

Capitol Region Council of Governments
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EXECUTIVE COMMITTEE MEETING MINUTES
****Meeting held remotely and will be recorded****

Audio may found [here](#)

August 12, 2020

Noon

DRAFT UNTIL APPROVED

Attendance

Jon Colman
Jim Hayden
Marcia Leclerc
Lori Spielman
Chip Beckett
Kayla Reasco
Scott Shanley
Brock Weber
Robert Lee
Mark Sciota
Mike Rosen
Matt Hart
Mike Rell
Chris Kervick

Town/Organization

Bloomfield
East Granby
East Hartford
Ellington
Glastonbury
Hartford
Manchester
New Britain
Plainville
Southington
Tolland
West Hartford
Wethersfield
Windsor Locks

Staff

Rob Aloise
Cheryl Assis
Kimberly Bona
Tim Malone
Cara Radzins
Lyle Wray
Pauline Yoder

CRCOG
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Guests

Kathie Lutz
SB Chatterjee
Jay Baker

RSL

1. **Call to Order**

Chairperson Marcia Leclerc called the meeting to order at 12:00 pm.

2. **Public Comment**

There was no public comment.

At this time, Mayor Leclerc entertained a motion to add an item to the agenda.

Jon Colman made a motion to add item 11a. to the agenda, entitled, "Compensation of Executive Director." Dr. Beckett seconded the motion and it carried unanimously.

3. **Approval of Minutes from May 12, 2020**

Jon Colman made a motion to approve the minutes of May 12, 2020 as presented. Dr. Beckett seconded the motion and it carried unanimously.

4. **Correspondence/Handouts**

None.

5. **Chair and Executive Director Remarks and Report**

Dr. Wray thanked Tim Malone and Pauline Yoder for their help with the EDA grant application.

Dr. Wray also thanked Jessica Muirhead and Pauline Yoder for putting together the bid for Personal Protective Equipment (PPE).

Dr. Wray explained CRCOG has been working with the United Way of North Central CT on opportunities to engage youths in the region through their volunteer software system. The United Way software system, "Get Connected" offers a way for municipalities to develop a web-based homepage which offers ways to manage volunteers. If you are interested in learning more about this, please **click here**.

Dr. Wray stated he was approached about whether CRCOG would entertain the possibility of discussion on putting together a Regional Civilian Review Board considering recent legislative action on police reform.

Dr. Beckett stated he feels the idea of a regional review board may be a wise idea, as it would get everyone on the same page in terms of policies and procedures.

Mayor Leclerc expressed that many police forces have different contracts and policies, which would make it difficult to create a single regional board.

Scott Shanley agreed that many of the contracts are specific to towns and inquired about CREST procedures.

Cheryl Assis explained that typically, CRCOG has not been involved with CREST procedures in the past.

Jim Hayden stated he feels this could be advantageous for small towns and offered to serve on a subcommittee if one were created.

Discussion followed.

Mayor Leclerc explained she would like for more information pertaining to the police accountability bill, and asked Kathie Lutz for input.

Kathie Lutz will reach out to Carol Hughes and several other possible presenters. The police reform bill will be put on the September Policy Board meeting agenda.

6. ACTION: Regional Services Grant

Jon Colman made a motion to accept the Resolution authorizing CRCOG to execute a Notice of Grant Award to the State of Connecticut in the amount of \$736,490.36 for the 2021 Regional Services Grant. Robert Lee seconded the motion and it carried unanimously.

Mayor Leclerc requested a summary of users of the RSG funds and how they were used. Pauline Yoder will put this together.

7. ACTION: State Funding for Cultural Institutions

Scott Shanley made a motion to authorize CRCOG to submit a letter of support for state funding for cultural institutions as discussed. Jon Colman seconded the motion and it carried unanimously.

8. ACTION: Statewide Economic Development Administration (EDA) Grant Submission

[EDA Grant Submission](#)

Jon Colman made a motion to approve the EDA Grant Submission as presented. Dr. Beckett seconded the motion and it carried unanimously.

9. COVID-19 Long Term Recovery Committee

Dr. Wray stated CRCOG has been working with DEMHS Regional Coordinators and are focusing on testing, contact tracing and quarantine and isolation responses. He explained that next steps will include attention to workforce and economic development particularly around small businesses.

10. COVID-19 Impacts

Dr. Wray stated the devastation on the food industry from this pandemic has resulted in a workforce reduction in of almost 36%.

On July 29, 2020, the RPA Connecticut Committee provided the following presentation on COVID-19 Impacts in the Connecticut and the Tri-State region. [COVID-19 Impacts in CT and the Tri-State Region](#)

11. CRCOG Organizational Chart and update

a. Compensation of Executive Director

Robert Lee explained that the Finance/Personnel Subcommittee met prior to the Executive Committee meeting to discuss Dr. Wray's performance review.

Robert Lee motion to compensate Dr. Wray a 2.5% COLA increase, consistent with CRCOG staff, and a one-time bonus of \$10,000 for prolonging his retirement due to the pandemic. Scott Shanley seconded the motion and it carried unanimously. The board thanked Dr. Wray for his excellent performance and continued commitment to CRCOG.

12. Other Business

Kathie Lutz stated the Office of Legislative Management has been discussing opening of the Legislative Office Building. At this time, the cafeteria in the building will remain closed. The entire building will be closed to the public unless the public has a scheduled appointment in the building.

13. Adjournment

With no further business, Chairperson Leclerc entertained a motion to adjourn.

Jon Colman made a motion to adjourn at 12:49 pm. Lori Spielman seconded the motion and it carried unanimously.