

**Capitol Region Emergency Planning Committee  
Meeting (DEMHS Region 3) (UASI Region 3)  
October 15, 2020  
9:30 a.m.  
CRCOG, Via Zoom**

**Call to Order**

The meeting was called to order at 9:32 a.m. via Zoom. Attendees were asked to put their name and organization in the chat box for attendance purposes. Participants introduced themselves and participated in the Pledge of Allegiance.

**Public Comment – none**

**Adoption of the Minutes**

Don Gouin seconded by Bob DiBella made a motion to adopt the minutes from the July 16<sup>th</sup> meeting. All in favor, so voted.

**Federal and State Liaison Reports**

Bill Turley commented that the State is at full activation and they are on day 228 of the operation. They are trying to build up some of their ESF's, especially ESF-6. They continue to support POD's and have requested an extension for the National Guard. DEMHS is supporting long term recovery committees and the Capitol Region Committee has begun meeting. Commodities distribution is ongoing. They have reached out to the fiduciary agents to determine a municipal water coordinator for each municipality.

**Unfinished Business**

***FY 20 Grant*** - Cheryl Assis stated that the FY 20 application approved by this group was in turn approved by the CRCOG Policy Board and submitted to DEMHS. We are currently working on the FY 18 grant. As always if you have any regional equipment that was purchased through one of our grants that needs maintenance or replacement please let us know. There was recently a Statewide Homeland Security Working Group meeting and CRCOG will receive an extra \$28,000 for the Hartford Bomb Squad and \$50,000 for equipment replacement and maintenance. There is also a new federal requirement for barricade systems, and she will work with CRCOPA on this.

***COVID-19 Regional Response*** - Bill Perkins gave a report. The RCC is currently activated and we have completed 31 IAP's to date. There will be an After-Action Review once the operational period ends.

**New Business**

***Elections*** -Don Janelle stated that we will hold the Election at the January meeting for the Chairman and Second Vice-Chair positions. Dave Kosciuk has expressed interest in staying on as Chairman. Jamie DiPace will not seek reelection as Second Vice-Chair and Bruce Lockwood has expressed interest in this position. He is working with Bob DiBella on the nominations

committee. If you would like to nominate someone or have an interest in running, please let him know.

***Interoperability Presentation – ESF-2*** -Mike Boucher gave a full PowerPoint presentation on the State’s Interoperable Communications Program and answered questions. This is a grant deliverable that has also been presented to the MCV Committee and CRCOPA.

***CR-NHMP*** - Bill Perkins discussed the regional Natural Hazard Mitigation Grant. Lynne Pike-DiSanto from CRCOG’s Planning unit spearheads this project and has asked for a commitment from CREPC/ESF-5 to act as the host committee for the next grant cycle. This will involve meetings with all EMD’s and the public. Don Gouin, seconded by Harley Graime made a motion that CREPC/ESF-5 be the host agency for the next iteration of the NHMP. All in favor, so voted.

### **ESF- Selected Committee Reports**

***RESF-1 Transportation*** – Bill Perkins stated that the last couple of meetings were cancelled.

***ESF-5 Emergency Management*** - Bill Perkins outlined the activities in support of COVID-19 response. The region has been manning a Regional Distribution Center in West Hartford with the IMT coordinating. We hope to review the Tactical Interoperable Communications Plan (TIC-P) soon. He explained that he will begin working on the resource typing deliverable soon and will be reaching out to municipalities for the required information.

***RESF-6 Sub-Committee for Volunteer Management*** – Don Janelle stated the group held a bi-monthly meeting and the Statewide Citizen Corps Council met recently over Zoom. Some teams have found very creative ways to keep active during the pandemic. Cheryl Assis reviewed the list of teams who applied for grants recently.

***RESF-8*** - Steve Huleatt stated we are currently in process of identifying critical workforce numbers and discussed concepts for the eventual vaccinations. We are meeting with local public health directors weekly and are finalizing the budget for BP2. Hartford will conduct a drive through flu clinic on November 14<sup>th</sup> which the region has been assisting with and will be a PHEP contract deliverable.

Chairman Koscuk introduced Jennifer Farley, Vice President of Quality and Patient Safety Officer at the Hospital for Special Care as the new ESF-8 Chair. She stated she is happy to join the group and has enjoyed listening in today.

CR-MRC Director Katherine McCormack provided a written report to Cheryl Assis. Cheryl stated that they currently have some members assisting with contact tracing in Hartford and have still been conducting monthly training sessions.

### **Other Business/ Information**

There was no other business to come before the group.

### **Adjournment**

Meeting adjourned at 10:57 am. The next meeting is scheduled for January 21<sup>st</sup>, 2021.

