

**Cost Review Sub-Committee Meeting**

**Committee Members are requested to join remotely:  
Via Web:<https://zoom.us/j/8605222217>  
Or by phone:1-646-876-9923; Meeting ID: 860-522-2217**

**Monday April 20<sup>th</sup>, 2020  
11:30 AM**

<b><u>Name</u></b>	<b><u>Organization</u></b>
Larry Baril	Avon
Chris Edge	Berlin
Jon Colman	Bloomfield
Patrice Carson	Bolton
Todd Penney	Coventry
Doug Wilson	East Hartford
Timothy Webb	Ellington
Donald Nunes	Enfield
Russ Arnold	Farmington
Kirk Severance	Granby
Sandy Fry	Hartford
Frank Dellaripa	Hartford
Kevin Kelly	Hebron
Derek Dilaj	Mansfield
Jim Sollmi	Rocky Hill
Tom Roy	Simsbury
Jeffrey Doolittle	South Windsor
Devin Cowperthwaite	Stafford
Gerry Turbet	Suffield
Heidi Samokar	Tolland
David Smith	Vernon
Duane Martin	West Hartford
Derrick Gregor	Wethersfield
Adam Kessler	Windsor

<b><u>Guests</u></b>	
Jonathan Thiesse	Bloomfield
Jeff Shea	Simsbury

<b><u>Staff</u></b>	
Robert Aloise	CRCOG
Mike Cipriano	CRCOG
Roger Krahn	CRCOG
Pramod Pandey	CRCOG
Sotora Montanari	CRCOG

**DRAFT until  
Endorsed  
by the  
Committee**

1. **Roll Call** – Alphabetically by Member Municipality, then others-Mr. Jon Colman called the meeting to order at 11:31 am.
2. **Public Forum** – No one choose to speak.
3. **Adoption of Meeting Minutes from February 24<sup>th</sup>, 2020-** A motion was made by Patrice Carson from the Town of Bolton seconded by, Jim Sollmi from the Town of Rocky Hill to accept the meeting minutes from February 24<sup>th</sup> 2020.This motion was passed unanimously with two (2) abstentions made by Gerry Turbet from the Town of Suffield and David Smith from the Town of Vernon.
4. **LOTICIP Project Funding Increase Requests**
  - Coventry Swamp Road Intersection- Ms. Sotoria Montanari gave a brief update on the LOTICIP Project Funding Increase Requests. Ms. Montanari mentioned that the Town of Coventry is requesting a scope change modification and LOTICIP funding increase of \$753,800 from \$1,419,600 to \$2,173,400 ((53.1% increase) based on the most recent engineering estimate. The Project was approved under the 2018 Solicitation and has progressed through the semi-final design phase. Ms. Montanari mentioned that a project review meeting was organized with CTDOT Local Roads, Traffic and District 1 Units to discuss issues pertaining to the design. Although the original design retained Northfields Intersection with Route 44, it restricted access to Right In/Right Out. Ms. Montanari stated that the District stressed the elimination of the local access point was necessary.

As a result, Ms. Montanari noted that a modified design was agreed upon, depicted in Alternative B, that realigned Northfield Road to provide access via a new intersection with the realigned Swamp Road. The new design's additional construction cost is estimated at \$211,000. Additional parcel acquisitions will also be necessary with additional right-of-way (ROW) costs estimated at \$56,000. Additionally, Ms. Montanari indicated the CTDOT Traffic will require the installation of a new signal at a cost of \$500,000 instead of the originally assumed signal modification.

Mr. Todd Penney from the Town of Coventry provided a synopsis of the Town efforts to coordinate with CTDOT (prior to the application submittal and preliminary design) to resolve on-going design issues. Several questions were posed to Mr. Penney from the Committee. Mr. Jim Sollmi of Rocky Hill asked if the amount for the parcel taking was sufficient and if it was over and above the total take amount previously mentioned. Mr. Penney indicated the amount was adequate. Mr. Jeff Doolittle of South Windsor questioned whether the new signal cost estimate was too high. Mr. Penney indicated that the estimate was obtained from the Town's design consultant. Ms. Patrice Carlson indicated the modified design was a much better design and would benefit the corridor. Mr. Doug Wilson of East Hartford commented that the new

plan was better suited. He indicated that future LOTCIP projects might incorporate additional design components into their applications for more encompassing projects and ultimately benefitting their communities.

A motion was made by Timothy Webb from the Town of Ellington seconded by, Patrice Carson from the Town of Bolton to approve a scope change modification realignment of Northfield, adding new signalization and ROW costs, at an additional \$753,800 of LOTCIP funding for the Coventry (L032-0003) project, increasing the funding approval from \$1,419,600 to \$2,173,400. This motion was passed unanimously.

**5. LOTCIP Quarterly Review (Quarter 3) Report Update-** Ms. Sotoria Montanari gave a brief update on the LOTCIP Quarter Report. Ms. Montanari stated that the highlights for Quarter three (3) were:

- CTDOT issued Authorization to Advertise letters in the amount of **\$2,966,989** for two (2) projects (Windsor Deerfield Pavement Rehabilitation and Glastonbury Boulevard Pavement Rehabilitation. The total amount of project expenditure for FY20 is **\$10,091,123**.
- CRCOG's projection for Quarter 4 expenditures are approximately \$7.5 million from five (5) projects. Ms. Montanari indicated that the Program and Financial Summary Worksheet showed the five projects to be expended. She said two final designs were already submitted and one was anticipated in May.
- CRCOG received nine (9) design submissions and anticipates receipt of twelve (12) design submissions in Quarter 4. **Thirty-three (33)** Projects have been awarded or completed construction since program inception
- CTDOT issued four (4) Commitment to Fund Letters (Bloomfield Blue hills Avenue Completed Streets, Plainville Town Line Road Reconstruction, Avon Old Farms Road Improvement, Coventry South Road Phase I improvements)

Ms. Montanari reviewed project totals currently in the design phase that received Commitment to Fund Letters (CTF), projects that have not received CTF letters and projects that have not been submitted to CTDOT. Ms. Montanari indicated she would be following up with towns in the next month regarding projects that require additional information to advance.

Ms. Montanari asked three (3) Towns to give an update on their projects. The Towns were Simsbury/Bloomfield, Stafford and West Hartford. The Towns of Simsbury/Bloomfield indicated they were incorporating a concrete barrier and drainage into the new design and anticipated requesting additional funding in May or June based on CTDOT feedback. They will re-submit a new 90% design at that time. The Town of West Hartford stated there was a design delay due to CTDOT response regarding the traffic signal. The Town anticipates resolving the issue and submitting the design in June. The Town of Stafford left the meeting early and did not give a schedule update, therefore, CRCOG will do a follow up.

Mr. Jon Colman indicated his appreciation of the Towns for advancing their projects during this challenging time.

**6. Other Business**-There was no other business discussed.

- The next Cost Review Sub-Committee is scheduled for **Monday May 18<sup>th</sup>, 2020 at 11:30 am**

**7. Adjourn**-The meeting was adjourned at 12:09 pm