

MEMORANDUM

DATE: May 4, 2020
TO: CRCOG Executive Committee and Policy Board
FROM: Lyle Wray, Executive Director
SUBJECT: **CRCOG Annual Meeting Delay**

CRCOG's bylaws specify an annual meeting to be held in June. Given the current COVID-19 emergency and the associated risks of large gathering, CRCOG staff recommend a delay in this year's annual meeting. The date will be determined by the Board after the state re-opening of activities and the intention is to have the annual meeting in the fall.

If there is a second wave of COVID-19 infections coinciding with the fall flu season that may make even a fall date challenging for an annual meeting.

A resolution will be brought forward to respond to changing circumstances as they evolve.

CRCOG's legal counsel has prepared a resolution outlining the reasons for the delay for approval by the Executive Committee and the Policy Board.