

Capitol Region Council of Governments
241 Main St., Hartford, CT 06106
Phone: (860) 522-2217 FAX: (860) 724-1274
Policy Board Meeting
Wednesday December 21, 2022
This meeting was Virtual

DRAFT UNTIL APPROVED

Members and Alternates	Town/Organization
Eric Anderson	Andover
Brandon Robertson	Avon
Chris Edge	Berlin
Jon Colman	Bloomfield
Jim Rupert	Bolton
Bob Bessel	Canton
Mark Walter	Columbia
John Elsesser	Coventry
Lisa Thomas	Coventry
Lori L. Spielman	Ellington
Mike Walsh	East Hartford
Erica Robertson	Granby
Randal Davis	Hartford
Raul de Jesus	Hartford
Steven Stephanou	Manchester
Toni Moran	Mansfield
Erin Stewart	New Britain
David Nagel	Newington
Michael Paulhus	Plainville
Lisa Marotta	Rocky Hill
Wendy Matsukis	Simsbury
Mark Sciota	Southington
Colin Moll	Suffield
Sal Titus	Stafford
Steve Jones	Tolland
Erika Wicewski	Willington
Michael Rell	Wethersfield
Peter Souza	Windsor
Staff	
Rob Aloise	CRCOG
Cheryl Assis	CRCOG
Kim Bona	CRCOG
Maureen Goulet	CRCOG
Matt Hart	CRCOG
Aaliyah Miller	CRCOG
Roger Krahn	CRCOG
Tracey Malenfant	CRCOG
Robyn Nichols	CRCOG
Cara Radzins	CRCOG
Laura Rosenbluth	CRCOG
Elizabeth Sanderson	CRCOG
Kyle Shiel	CRCOG
Karen Stewartson	CRCOG
Jill Swenson	CRCOG
Pauline Yoder	CRCOG

Guests
Rebecca Augur
Joellen Cademartori
Kathie Lutz

OPM
GovHR
Rome Smith Lutz

1. Call to Order and Roll Call:

Chair Erin Stewart called the meeting to order at 12:03 pm

2. Public Comment:

No public comment was offered.

3. Approval of Minutes from October 26, 2022

Jon Colman made a motion to approve the Minutes of the November 16, 2022, Policy Board Meeting. Eric Anderson seconded the motion, and the motion was carried unanimously.

4. MONTHLY REPORTS:

- a. **Chair and Executive Director** - Mr. Hart provided an overview of his report. Mr. Hart's full report can be found [HERE](#)
- b. BIL/IIJA Update
- c. Municipal Services and Purchasing Council
- d. Planning - Community Development
- e. Planning - Transportation
- f. Public Safety Homeland Security

5. Legislative Update

Ms. Kathie Lutz provided a brief Legislative update to the Committee. During the first day of the session the governor will give his budget address. Additionally, major issues of the session are yet to be released. Once it's available it will be forwarded. Ms. Lutz's entire update can be found on the audio recording at 11:00 minutes.

ACTION ITEMS:

6. Resolution to Approve the Classification Study and Compensation Plan

Toni Moran stated the Finance and Personnel Committee fully endorsed the study. The study indicated minor changes within CRCOG. Town dues will not change as a result of the study. Joellen Cademartori presented the final report. The presentaton explained the importance of internal and external pay equity, and CRCOG's ability to remain competitive in the labor market. Finally, CRCOG will continue to periodically update the classifications and conduct periodic surveys to remain consistent with market rates.

Bob Bessel made a motion to endorse the Classification Study and Compensation Plan. Erika Wicinski seconded the motion, and the motion was carried unanimously.

7. Approval of the 2023 CRCOG Legislative Agenda

Matt Hart explained the agenda is broken into two major categories.

1. Major legislative proposals introduced by CRCOG.
2. Other Legislative proposals and initiatives to support.

The goal is to prepare draft Statements of Purpose that could form a bill to pursue items on the agenda. A virtual meeting is planned on January 10, 2023, for the state delegation to review the agenda and introduce new legislators to CRCOG. Peter Souza encouraged overall effort put forth by the committee for Ambulance Reimbursement.

Jon Colman made a motion to endorse the 2023 CRCOG Legislative Agenda Plan. Lori Spielman seconded the motion, and the motion was carried unanimously.

8. Resolution Authorizing Agreement with Yale New Haven Health Services Organization

Cheryl Assis explained the resolution authorizes CRCOG to accept a 2nd grant from YALE, for under \$29,000. The funding will serve to provide advanced training to the Capitol Region Medical Reserve Corps volunteers and aid in their operations. The training received by CR-MRC volunteers will be an asset to all CRCOG member communities

Jon Colman made a motion to endorse the Authorization Agreement with Yale New Haven Health Services Organization. Steve Jones seconded the motion, and the motion was carried unanimously.

9. Resolution Authorizing Memorandum of Understanding with the Capitol Region Chiefs of Police Association

Cheryl Assis stated that CRCOG is a partner organization to the Capitol Region Chiefs of Police Association (CRCOPA) and has provided staff support to them for more than thirty years. CRCOG has been performing this work through its Public Safety department and would like to formalize this relationship through a letter of understanding.

Jon Colman made a motion to endorse the MOU with CRCOPA. Lori Spielman seconded the motion, and the motion was carried unanimously.

10. Resolution to Approve Contract Execution Between CRCOG and EPR Systems for Fire/EMS Records Management Software (RMS)

Kim Bona explained that a panel composed of CRCOG staff, Fire Chiefs, and IT Specialists from surrounding municipalities interviewed three RMS consultants as part of the selection process. Based on EPR Systems reasonable fee schedule, impressive demonstration, and various module offerings, as well as extensive public sector experience, the panel unanimously recommends EPR Systems as the preferred vendor.

Jon Colman made a motion to endorse Resolution to Approve Contract Execution Between CRCOG and EPR Systems for Fire/EMS Records Management Software (RMS). Lori Spielman seconded the motion, and the motion was carried unanimously.

11. Approval of the 2023 Meeting Schedules (Policy Board and Executive Committee)

Matt Hart recommended that meetings stay virtual. He and the Board chair will look to hold quarterly in-person meetings.

Jon Colman made a motion to approve the 2023 Meeting Schedules. Bob Bessel seconded the motion, and the motion was carried unanimously.

12. Action: TIP Amendments

Rob Aloise said there are 3 TIP Amendments – all have been approved by the Transportation Committee.

1. Bridge replacement over Whitehead Highway.
2. Bridge Formula Program on all 235 bridges on I-84.
3. Project to do a quarter study in Canton, CT on US Route 44.

Jon Colman made a motion to endorse the TIP Amendments. Eric Anderson seconded the motion, and the motion was carried unanimously.

13. Metropolitan Transportation Plan Update

Rob Aloise stated the Metropolitan Transportation Plan Update is underway. Moreover, the schedule is to give a more detailed Policy board in a month or so, a draft will be ready in February, all will be open to public comment, all committees, information is on the CRCOG website.

Jon Colman made a motion to endorse the Metropolitan Transportation Plan Update. Eric Anderson seconded the motion, and the motion was carried unanimously.

14. Correspondence/ Handouts

Matt Hart brought up that all are invited to a Legislative Updated that will be held virtually on January 10, 2023. Additionally, he congratulated Pauline Yoder and her team on her GFOA Award for the current year budget. Matt discussed the letters of support on behalf of CTDOT and MASSDOT. Both applications are to improve the Hartford/Springfield Rail line; the CTDOT is looking to enhance service. The goal is to have a connection to Boston.

15. Other Business

There was no other business discussed.

16. Adjournment

Mayor Stewart adjourned the meeting at 12:59.

