

Minutes
DEMHS Region 3 - RESF 8
Public Health Sub-Committee Meeting
Capitol Region Council of Governments, Hartford, CT
December 6, 2019

Attendees: Katie Roane, Alexis Steele, Sara Darlagiannis, Wendy Mis, Patrick Getler, Johnathan Butler, Michael Pepe, Steve Huleatt, Charles Brown, Jennifer Kertanis, Rob Miller, Sal Nesci, Derek May, Jeff Catlett, Russell Melmed, Vickie Han, Aimee Krauss, and Tung Nguyen

Meeting called to order at 09:35 AM

Welcome:

- Steve Huleatt Program Director, R3 MMRS and PHEP welcomed the group to the CRCOG Board Room.
- Introductions were made around the room.

Approval of Minutes:

- Motion for approval of the November meeting minutes Charles Brown and seconded by Patrick. The Minutes were approved unanimously with Russ abstaining.

Regional Status Updates:

- **Training, Drills and Exercises:**
 - Jennifer reported Farmington Valley Health District conducted a full-scale mass vaccination exercise resulting in 150 people receiving flu vaccinations. The exercise targeted Avon's critical workforce. The FSE utilized mutual aid from West Hartford - Bloomfield Health District and Central Connecticut Health District.
 - During the FSE FVHD completed their POD set up facility drills, staff notification and assembly drills, and site activation drills. WHBHD completed POD set up facility drills, staff notification and assembly drills, and site activation drills during as part of a scheduled flu shot clinic in West Hartford. CCHD is the remaining LHD to complete POD set up facility drills, staff notification and assembly drills, and site activation drills for R3 this contract year.

CREPC Update:

- Steve reported the State has denied a budget request to fund the Veoci Communications Platform. The State is committed to expand the use of WebEOC. CRCOG is moving forward to renew the regional contract with Everbridge. Steve suggest planning should consider Everbridge to be the region 3 notification system.
- Steve reported the State has requested a contribution from each region from the HPP Ebola funding of \$40,000 to establish HDMAP statewide. Region 3 has made a significant investment in this system already, DPH agreed with R3 to accept a reduced contribution of \$20,000. The remaining Ebola funding will be directed towards purchase of high impact pathogen PPE for R3 EMS.
- Steve asked for a report from the MCM workgroup. John spoke for the workgroup and stated the work group has meet twice. Is currently focus on planning for 2 regional

distribution sites. This is building on work down in R3 several years ago. The primary mission will be to receive MCM for distribution. A secondary mission will be to re-distribution POD to POD of MCM to meet surge at POD sites.

State Updates:

- No representatives from state present.
- Steve Huleatt shared the various PHEP related meetings of the regional leads.
- A discussion was held on a recent e-mail from the State to conduct a survey assessment. There was concern about the information content and questions. Steve asked if this should be a regional response? Steve will reach out to the State for clarification

Local Public Health Preparedness Contract:

Regional Contract:

Workgroup Reports:

- Updates on Workgroup Development and Assignment to Regional workgroup structure:
 - MCM Workgroup formed for those with DCIPHER Access
 - MYTEP Workgroup for updating the Regional MYTEP
 - MCM Planning Workgroup for developing the Regional CRI Plan
 - EPI Strike Team formed
- Report out on plan workgroup meeting:
 - MCM Planning Workgroup met to review the Region 4 CRI Plan that was provided at the Regional leads meeting. Workgroup members consist of Melissa Marquis, Johnathan Butler, Sal Nesci, Michael Pepe, and Patrice Sulik. Workgroup focused on moving towards a skeleton structure of a Region 3 CRI Plan that aligns with the Regional PHERP and RESP since Region 3 has a robust Regional Coordination Center which is unique among the five regions.
- Regional MYTEP work group will handle the exercise planning for the Regional Tabletop Exercises. Current plan is to have combined tabletop exercise for anthrax and pandemic influenza.

Other Business:

- Steve led a discussion on how the group would like to structure future meetings as monthly or bi-monthly and local deliverables that need to be reported out on in quarterly reports that can headings in the meeting agendas. As previously discussed, the format of the agenda will change to capture:
 - the dates of meetings attended by us,
 - Updates on planning for regional exercises,
 - the 24/7 Contact Form,
 - POD Site Form and Jurisdictional Data Sheet (JDS),
 - Regional MCM Action Plan

- Workgroups for Regional MCM Plan and Regional MYTEP
- POD locations will be for the 3 primary PODs

- Steve Huleatt will be trying to set up a meeting with City of Hartford before the end of the second quarter to identify steps to move forward the Dispensing Full-Scale Exercise.

Meeting adjourned at 10.55 a.m.

Next Meeting TBD