



STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT
INTERGOVERNMENTAL POLICY AND PLANNING DIVISION

April 18, 2022

To: Municipal Assessors
 Regional Councils of Governments GIS Coordinators

From: 
 Martin L. Heft, Undersecretary

Re: **Due May 1st** – Transmission of digital parcel files and assessment data pursuant to CGS Sec. 7-100l

Pursuant to Section 7-100l of the Connecticut General Statutes, each municipality is required to transmit a digital parcel file and an accompanying assessor’s database file (known as a CAMA report), to its respective regional council of governments (COG) by May 1 annually.

Beginning in 2022, municipalities must transmit their digital parcel files and CAMA reports to COGs using a prescribed format. Instructions are available on OPM’s website at <https://portal.ct.gov/OPM/IGPP/ORG/GIS2/Parcel-Data/Municipal-Guidance-for-Parcels-and-CAMA>. Only submittals that adhere to the new reporting standards will be accepted.

The table below lists the applicable staff contact at each COG to whom you should transmit your digital parcel file and CAMA report. CAMA reports must be transmitted in comma separated value (.csv) format, separately from the digital parcel file.

Please contact Eric Lindquist of my team at eric.k.lindquist@ct.gov or 860-418-6395 with any questions.

COG liaisons for transmitting digital parcel files and CAMA reports:

COG	Staff Contact	Email
CRCOG	Erik Snowden	esnowden@crcog.org
MetroCOG	Mark Hoover	mhoover@ctmetro.org
NECCOG	Jim Larkin	Jim.larkin@neccog.org
NHCOG	Janell Mullen	jmullen@northwesthillscog.org
NVCOG	Glenda Prentiss	gprentiss@nvcogct.org
RiverCOG	Kevin Armstrong	KArmstrong@rivercog.org
SCCOG	Liz Crutcher	lcrutcher@seccog.org
SCRCOG	Eugene Livshits	elivshits@scrcog.org
WestCOG	Nicholas Trabka	ntrabka@westcog.org