

## Municipal Services Status Reports

### 1. CRPC

#### **Bids:**

#### **January, February and March Activities:**

- Bids for Grass Seed, Fuel Oil and Recycling Bins were issued in January and opened in February.
- Quantities were requested for the Fuel Oil, Recycling Bins, Police Ammunition and Fingerprinting Supplies, Swimming Pool and Water Treatment Chemicals, and Bituminous Class 1, Class 2, and Curb Mix bids in January.
- Bids for Police Ammunition and Fingerprinting Supplies, Swimming Pool and Water Treatment Chemicals, and Bituminous Class 1, Class 2, and Curb Mix were issued on February 20th.
- The 2020-21 CRPC bid schedule was issued to the CRPC executive committee at their January meeting and was provisionally approved, subject to final approval of the CRPC at the annual meeting.
- The following bids were opened on March 20th:
  - Police Ammunition and Fingerprinting Supplies
  - Swimming Pool and Water Treatment Chemicals
  - Bituminous Class 1, Class 2 and Curb Mix
- Emergency bid and procurement information in response to the health crisis were compiled and distributed to the CRPC mailing list.

#### **Upcoming Activities:**

- Quantities for the Treated Road Salt bid (no piggybacking bid) will be solicited in late April and due in May.

#### **Energy:**

The Policy Board approved contracting with the finalist and once a contract is signed, recruitment will begin with procurement for the 2021 contract period in the fall.

#### **Job Order Contracting**

A new contract with Gordian Group for a period of five years is currently being drafted and negotiated.

## **2. NUTMEG NETWORK DEMONSTRATION PROJECTS**

### ***HR-Portal***

Continued to activate registrations on the HR Portal at **Nutmeghr.org**.

Register now for the HR Portal Interview Panel Database. The database is now live on nutmeghr.org.

The FY'20 CT Municipal Data Salary Survey is online at [ctmunicipaldata.org](http://ctmunicipaldata.org). The FY'20 Salary Survey included three new positions; Entry Level Librarian, Tax Clerk, and Emergency Dispatcher. Contact [mfriedman@ccm-ct.org](mailto:mfriedman@ccm-ct.org) or [kbona@crcog.org](mailto:kbona@crcog.org) with any questions.

CRCOG is collecting Municipal Human Resource Documents for the HR Example Document Database. If you have any HR Policies, Procedures, Forms, or Checklists, (Applications; Job Posting Templates; Affirmative Action Plan; Introductory Period Definition; Jury Duty Leave Policy; other HR documents), please send them to [kbona@crcog.org](mailto:kbona@crcog.org).

### ***Electronic Document Management Services (EDMS)***

- Continued Municipality Integration
- Continued ViewPermit Integration
- Began GIS Integration
- Program mode is targeted for June of 2020

## **3. IT SERVICES**

***On-Going Programs and Services have transitioned to Kim Bona.***

### ***Online Permitting***

CRCOG is currently in discussion with ViewPoint regarding a rapid deployment building permitting model.

## **4. CYBERSECURITY**

The second meeting of CTDEMHS Region 3 Cyber Security Task Force was held on Thursday, February 13<sup>th</sup> at the CRCOG Board Room. The meeting was well attended, and progress was made on the goals and makeup of the task force. It was decided that at the current time bi-monthly meetings were warranted with a possible reduction to quarterly once details of the task force functions are worked out. The group has reiterated its desire to meet with other regional task force leadership in order to coordinate activities.

The third meeting was held on meeting April 9<sup>th</sup>, 2020.

If interested, please contact Erik Snowden at [esnowden@crcog.org](mailto:esnowden@crcog.org).

## **5. CRUMBLING FOUNDATIONS**

### ***Requests for Qualifications***

The current RFQ closed March 31st and the applicants will be evaluated in early April. The next RFQ will open in April and close June 30th.

### ***Foundation Testing Program***

The Foundation Testing Program has been operating since November 28<sup>th</sup>, 2017. As of April 7, 2020, CRCOG has received 2192 applications. 2038 applications had been paid or approved for payment.

## **6. OTHER STATUS UPDATES**

### ***Regional Geographic Information System (GIS)***

CRCOG has officially launched its new Regional Parcel Viewer and GIS Portal. Please submit any questions to Erik Snowden – [esnowden@crcog.org](mailto:esnowden@crcog.org), 860-724-4217.

You will find the site here - <https://gis.crcog.org/parcelviewer>.

### ***Solid Waste Management***

The March 17<sup>th</sup> CCSWA meeting was canceled. The next CCSWA meeting is scheduled for June 16<sup>th</sup>, 1:30pm.

### ***Regional Assessment Benchmarking***

Initial results and benchmarking will be shared the Municipal Services April 14<sup>th</sup> meeting.

### ***Human Resources Initiative***

The HR consultants services RFP interviews were held on March 31<sup>st</sup>. Four finalists were interviewed and one consultant was chosen by the panel.

### ***Human Services Coordinating Council***

Human Services Coordinating Council met on Monday, March 9. A presentation on opioids was given by Amy Mirizzi (Office of Injury and Violence Prevention) and Raffaella Coler (Office of Emergency and Medical Services).

### ***COG Regional Election Monitor (currently recruiting)***

CRCOG received notice that the Secretary of State along with UCONN is currently developing online programs for Registrar of Voter training with the first course to be available in early May.

In addition, as of April 1<sup>st</sup>, ROV certification exams can now be taken online at any time.