

Capitol Region Council of Governments
241 Main St., Hartford, CT 06106
Phone: (860) 522-2217 FAX: (860) 724-1274

Municipal Services Committee Meeting
Tuesday, May 19, 2020
12 Noon

ACCESS: via Web: <https://zoom.us/j/8605222217> or by Phone: 1-646-876-9923; Meeting ID: 860 522 2217

* Meeting access is remote only, consistent with provisions specified in Executive Order No. 7B. This meeting was recorded.

DRAFT UNTIL APPROVED

Members and Alternates

Peter Souza, Chair
Josh Kelly
Grace Tiezzi
Robert Skinner
Mark Walter
Jack McCoy
Toni Moran
Hayley Wagner
Erin Stewart
Brock Weber
Tom Fitzgerald
David Norse

Town/Organization

Windsor
Andover
Avon
Canton
Columbia
Manchester
Mansfield
Marlborough
New Britain
New Britain
Simsbury
Southington

CRCOG Staff

Kimberly Bona
Jessica Muirhead
Lyle Wray
Pauline Yoder
Cheryl Assis

CRCOG
CRCOG
CRCOG
CRCOG
CRCOG

Guests

Robin Imbrogno
Caitlin Styrzczala

HR Consulting Group
AdvanceCT

Chairperson Mr. Peter Souza called the meeting to order at 12:02 pm.

Kim Bona did a Roll Call.

1. Adoption of Minutes: May 19, 2020

Mr. Souza requested a motion to adopt the minutes. Jack McCoy made a motion to adopt the May 19, 2020 Municipal Service Committee minutes as presented. Grace Tiezzi seconded the motion. The following members abstained: Josh Kelly, Tom Fitzgerald. Motion carried.

2. Public Comment

None.

3. Managing HR During COVID: June 19th Webinar Preview– Robin Imbrogno, Human Resource Consulting Group (HRCG)

Robin Imbrogno presented to the committee, providing a preview of the upcoming webinar on June 19th. She discussed the Families First Coronavirus Response Act (FFCRA), specifically Emergency Paid Sick Leave (EPSL) and Emergency Family and Medical Leave (EFMLA). To view the presentation, please [click here](#).

To register for the upcoming June 19th FREE webinar, please [click here](#).

Discussion followed.

At this time, 12:32 pm, the meeting ended due to technical difficulties.

4. Long Term Recovery Steering Committees – CRCOG’s role and responsibilities

5. [Status Reports](#)

- **Capitol Region Purchasing Council**
- **Nutmeg Network Demonstration Projects (HR Portal, EDMS)**
- **IT Services Cooperative (Online Permitting, VOIP, Hosting)**
- **Crumbling Foundations**
- **Cybersecurity**
- **HR Consulting Services**

6. Municipal Information

7. Adjournment

The meeting ended at 12:32pm due to technical difficulties.

