

**Capitol Region Council of Governments**  
241 Main St., Hartford, CT 06106  
Phone: (860) 522-2217 FAX: (860) 724-1274  
**CRCOG Finance and Personnel Sub-Committee Minutes**  
**Wednesday, February 23, 2022**  
**11:00 am**  
**DRAFT UNTIL APPROVED**

**Meeting access was remote, consistent with provisions specified in  
CT Governor Executive Order No. 7B. Audio recording may be found here:**

<https://crcog.org/event/finance-and-personnel-sub-committee-5>

**Attendance**

Jon Colman  
John Elsesser  
Lori Spielman  
Raul De Jesus, Jr.  
Toni Moran  
Shari Cantor

**Town/Organization**

Bloomfield  
Coventry  
Ellington  
Hartford  
Mansfield  
West Hartford

**Staff**

Cheryl Assis  
Tracey Malenfant  
Laura Quintiliani  
Pauline Yoder

CRCOG  
CRCOG  
CRCOG  
CRCOG

**Guests**

Nikoleta McTigue

CLA

**1. Call to Order**

Chairperson Toni Moran called the meeting to order at 11:00 am.

**2. Approval of May 12, 2021 Minutes**

**Lori Spielman moved to approve the May 12, 2021 minutes. Jon Colman seconded the motion and it carried unanimously. John Elsesser, Raul De Jesus, Jr., Toni Moran, and Shari Cantor abstained as they were not present at the May 12, 2021 meeting.**

### **3. Action: Acceptance of Audit**

- a. [FY21 CRCOG Financial Statements 2021](#)
- b. [FY21 CRCOG Federal Single Audit Report 2021](#)
- c. [FY21 CRCOG State Single Audit Report 2021](#)
- d. [FY21 CRCOG Governance Communication 2021](#)

Nikoleta McTigue of CLA presented the audit documents to the Finance and Personnel Sub-Committee. She broke down each statement and report and fielded brief questions from the committee members.

**Lori Spielman moved to approve the accept the audit as presented. John Elsesser seconded the motion and it carried unanimously.**

### **4. [Budget Items Discussion](#)**

Ms. Yoder requested input from the committee regarding cost-of-living adjustments for the staff. Committee members strongly recommended no more than 3%.

Ms. Yoder also mentioned the CTCOG would be doing a class and compensation study. Committee recommended to keep in mind that CRCOG's standard of excellence and cautioned against comparison with staff that may not perform the same functions at other COGs.

### **5. Other Business**

There was no other business.

### **6. Adjournment**

With no further business, Chairperson Toni Moran requested a motion to adjourn.

**Jon Colman made a motion to adjourn at 11:41 am. Lori Spielman seconded the motion and it carried unanimously.**