



**Guests**

Ann O'Brien  
Grayson Wright  
Jonathan Ferrigno  
Matthew Pafford  
Matthew Daskal  
Kathie Lutz

IRIS  
CTDOT  
Eversource  
OPM  
Town of Plainville  
Rome Smith Lutz

**1. Call to Order and Roll Call:**

Chairperson Mayor Marcia Leclerc called the meeting to order at 12:02 pm.

**2. Public Comment:**

No public comment was offered.

**3. Approval of Minutes from May 26, 2021:**

Chairperson Mayor Marcia Leclerc requested a motion to adopt the minutes of the May 26, 2021 meeting.

**Jon Colman made a motion to approve the Policy Board Meeting minutes from May 26, 2021. Dr. Chip Beckett seconded the motion and it carried unanimously.**

**4. Correspondence/Handouts**

**a. Youth Car Theft in CT**

**b. RSG Spending Report**

**c. Municipal Job Portal Update**

CRCOG is looking for towns that are interested in participating in the Municipal Job Portal pilot testing. Principal Program Manager Robyn Nichols will be leading this initiative and will send out two dates for website demonstrations to Policy Board members and Municipal Services Committee members. If you are interested in participating in this pilot program, please attend one of the trainings and pass the information along to your HR managers as well.

**5. MONTHLY REPORTS:**

**a. Chair and Executive Director**

**b. Opportunities and Resources**

FEMA has offered each region the opportunity to play matchmaker for funding opportunities from various agencies. The due date for the State Committee is October 7, 2021. Information regarding this opportunity has been sent out to Municipal Services Committee members. If you are interested in applying for funding for specific programs within your community, please follow up with Pauline.

**c. Municipal Services and Purchasing Council**

**d. Policy and Planning**

**e. Public Safety and Homeland Security**

#### f. Transportation Committee

##### **g. MetroHartford Alliance (Tentative)**

No report was offered.

##### **h. Capital Workforce Partners (Tentative)**

No report was offered.

##### **i. Ad Hoc Executive Director Search Committee**

The consulting firm hired to assist in the search process is currently vetting 14 out of the 37 applicants. They will be providing a written report to the Ad Hoc Search Committee on October 1 and on October 7 the Ad Hoc Search Committee will be meeting with the consultant via Zoom to narrow down the candidates. Shortly thereafter the Committee will schedule interviews with the intent of making a recommendation to the Policy Board at its October 2021 meeting.

#### **6. PRESENTATION/UPDATES**

##### **a. Integrated Refugee & Immigrant Services (IRIS) – Ann O'Brien, Director of Community Engagement**

Ann O'Brien, Director of Community Engagement, introduced Integrated Refugee & Immigrant Services (IRIS) and gave a brief background on who IRIS is and what they do.

Ms. O'Brien discussed how IRIS is involved in the current federal refugee resettlement program, aiding refugees from Afghanistan, and how individuals and municipalities can help with this process in terms of housing, monetary assistance, and other services.

If you have any questions or concerns, or if you are interested in providing any type of assistance, please email Ms. O'Brien at [aobrien@irisct.org](mailto:aobrien@irisct.org).

#### **ACTION ITEMS:**

##### **7. Action: Resolution Authorizing 1-Year Extension of Northeast and Southeast ezIQC Regional Contractor Awards – General Construction**

**Jon Colman made a motion to authorize the 1-Year Extension of Northeast and Southeast ezIQC Regional Contractor Awards for General Construction. Dr. Chip Beckett seconded the motion and it carried unanimously.**

##### **8. Action: Resolution Authorizing Acting Executive Director with the Same Authority Previously Given to Lyle Wray as Executive Director**

**Jon Colman made a motion to authorize the Acting Executive Director with the Same Authority Previously Given to Lyle Wray as Executive Director. Dr. Chip Beckett seconded the motion and it carried unanimously.**

#### **9. Action: CRCOG Holiday Schedule**

The updated Holiday Schedule would replace the floating holiday with Juneteenth, which was recently made a federal holiday. Staff will receive both the floating holiday and Juneteenth for this fiscal year (a total of 14 paid holidays). The next fiscal year will see the floating holiday replaced by Juneteenth.

**Jon Colman made a motion to authorize the updated CRCOG Holiday Schedule. Dr. Chip Beckett seconded the motion and it carried unanimously.**

#### **10. Action: Memorandum – ARPA Funding for Regional Opportunities**

After much discussion, it was decided that a steering committee would be formed to reshape this program. The steering committee will consist of Chip Beckett, Chris Kervick, Peter Souza, Jon Colman, Steve Stephanou, Mayor Marcia Leclerc, Randal Davis, Lyle Wray, and others who will be interested.

Anyone who is interested in serving on this committee should email Laura at [lquintiliani@crcog.org](mailto:lquintiliani@crcog.org).

A meeting will be held within the next week to further explore this memorandum on ARPA Funding and to get an idea of mutual consensus. A memorandum will then be sent to municipalities before the next Policy Board meeting.

#### **11. Action: Resolution Authorizing CRCOG Executive Director to Submit a Spending Plan Regarding the FY 2021 Federal Homeland Security Grant Funding for DEMHS Region 3**

**Jon Colman made a motion to authorize CRCOG Executive Director to Submit a Spending Plan Regarding the FY 2021 Federal Homeland Security Grant Funding for DEMHS Region 3. Dr. Chip Beckett seconded the motion and it carried unanimously.**

#### **12. Action: Authorization to Approve Solid Waste Consultant**

**Jon Colman made a motion to approve the hiring of a Solid Waste Consultant. Dr. Chip Beckett seconded the motion and it carried unanimously.**

### **METROPOLITAN PLANNING ORGANIZATION**

#### **13. Action: TIP Amendments – [\(See Attached\)](#)**

**Jon Colman made a motion to approve the TIP Amendments. Dr. Chip Beckett seconded the motion and it carried unanimously.**

#### **14. Action: Resolution: Bike Share Feasibility Update**

**Jon Colman made a motion to approve Bike Share Feasibility Study Update. Dr. Chip Beckett seconded the motion and it carried unanimously.**

### **INFORMATION/OPPORTUNITY/RESOURCES**

#### **15. Legislative Update**

Kathie Lutz provided a brief Legislative Update.

## **16. Other Business**

David Nagel, representative from Newington, alerted the Policy Board members that Newington High School encountered a bomb scare during the Policy Board meeting on September 22, 2021. The building was evacuated, and it was determined to be a false alarm, but he wished to make other communities aware in the event of copy-cat incidents.

Chris Kervick of Windsor Locks announced that CT Transit and CTDOT have initiated local service allowing individuals to take the train to the bus station and then take the bus directly to Bradley International Airport. This service would run full time from 6:00 AM to 12:00 midnight. He would like to thank CT Transit and CT DOT for their swift efforts on this project.

## **17. Adjournment**

With no further discussion items, Chairperson Mayor Marcia Leclerc requested a motion to adjourn.

**Jon Colman moved to adjourn the meeting at 1:15. Lori Spielman seconded the motion and it carried unanimously.**