

**To:** Chief Administrative Officials  
**From:** Sotoria Montanari, Program Manager  
Roger Krahn, Principal Transportation Engineer  
**Date:** January 28, 2020 **Revised March 20, 2020**  
**Cc:** Policy Board, Transportation Committee, Town Engineers, Department of Public Works Directors, Town Planners, CRCOG Director of Transportation Planning  
**Subject:** LOTCIP 2020 Solicitation: Request for Proposals

The Capitol Region Council of Governments (CRCOG) is inviting municipalities to submit proposals for Transportation Improvement Projects for funding under the Local Transportation Capital Improvement Program (LOTICIP). CRCOG is reserving \$35.5 million for this purpose.

This solicitation assumes the continuation of current LOTICIP funding levels. However, due to unresolved State Transportation Funding issues, this amount has not yet been budgeted. Therefore, selection under this solicitation does not guarantee funding.

Funding will be awarded on a competitive basis according to CRCOG's LOTICIP Project Selection Policy. Copies of this policy, application forms, and all supporting documents may be accessed via links at: <https://crcog.org/transportation/funding-opportunities/lotcip2020/>.

The projects must meet the following CTDOT LOTICIP eligibility requirements:

- LOTICIP projects must be located on a roadway classified as an urban collector or higher on the Departments Functional Classification database.  
([https://portal.ct.gov/DOT/PP\\_SysInfo/Functional-Classification-Maps](https://portal.ct.gov/DOT/PP_SysInfo/Functional-Classification-Maps))
- Exclusive (stand-alone) sidewalk projects and pedestrian improvements may be considered eligible along other roadway classifications.
- Bridge improvements may be eligible on other roadway classifications, as long as the Federal definition (20 feet or greater span length as defined in 23 CFR650.305) of a bridge is met.

To apply for LOTICIP funds, please complete the following forms for each project:

- **LOTICIP Application**
- **CTDOT Bicycle and Pedestrian Travel Needs Assessment Form**
- **CRCOG Cost Estimate Form**
- **CRCOG Complete Streets Compliance Form** **May 27**

Return **2 hardcopies and 1 electronic copy on Wednesday, April 22, 2020 by 2:00 pm** to:

**Hardcopy:** Mr. Robert Aloise  
CRCOG Director of Transportation Planning  
241 Main Street - 4th Floor  
Hartford, CT 06106

Electronic Copy: [smontanari@crcog.org](mailto:smontanari@crcog.org)

Each municipality may submit materials for a maximum of two (2) Project proposals in any combination, however CRCOG will limit the total award to no more than \$3 million per municipality. Materials should be prepared in sufficient detail for CRCOG staff to conduct an adequate evaluation of the proposal. If you have any questions, please feel free to contact Sotoria Montanari ([smontanari@crcog.org](mailto:smontanari@crcog.org)) at 860-724-4220.