

Agenda Item Summary

To: Policy Board

From: Pauline Yoder, Chief Operating Officer

CC: Matthew Hart, Executive Director

Meeting Date: November 16, 2022

Subject: Resolution to Approve Contract Execution Between CRCOG and Clifton, Larson, Allen, LLP

Background: Per previous direction of the CRCOG Personnel Finance Committee, CRCOG performed a competitive request for proposals for Auditing services. CRCOG previously went out in FY 2014-2015 for Auditing services. CRCOG received two qualified proposals from Clifton, Larson, Allen, LLP (CLA) and King, King and Associates. CLA is the current incumbent.

Staff reviewed both proposals and evaluated work product from both respondents. Based on CLA's public sector experience, multiple staff with Certified Public Accountant certifications, and availability of additional consultative services, staff recommends retention of CLA as CRCOG's auditor for the next two years with two optional two-year extensions.

Benefit to Member Towns/CRCOG:

CLA is a reputable auditing firm that has a long relationship with CRCOG. The audits have been comprehensive and thorough.

Financial/Operational Impact:

FY 2022 audit will see an increase in pricing which was consistent with all respondents. There will be no major impacts to the CRCOG budget.

Project Schedule:

Audit will commence on its regular annual schedule.

Recommendation: Move to Approve the Resolution Authorizing Contract Execution Between CRCOG and CLA for Auditing Services.

Attachments:

- Resolution

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT BETWEEN THE
CAPITOL REGION COUNCIL OF GOVERNMENTS (CRCOG) AND CLIFTON,
LARSEN, ALLEN, LLP FOR AUDITING SERVICES**

WHEREAS, CRCOG are in need of Auditing Services; and

WHEREAS, CRCOG conducted a competitive Request for Proposals for Auditing Services;
and

WHEREAS, an evaluation committee unanimously selected Clifton, Larsen, Allen, LLP
(CLA); and

NOW THEREFORE BE IT RESOLVED, that CRCOG's Executive Director, or the
individual authorized to act in that capacity, is authorized to act on behalf of the Capitol
Region Council of Governments in negotiating, executing, and amending all appropriate and
necessary contractual instruments with CLA for the purposes of providing Budget Software.

CERTIFICATE

The undersigned duly qualified CRCOG Board Member certifies that the foregoing is a true and
correct copy of a resolution adopted by the voting members of the CRCOG Policy Board on
November 16, 2022.

BY: _____
Jason Bowsza, Secretary

DATE: _____