

**MEMORANDUM**

**DATE:** December 13, 2021  
**TO:** CRCOG Policy Board and Alternates  
**FROM:** Pauline Yoder, Acting Executive Director  
**SUBJECT: CRCOG November 2021 Monthly Report**

Here are highlights from the November 2021 CRCOG monthly report. If you have questions or suggestions, please let me know ([pyoder@crcog.org](mailto:pyoder@crcog.org)). The full monthly report will follow below on [Page 3](#).

**Municipal Services Committee Highlights:**

- CRPC will be collecting quantities for Fuel Oil Grass Seed. Please note, Fuel Oil is a non-piggyback bid.
- CRCOG Staff are exploring options for hosting a Cyber Security tabletop exercise for the DEMHS Region 3.
- DEI RFP proposals are under evaluation.
- Policy Board members will be receiving the latest ARPA proposals from CRCOG in the next week regarding potential projects, including ARPA technical assistance.

**Community Development Highlights:**

- Staff began working with the Connecticut Department of Economic and Community Development to accept a \$375,000 subgrant.
- Staff reopened the application process for CRCOG's brownfields assessment program. Applications will now be accepted on a rolling basis.
- Staff received statements of qualifications from consulting firms for the East Coast Greenway Gap Closure Study.
- Staff conducted site tours in eight CRCOG towns for the CRCOG TOD Roles, Vision, Viability, and Financial Tools Study.

**Public Safety and Homeland Security Highlights:**

- Continued activity on Homeland Security and Grant initiatives, including commencing FY19 SHSGP.
- Conducted the kick-off meeting for the After-Action Review of the region's COVID pandemic response
- Capitol Region Emergency Planning Council met with a presentation on the new CT Municipal UAV task Force
- The bi-monthly Capitol Region Citizen Corps Council met via Zoom. The Preparedness Committee determined holding off on the Annual CERT Field Day for the foreseeable future.

### **Transportation Committee Highlights:**

- Staff updated the Transportation Committee on the CT Vision Zero Council, Roundabout Screening Survey, and **CTrides** Quarterly Report.
- Transportation Committee reviewed and endorsed CTDOT's safety targets for 2022. Policy Board action is requested to approve these targets for the region.
- Transportation Committee approved a LOTCIP funding increase request for a project in Farmington.
- Transportation Committee approved its meeting schedule for 2022.
- The deadline to submit projects under the current LOTCIP solicitation is January 19, 2022.

The complete CRCOG Monthly Report for November 2021 can be found beginning on Page 3.

## ***CRCOG November 2021 Monthly Report***

### **Acting Executive Director Report**

Pauline Yoder, as Acting Executive Director, and Dr. Lyle Wray, as Executive Director Emeritus, attended the following meetings in November:

November 1 – 2, 2021: Acting Executive Director Pauline Yoder took two vacation days. Dr. Wray attended the CIC Conference as well as the Major Metros Roundtable meeting.

November 3, 2021: Acting Executive Director Pauline Yoder held monthly check in with staff. Attended a HKS Webcast Series: Evidence for Equity: Measuring and Addressing Inequalities. Reviewed LOTCIP Items with Transportation staff. Dr. Wray attended the CIC Conference.

November 4, 2021: Acting Executive Director Pauline Yoder met with staff to discuss Crumbling Foundations reimbursement eligibility. Held check in with staff. Dr. Wray attended the CIC Conference.

November 5, 2021: Acting Executive Director Pauline Yoder attended the bi-weekly managers' meeting. Attended the CCM Broadband Working Group Meeting hosted by CT Conference of Municipalities. Dr. Wray attended the CCM Broadband Working group Meeting.

November 8, 2021: Acting Executive Director Pauline Yoder held weekly check in with staff. Sat in on the CRCOG Crumbling Foundations meeting with presentations by Trinity and UConn. Met with staff to review November Policy Board preparation. Dr. Wray attended the NAPA Conference, the CRCOG Crumbling Foundations meeting with presentations by UConn and Trinity, and the 1,000 Friends meeting.

November 9, 2021: Acting Executive Director Pauline Yoder attended the HEDCO Inc. Board of Directors meeting as well as the CTCOG Monthly meeting. Held a biweekly meeting with CRCOG Finance department. Attended the Human Services Coordinating Council meeting on Panhandling. Dr. Wray attended several meetings including the NAPA Conference, the Capital Area Tech Partnership meeting, and the CTCOG Meeting, as well as a briefing with Senator Warren's office on Ridership of the Boston Rail Line.

November 10, 2021: Acting Executive Director Pauline Yoder held monthly check in with staff. Discussed CRCOG website vendor selection with staff. Attended the CRCOG/New London Subbase partnership meeting. Attended the CRCOG Pension Plan & Trust Trustee Meeting with Tori Faggaini at PASI USA. Met with Jennifer Widness at CCIC to prepare for the CT Communities Challenge meeting to be held on November 12. Met with Jessica Aniskoff, auditor at CLA, to review CRCOG audit updates. Attended "Getting to know the IIJA", a meeting held to dive into specifics on the Infrastructure Investment and Jobs Act. Attended Part 3 of "The Two Connecticuts: Conversations About Race and Place" on Education.

November 11, 2021: CRCOG Closed for Veteran's Day.

November 12, 2021: Acting Executive Director Pauline Yoder met with DECD to review the CT Communities Challenge program. Dr. Wray attended a briefing on CT Communities Challenge with DECD. Also attended the Council of Advisors meeting with the National Civic League.

November 15, 2021: Acting Executive Director Pauline Yoder attended the weekly LTR meeting with DEHMS and CRCOG. Reviewed upcoming Policy Board Agenda items with staff. Attended the Cost Review Sub-Committee and CRCOG Transportation Committee meetings. Dr. Wray attended the CRCOG Transportation Meeting as well as the Major Metros roundtable meeting.

November 16, 2021: Acting Executive Director Pauline Yoder attended several meetings, including the CRCOG Municipal Services Committee Department meeting, the annual COG/DOT Federal STBG Urban Program Coordination Meeting, the Regional Shared Services meeting, and the ESF-14 Steering Committee monthly meeting. Dr. Wray attended a presentation of NARC Shared Services.

November 17, 2021: Acting Executive Director Pauline Yoder attended the CRCOG Foundation meeting and the CRCOG Policy Board meeting. Sat in on "Tips for Redefining Yourself in the Minds of Others" webinar hosted by ICMA. Dr. Wray attended the CRCOG Policy Board and CRCOG Foundation meetings.

November 18, 2021: Acting Executive Director Pauline Yoder held check in meeting with staff. Dr. Wray attended a meeting on Municipal and Regional Partners with AdvanceCT. He also attended a Boston Rail Webinar.

November 19, 2021: Acting Executive Director Pauline Yoder attended a companywide CRCOG staff meeting. Attended the biweekly managers' meeting. Met with Rafia Zahir-Uddin at JPM Chase. Discussed COG Solid Waste with staff. Dr. Wray attended a monthly meeting with Linda Dunlavy at FRCOG, Kim Robinson at PVPC, Chris Giglio at Capital Edge, and Peter DeMallie at Design Professionals Inc. He also participated in the IGA Partners monthly call.

November 22, 2021: Acting Executive Director Pauline Yoder held weekly check in with staff. Discussed Regional Building with the town of Bolton.

November 23, 2021: Acting Executive Director Pauline Yoder held weekly check in with staff. Attended a meeting on DECD. Attended biweekly Finance meeting. Dr. Wray attended the CTCOG Opioid Settlements call with CCM.

November 24, 2021: Acting Executive Director Pauline Yoder took one vacation day.

November 25 – 26, 2021: CRCOG closed for Thanksgiving holiday.

November 29, 2021: Acting Executive Director Pauline Yoder met with Transportation staff to review DECD contract requirements. Met with staff to review upcoming December Policy Board meeting. Dr. Wray attended the monthly ACIR

meeting, met with CRCOG Transportation Department and Stephen Gazillo regarding next steps for the Boston Rail Line project, and attended the CIC Board Meeting.

November 30, 2021: Acting Executive Director Pauline Yoder took one sick day. Dr. Wray attended a 1,000 Friends meeting.

## **Administration and Finance Highlights**

- CRCOG launched its year-end employee campaign to support Hartford's United Way 2021 Community Campaign. The campaign will run from November 23 – December 17. CRCOG's goal is to raise \$2,500. In addition to the community campaign, CRCOG employees will also participate in "Cutest Pets" content. Voting for the contest begins on December 1.
- Staff has begun work on an end-of-the-year Holiday Thank You video. The video will be posted to the CRCOG website, added to our newsletter, and shared on our social media channels.
- Staff continue to implement Lucidpress for CRCOG brand management and develop templates in Word and PowerPoint. Staff updated CRCOG's Employee Services Guide.
- CRCOG's Evaluation Committee has narrowed the CRCOG Website RFP list from twenty-one (21) to three (3) vendors for our final selection. Virtual Interviews, including Vendor Presentations with Q&A Sessions, are scheduled for Wednesday, December 1. The selection of the qualified Vendor who will be designing and developing the CRCOG website will be made following these final interviews.
- The Executive Director position re-opened on October 5<sup>th</sup>. Although there were qualified candidates in the first round, the committee felt more were needed to conduct interviews. GovHR will be vetting additional candidates and will deliver a written report to the Search Committee at the end of November. The Search Committee will meet on December 2<sup>nd</sup>.
- Continued to work on year-end and audit activities.
- Auditors from CLA spent a week in November at CRCOG performing their annual audit testing.

## **Municipal Services Committee Updates**

**The Municipal Services Committee** did not meet in November (consolidating its November meeting with the December meeting because of holidays and conflicts with the Policy Board meeting). *The next MSC meeting is December 7th. Topics for the next MSC meeting will include a review of specifics for the ARPA projects, discussions on panhandling as well as vaccine mandates.*

## **CRPC Bid Activities**

### **November Activities:**

- DEI RFP closed on November 22nd and proposals are currently being evaluated.
- Bids for Gasoline and Traffic Guidelines were issued on November 23rd and will be opened on December 15th.
- Bids for Portable Toilets, Stormwater Monitoring Services, and Catch Basin Cleaning were issued on November 30th and will be opened on December 21.

### **Upcoming Activities:**

- The CRPC will be collecting quantities for **Fuel** and Grass Seed mid-December.

## **Energy Consortium**

CRCOG's energy consultant has energy audit services available for municipalities. Please contact Kim Bona ([kbona@crcog.org](mailto:kbona@crcog.org)).

## **Cybersecurity**

CRCOG Staff has continued coordination of DEMHS provided Security Mentor licensing for member municipalities.

The DEMHS Region 3 Cyber Security Task Force met on Thursday October 14<sup>th</sup>, 2021, at 10am. The next meeting will be on Thursday February 10<sup>th</sup> at 10am.

CRCOG Staff are exploring options for hosting a Cyber Security tabletop exercise for the DEMHS Region 3

For additional information, please contact Erik Snowden at [esnowden@crcog.org](mailto:esnowden@crcog.org).

## **Regional Assessment**

Assessment of the CRCOG area assessment offices continues. CRCOG's intern will be reaching out to towns individually.

## **CRCOG JOB Portal**

- Thirteen (13) Municipalities have signed up for the CRCOG Job Portal Pilot.
- Usernames and login ID's have been provided to those who have requested.
- Towns can create Job Listings on the portal now through the following link: <https://crcog.webauthor.com/>
- CRCOG Consultant is finalizing individual GO Live Links specific to each town

## **CRCOG HR Portal Interview Panel Database**

Register now for the HR Portal Interview Panel Database. The database is now live and can be accessed by logging into [nutmeghr.org](http://nutmeghr.org)

The FY'2020-2021 CT Municipal Salary Survey: please visit [ctmunicipaldata.org](http://ctmunicipaldata.org) for more information and to access the salary survey. Questions may be directed to Kim Bona at [kbona@crcog.org](mailto:kbona@crcog.org).

### **Electronic Document Management Services (EDMS)**

CRCOG staff continues to update (HR and land use) EDMS records with participating municipalities and explore viable EDMS platform solutions, capabilities and pricing options that will be available to towns through CRCOG.

### **Regional Geographic Information System (GIS)**

- Installation of CAMA data processors continues.
- CRCOG Staff and consultant are planning the installation of ArcGIS Portal and the upgrade of the current platform to the latest versions.

For more information about CRCOG GIS projects and activities please contact Erik Snowden at [esnowden@crcog.org](mailto:esnowden@crcog.org) or 860-724-4217.

### **Solid Waste Management/Textile/Recycling**

- Policy Board approved the hiring of a consultant to look at long term Solid Waste options. CRCOG Staff, in conjunction with NVCOG, River COG, CTCOG and select Municipal Services members, has completed a draft Solid Waste RFP for review and input.
- With CRCOG Policy Board approval, CRCOG will be presenting a letter to CCM requesting increased advocacy efforts on behalf of the state's solid waste and recycling crisis.
- The contract between CRCOG and Bay State Textiles, Inc. for Municipal Textile and Recycling Services has been fully executed. Towns that wish to participate should contact Robyn Nichols at [rnichols@crcog.org](mailto:rnichols@crcog.org) for a side letter agreement.
- Cori Cea-Curry, Recycling Development Coordinator of BayState Textiles Recycling, will be providing a Virtual Presentation to the North Branford Hazardous Waste Committee Meeting on December 9<sup>th</sup> to discuss the Recycling Program.
- CRCOG staff has learned that Pink Bag is back and operational and will be looking into this for the future.

### **Long-Term Regional Recovery Steering Committee (RRSC)**

Statewide LTRSC met on October 19<sup>th</sup>. The next meeting is scheduled for November 16<sup>th</sup>. Over 300 applications were received for potential FEMA matchmaking assistance and DECD and FEMA will be reviewing those applications in the coming weeks.

### **Crumbling Foundations**

Current RFVQ's were issued in September and will close on December 31st. Company information may be found at <https://crcog.org/concrete-vendors/>.

The **Ad-Hoc Committee on Crumbling Foundations** met on October 14<sup>th</sup>, 2021 and received updates from CFSIC as well as legislators at the state and federal level. UCONN and Trinity will give updates regarding their research on November 8<sup>th</sup>. Please contact [pyoder@crcog.org](mailto:pyoder@crcog.org) if you do not have the link.

With the **Crumbling Foundations Testing Program**, to date, 3,200 applications have been received. 2,900 applications had been paid and 2 approved for payment. A total of 2,572 unique addresses have been reimbursed through this program.

### **Human Services Coordinating Council**

The Human Services Coordinating Council met on November 9<sup>th</sup> at 2 PM regarding panhandling.

### **On-Going Programs and Services**

#### ***Job Order Contracting***

#### ***Hosting and IT Services***

#### ***HR Consulting Group***

- Class and Compensation Studies

- Training (including Sexual Harassment and Diversity)

- General HR Needs

#### ***VoIP Project***

#### ***Fiberoptics Installation Services***

#### ***Regional Online Permitting***

#### ***COG Regional Election Monitor (currently recruiting for an REM)***

#### ***Human Services Coordinating Council***

## **Public Safety and Homeland Security Updates**

### **CRCOG Homeland Security & Grant Initiatives**

Work on the FY 19 SHSGP has commenced. All open grants include funds for training and exercise, contractual support and sustainment and maintenance of regional equipment. There are also set asides for the Hartford Bomb Squad, Capitol Region HAZMAT team and Metropolitan Medical Response System. Applications for the FY 21 SHSGP, MMRS and HAZMAT grants were approved by DEMHS after a budget presentation.

CRCOG Completed a virtual monitoring visit with DEMHS on the FY 18 grant and various equipment purchases.

The Statewide Homeland Security Working Group (Cheryl Assis is the COG representative) met to reallocate unspent FY 19 funds and it was determined that our region would receive an additional \$60,000 in funds. This will be split between Training/Exercise and Maintenance/Sustainment of Regional Equipment.

CRCOG staff had a kickoff meeting to initiate a complete After-Action Review of the region's response during the Covid pandemic. A survey for all stakeholders is currently being developed. In addition, we will be required to complete one focused solely on local public health.

CRCOG public safety staff have been working with communities on vaccination planning efforts.



## **COVID-19 Support Activities**

The Regional Emergency Support Plan was activated on March 18th, 2020 and the Regional Coordination Center was just recently deactivated. Coordination is being done by the ESF-5 (Emergency Management) and ESF-8 (Public Health and Medical Services) duty officers.

We are utilizing our Regional Distribution Site Standard Operating Guide. Our Regional Distribution Center in West Hartford was opened on March 25th and the three day a week operation ended at the end of August. The site is currently now open on an as needed basis and was utilized several times in February. The Capitol Region Incident Management Team is manning the site along with staff from the Town of West Hartford, National Guard, CRCOG and area CERT teams. At this point the IMT will complete Incident Action Plans as necessary.

Finally, our Medical Reserve Corps remains a very valuable asset. They have current activations at St. Francis, Chatham Health District, Bristol-Burlington Health District, Town of Vernon and the City of Hartford Health Department with hundreds of Cr-MRC members volunteering their time in both medical and non-medical roles.

## **Other Highlights**

A quarterly Capitol Region Emergency Planning Council meeting was held with a presentation on the new CT Municipal UAV Task Force (CT MUTs). Many of our communities have become members.

Staff attended the quarterly meeting of the Capitol Region HAZMAT Team Steering Committee.

A bi-monthly Capitol Region Citizen Corps Council meeting was held via Zoom. Our CERT teams found creative and innovative ways to help during the pandemic and reported out on their activities. The Preparedness Committee has determined that we will hold off on the Annual CERT Field Day for the foreseeable future.

Working with the Department of Public Health to act as the fiduciary agent for local public health emergency preparedness funds. We recently completed the first quarter of BP3 and have submitted our 24/7 coverage forms, MCM Action Plan and Multi-Year Training and Exercise Plans. CRCOG completed the first quarter programmatic and financial reports for BP3. We continue to have monthly ESF-8 meetings and bi-weekly meetings with the local Public Health Directors.

## **Transportation and Planning Updates**

### ***Management of the Planning Process***

- Attended Hartford TMA Federal Certification Review debrief with FHWA and FTA.

### ***Data Inventory, GIS & Forecasting***

- The 5 CTDOT Safety Performance Targets for calendar year 2022 were presented to the Transportation Committee at the November meeting, along with a draft resolution of support.

- TDM Consultant and CRCOG Staff have been seeking an answer to a data processing glitch related to the transit network as coded in the CRCOG travel demand model.
- A schedule of future activities related to TDM for near, medium, and long term is currently being developed jointly by CRCOG staff and TDM consultant.
- CRCOG staff have begun discussions with TDM Consultant on how to update relevant socio-economic data in the travel demand model.
- CS staff provided a brief walkthrough to demonstrate the capabilities of CommunityViz to CRCOG staff. CS provided CRCOG staff with an initial analysis of the data developed using CommunityViz.
- CRCOG staff and consultant are beginning annual municipal parcel polygon collection.
- CRCOG staff and consultant are planning deployment ArcGIS Portal as well as upgrading current GIS platform to the latest version.
- CRCOG GIS Coordinator presented at the October Municipal Services Committee and encouraged municipalities to participate on the automated CAMA data program.

### ***Planning and Policy Development***

#### Staff Support to CRCOG Committees

- **Transportation Committee**
  - The Transportation Committee held a meeting on November 15. Agenda items included the adoption of the October 25 meeting minutes, and staff reports CTDOT 2022 Safety Targets, LOTCIP Quarterly Report, Commuter Parking Lot Utilization, Boston Rail Webinar, and Infrastructure Investment and Jobs Act. Actions items included TIP Amendments, LOTCIP Funding Increase/Scope Modification Requests on Simsbury Hopmeadow Stand-Alone Sidewalk Project, West Hartford Trout Brook Multi-Use Trail and Windsor Locks Downtown Complete Streets Phase 1, LOTCIP (Draft) 2022 Solicitation Selection Policy and Resolution on East Windsor Route 5 Study Final Report. Finally, there was a Regional Roundabout Screening Introduction and Discussion presentation.
- **Policy Board**
  - The Policy Board held a meeting on November 17. Planning staff attended and reported on Transportation Committee and planning department activities.

#### Coordination

- Attended CTDOT's COG Coordination meeting.
- Continued participation in MAP Forum. Posted Annual Meeting information to the CRCOG website.

### ***Transit Planning***

#### Transit Planning and Policy Assistance

- Responded to inquiry about bus service in Southington.
- Attended Buckland/Spencer Park and Ride Transit Amenity Upgrades public meeting.

- Planned for and held a briefing with Senator Warren's office on the economic impact study.
- Planned for and held a webinar on the East-West rail (Hartford-Springfield-Boston) economic impact study.

#### Coordinated Plan of Human Services Transportation

- FTA Section 5310:
  - CTDOT is completing its own internal review of the applications and will coordinate with CRCOG staff to agree on final rankings in December.

#### ***Project Selection and Programming***

##### Transportation Improvement Program

- TIP amendments this month included I-91 / I-84 - Replace Highway Signs on Ramps, US 6 / I-384 - Replace Highway Signs & Supports, and I-84 - Replace Highway Signs & Supports.

##### Project Programming and Advancement

- Provided CTDOT with additional information about studies submitted under the 2021 transportation study solicitation.
- CTDOT notified CRCOG that projects have been forwarded to FHWA for final determination for funding consideration.
- Met with CTDOT for annual Federal STBG Urban Program Coordination Meeting.

#### ***LOTICIP Efforts this month included:***

- Attended two on-board 90% design review meetings for New Britain and Berlin
- Met with West Hartford Town Representatives to discuss Trout Brook Phase 6 Project and submitted final design packet to CTDOT
- Presented three (3) funding increases for discussion and approval at the Cost Review Sub-Committee and Transportation Committee
- Submitted revised cost estimate for Plainville Whiting Project to CTDOT
- Presented revised Selection Policy for Committee approval
- Submitted two (2) bid packages for Suffield Mountain Road Multi-Use Trail and Hartford Main Street
- Submitted Wethersfield Great Meadow Trail application to CTDOT
- Attended a District, consultant, and town of Enfield representative coordination meeting regarding State Route 5/514 Multi-Use/Sidewalk Project
- Coordinated with municipalities regarding projects and/or application or design advancement.

#### ***Complete Streets Planning***

##### Regional Complete Streets Plan and Policy

- Attended a meeting regarding a grant application for the Northeast Trail Data Collaborative.

## Micromobility

- Attended a State of the Industry Roundtable Discussion.
- Held call regarding scooter system progress and data with City and Superpedestrian.
- Held Steering Committee meeting.
- Held call with Newington on bike share study.

## ***System Management and Operations***

### Safety Management

- Attended Vision Zero Council meeting.
- Attended FHWA Proven Safety Countermeasures webinar.

### Traffic Incident Management (TIM)

- Worked on development of postings and disseminated information for Crash Responder Safety Week November 8 - 14 campaign.
- Coordinated distribution of TIM field guides and evaluation forms.
- Prepare draft RFI to towns on standpipe locations continued work on review of CTDOT fire suppression specifications for standpipe group.
- Participated in the following meetings/webinars:
  - GoToWebinar - National Kickoff: Crash Responder Safety Week 2021
  - Highway Safety Road Map (HSRM) & TRCC Meetings.

### Operations Planning

- Attended UConn T2 Traffic Signal Circuit Rider Advisory Committee Meeting.
- Attended Talking Freight: Emergency Routing Activities for Improved Emergency Response webinar.
- Attended Clean Freight Corridors TAC Meeting.

## ***Freight Planning***

- Participated in stakeholder interview with Pratt & Whitney conducted as part of the Statewide Freight Plan.

## ***Livability and Sustainable Communities***

### Brownfields

- Attended ACRES & EPA training.
- Held meeting on Hartford Brownfields project application.
- Presentation on Brownfields Assessment and RFL programs to regional Planners.
- Met with Assessment LEP about potential applicants.
- Met with Hartford Economic Development staff regarding their pending application.

## ***Technical Assistance and Project Development***

### Technical Assistance to Towns and Stakeholders

- **Zoning Reviews:** Between October 29 and November 23, staff received eight (8) referrals and reviewed and commented on nine (9).
- Provided support letters to GHTD and CTDOT for their applications for FTA Buses and Bus Facilities Program funding.

### Assistance to State and Regional Agencies

- CT Bike Ped Advisory Board: attended BPAB meeting.
- Water Utility Coordinating Committee: attended the WUCC meeting.

## Technical and Administrative Support on Corridor Studies and Special Projects

- Greater Hartford Mobility Study
  - Held coordination meeting with study team regarding CRCOG's Transit Priority Corridors and East Coast Greenway studies.
  - Reviewed study's Needs Statement and supplied comments to the study team.
  - Held coordination meeting related to the Universe of Alternatives.
- Route 5 Corridor Study, East Windsor
  - Received endorsement of the study from the Town of East Windsor Board of Selectmen.
  - Presented a resolution at the CRCOG Transportation Committee and the Policy Board November meetings for the study endorsement. Received approval of the study by the Transportation Committee and the Policy Board.

### ***Public Participation, Title VI, and Environmental Justice***

- All Title VI program documents (including the most recently adopted Policy and Program) are available on the CRCOG website through a link entitled: Civil Rights and Title VI Information.
- No complaints of Title VI discrimination were received this month and there are no ongoing complaints under review.
- A representative from the Connecticut Coalition for Environmental and Economic Justice (CCEEJ) is on the CRCOG Transportation Committee as a voting member.
- Attended U.S. Department of Transportation Public Meeting on Justice40.
- Coordinated with Communications Manager to include transportation items in newsletter and social media posts.
- Planning staff is serving on the review panel for CRCOG's website update. As part of this effort, staff reviewed and ranked consultant RFPs and will be participating in consultant interviews in December.

### ***Capitol Region Roundabout Screening***

- CRCOG responded to VHB's request for GIS data and provided data to VHB.
- CRCOG reviewed VHB's project presentation and online GIS survey format, for presentation at the November Transportation Committee meeting. VHB presented the project and issued an email explaining the request for feedback on potential roundabout locations.

### ***Transit Priority Corridors Study***

- Held coordination calls with CTDOT, City of Hartford and CT*transit* respectively.
- Conducted Active Transportation Audits at high ridership bus stops.
- Prepared for upcoming Technical Advisory Committee Meeting, scheduled for December 9.

### ***Routes 190 and 220 Traffic Impact Study, Enfield***

- Held check-in call with consultant and reviewed/commented on visual preference survey.

### ***Farmington Area Connectivity Study***

- CRCOG staff reviewed intersection count data provided by SLR and coordinated the receipt of data files.
- CRCOG staff met with Cambridge Systematics staff to discuss the process needed to calibrate the CRCOG Travel Demand Model using the intersection count data and running the 4 future TDM scenarios.
- Stakeholder Meeting #1 was conducted virtually. The towns of Avon, Plainville, Burlington, and City of Bristol, along with NVCOG and Northwest Hills COG were invited. CTDOT also attended. The overall purpose of the project was shared, along with project work tasks and schedule.

### ***TOD Roles, Visioning, Viability, and Tools Analysis***

- Held consultant debriefs.
- Began scheduling the kickoff meeting.
- Contacted potential members of the Project Advisory Committee.
- Planned for and attended site visits.

### ***East Coast Greenway Gap Closure Study***

- Responded to answers received during RFQ period and posted on the project website.
- Formed Selection Committee and sent forms and draft rating review matrix to members.
- Coordinated with CTDOT on committee members and rating matrix.

### ***Route 20 Corridor Study, Windsor Locks***

- Sent RFQ ratings to CTDOT for review and requested permission to hold consultant interviews. Received approval to hold consultant interviews with five (5) consultants.
- Held consultant interviews to select a firm for the study. Collected interview rating forms from interview panel members.
- Prepared and sent Consultant Selection Process Summary documentation to CTDOT for review and approval to initiate the negotiations and contracting process.

### ***CRCOG Foundation***

- Held a CRCOG Foundation board meeting.

### ***Comprehensive Economic Development Strategy***

- Met with Riverfront Recapture to discuss a potential EDA application.
- Wrote a letter of support for an EDA grant application from the Hartford Public Library.
- Received and began reviewing contract paperwork for a grant from the Department of Economic and Community Development.
- Presented on the CRCOG Build Back Better application to the Municipal and Regional Partner meeting held by AdvanceCT.
- Attended the Capital Area Tech Partnership meeting.  
Attended the Connecticut Regional Sector Partnership meeting.

### ***CDC Active Transportation Planning***

Staff worked on a CDC-funded active transportation project that is being conducted statewide:

- Developed the first work order for projects in year 4 of the grant.
- Held meetings with municipalities to discuss their year 4 projects.
- Met with the Cities of Hartford and New Haven to discuss their Building Resilient and Inclusive Communities grant.
- Met with CDC to discuss year 3 performance measure report.