

Capitol Region Council of Governments
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EXECUTIVE COMMITTEE MEETING MINUTES
CRCOG Offices, 241 Main Street, 4th Floor, Hartford, CT
May 13, 2020
Noon
DRAFT UNTIL APPROVED

Access: via Web: <https://zoom.us/j/8605222217> or by Phone: 1-646-876-9923;
Meeting ID: 860 522 2217
Meeting access was remote only, consistent with provisions specified in
Executive Order No. 7B.
This meeting was recorded.
Audio will be posted within seven (7) days at www.crcog.org.

Attendance

Jon Colman
John Elsesser
Jim Hayden
Marcia Leclerc
Lori Spielman
Chip Beckett
Kayla Reasco
Scott Shanley
Brock Weber
Robert Lee
Mark Sciota
Mike Rosen
Shari Cantor
Matt Hart
Chris Kervick

Town/Organization

Bloomfield
Coventry
East Granby
East Hartford
Ellington
Glastonbury
Hartford
Manchester
New Britain
Plainville
Southington
Tolland
West Hartford
West Hartford
Windsor Locks

Staff

Rob Aloise	CRCOG
Cheryl Assis	CRCOG
Winsome Barnaby	CRCOG
Kimberly Bona	CRCOG
Tim Malone	CRCOG
Lyle Wray	CRCOG
Pauline Yoder	CRCOG

Guests

Kathie Lutz

RSL

1. Call to Order

Chairperson Marcia Leclerc called the meeting to order at 12:01 pm. A roll call was done by Kim Bona.

2. Public Comment

There was no public comment.

3. Approval of Minutes from March 11, 2020

Jon Colman made a motion to approve the minutes of March 11, 2020 as presented. Lori Spielman seconded the motion and it carried unanimously.

4. Correspondence/Handouts

Dr. Wray reviewed the following press release, explaining that this funding will fill gaps in the Hartford Rail service schedule in the morning and midday.

- [Press Release](#): U.S. Department of Transportation Announces More Than \$22 Million in Grants to Restore and Enhance Intercity Passenger Rail Network

5. Chair and Executive Director Remarks and Report

- [U.S. EDA CARES ACT Funding](#)

Dr. Wray explained that he, Gene Goddard and David Griggs have been appointed chair of the State Small Business Reopening Guidelines Committee. He stated that these guidelines will look at areas of finance, training, plant layout, PPE supplies and related protective barriers. As of Friday, May 15, 2020, the Department of Economic and Community Development (DECD) website will publish small business guidelines for the phase 1 reopening on May 20, 2020.

Marcia Leclerc spoke to Dr. Wray's monthly report. She reminded committee members that today is the deadline for treated road salt bids.

Mayor Leclerc inquired as to when there will be an announcement on the new HR Consultant firm for use by CRCOG members. Pauline Yoder explained that the contract was signed last week and CRCOG will announce this opportunity to communities in the next CRCOG newsletter which is scheduled to go out next week. The announcement will provide information on fees, services and company contacts as well as a link to their website.

Marcia Leclerc asked if and how the Crumbling Foundations assistance program may be affected due to the current public health crisis. Dr. Wray stated there will be a significant back log in completing the remediation for applicants due to the uncertainty of state funding going forward.

Marcia Leclerc inquired about potentially bringing back retired and capable individuals to return as a support system to assist in municipalities. Dr. Wray stated this will be discussed at the ACIR meeting on Friday, May 15, 2020.

Dr. Wray reviewed the [U.S. EDA CARES ACT Funding](#) memo, stating CRCOG will be do what they can to advance the CEDS program and assist in any way.

6. COVID-19 Discussion and update.

Dr. Wray explained that CRCOG will work at a regional level to support what towns are doing locally during this time.

A response summary of the long-term recovery questions that we have collected thus far from municipalities may be found [here](#).

- [CRCOG and town and city roles in Local Long-Term Recovery Committees](#)
- April Long Term Recovery PowerPoint: <https://bit.ly/3ddqbgD>
- Local [Long-Term Recovery Committee Meeting](#) – Tuesday, May 5, 2020

Discussion ensued regarding COVID-19 long term recovery and next steps.

7. ACTION: Proposed CRCOG FY 2020-2021 Budget and Presentation

Pauline Yoder presented the proposed CRCOG FY 2020-2021 Budget to the committee. Dr. Wray explained that CRCOG has a balanced budget and is in financially stable condition at this time.

Jon Colman made a motion to recommend passing the proposed budget as presented, to the Policy Board for approval. Robert Lee seconded the motion and it carried unanimously.

8. ACTION: Memo and Resolution to Postpone 2020 CRCOG Annual Meeting

Dr. Beckett made a motion to move the recommendation to postpone the 2020 CRCOG Annual Meeting from June until a date set by the Policy Board for approval. Jon Colman seconded the motion and it carried unanimously.

9. ACTION: Resolution to Support Restricting Possession of Open Alcoholic Beverage Containers in Motor Vehicles (previously tabled at March meeting)

Jon Colman made a motion to remove this item from the table. Dr. Beckett seconded the motion and it carried unanimously.

Scott Shanley made a motion to remove this item from the agenda. Jon Colman seconded the motion and it carried unanimously.

10. Legislative update

Kathie Lutz provided a brief update to the committee. She explained that at this time, a special session might be held in June.

11. Other Business

Dr. Wray stated that the date of his planned retirement is not known at this time and he is flexible in terms of staying on longer than anticipated. He explained that due to the recent events, the transition process has slowed down but there have been four discussions with community leaders so far regarding the future needs of the region and desirable characteristics of a new executive director.

Marcia Leclerc inquired about a kiosk to accept payments for such things like tax payments and asked CRCOG to look into this. Municipal Services will follow up on this.

Mayor Shari Cantor expressed the need for youth employment and volunteer opportunities for those in our communities at this time. Dr. Wray will follow up with Capital Workforce Partners to discuss summer youth employment and reach back out to Mayor Cantor.

12. Adjournment

Jon Colman made a motion to adjourn at 1:09 pm. Lori Spielman seconded the motion and it carried unanimously.