acting-Chair, ACIR and Executive Director, Capitol Region Council of Governments

RE: COVID-19 Guidance and Best Practices for Municipalities

The Advisory Commission on Intergovernmental Relations (ACIR) has completed and is forwarding three initiatives that address the impacts of the current COVID-19 pandemic on municipal services and functions.

The first two initiatives are guidance documents. One covers address Reopening and Recovery for Towns and Cities and the second addresses Staffing Resources in COVID-19 Emergency.

The third initiative is a series of Best Practices Guidelines for various municipal functions, sixteen to date, providing municipal officials with insights into alternatives to "normal" operations. These documents are divided into six parts: General Functions, Statutory Requirements, Executive orders, Continuity Issues, Suggested Best Practices and Resources. We have also prepared a Compendium of Executive Orders Impacting Municipalities, which further identifies offices(s) impacted by such orders.

The intent is to circulate this and other related information and to also place them into a new ACIR website with other information for use by municipalities. That website, which is nearly complete, will help municipalities obtain the latest information on Executive Orders, research, and best practices. It is our belief that this will be a useful addition as we manage our way through the pandemic.

Thank you for your consideration and should you have any questions or comments, please let me know.

cc: ACIR membership

For Further Information, Please Contact:

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