

Transportation Cost Review Sub-Committee Meeting
Monday, April 25, 2022
11:00 AM
Meeting held remotely via Zoom

DRAFT
Until Endorsed
by Committee

Name

Larry Baril
Chris Edge
Jon Colman
Patrice Carson
Todd Penney
Warren Disbrow
Russell Arnold
John Carrington
Peter Hughes
Rob Trottier
Steve Sopolak
Jeffrey Doolittle
Devin Cowperthwaite
Karen Isherwood
David Smith
Greg Sommer
Derrick Gregor
Adam Kessler

Organization

Avon
Berlin
Bloomfield
Bolton
Coventry
East Hartford
Farmington
Mansfield
Marlborough
New Britain
Rocky Hill
South Windsor
Stafford
Suffield
Vernon
West Hartford
Wethersfield
Windsor

Guests

Michael Ahern
Stanley Hawthorne
Jonathan Thiesse

Berlin
Bloomfield
Bloomfield

CRCOG Staff

Mike Cipriano, Ryan Faulkner, Matt Hart, Christopher Henchey, Roger Krahn, Sotoria Montanari, Caitlin Palmer, Cara Radzins, Karen Stewartson

The record below includes a brief description of each agenda item as well as the timestamp of the beginning of that discussion. The audio recording for this meeting is available at: <https://crcog.org/event/cost-review-sub-committee-meeting-12/>

- 1. Roll Call – 0:00** –The meeting was called to order at 11:01am by the Acting Chair Patrice Carson from the Town of Bolton. Karen Stewartson conducted the roll call.
- 2. Public Forum – 2:52** – No one chose to speak.
- 3. Adoption of Minutes: Cost Review Sub-Committee Meeting on November 15, 2021– 3:15** – Patrice Carson from the Town of Bolton noted a need to correct the minutes to reflect that she attended the meeting. A motion was made by David

Smith from the Town of Vernon, seconded by Karen Isherwood from the Town of Suffield, to approve the minutes from the Cost Review Sub-Committee Meeting on November 15, 2021, as amended. This motion was passed unanimously with four (4) abstentions made by Larry Baril from the Town of Avon, Todd Penney from the Town of Coventry, Steve Sopolak from the Town of Rocky Hill, and Devin Cowperthwaite from the Town of Stafford.

- 4. 2022 LOTCIP Solicitation: Staff Ratings and Draft Selections – 4:42 –** Sotora Montanari reviewed the staff ratings and draft selections from the 2022 LOTCIP project solicitation. Ms. Montanari stated that, in line with the project selection policy’s goal of programming approximately \$38 million in projects under this solicitation, the draft selections identify \$38.9 million for 20 projects in 17 municipalities. There were discussions including positive feedback on the distribution of projects; rural set-aside funds; and specific challenges related to an unselected project in Windsor. A motion was made by Russ Arnold from the Town of Farmington, seconded by Chris Edge from the Town of Berlin, to accept the project selections as presented. This motion was passed unanimously. Jon Colman from the Town of Bloomfield suggested that CRCOG Staff assess the possibility of holding another LOTCIP solicitation sooner than the customary every two years.
- 5. LOTCIP Funding Increase/Scope Modification Request – 29.23 –** Sotora Montanari reviewed one (1) LOTCIP funding increase and scope modification request. David Smith from the Town of Vernon shared additional information about the request. A motion was made by Chris Edge from the Town of Berlin, seconded by Adam Kessler from the Town of Windsor, to approve the increase and scope modification. This motion was passed unanimously.
 - Vernon Various Stand-Alone Sidewalk Project (L146-0001): Funding increase of \$291,544 from \$925,000 to \$1,216,544 (31.5% increase)
- 6. Other Business – 35:05 –** Patrice Carson from the Town of Bolton noted that the next Cost Review Sub-Committee is scheduled for May 23, 2022 at 11:30am. David Smith from the Town of Vernon inquired regarding the membership of the Cost Review Sub-Committee. Cara Radzins stated there is not an official membership list, and any member of the Transportation Committee is welcome to attend the Sub-Committee meetings. There was a brief discussion about the history of the Cost Review Sub-Committee and how membership came to be how it is today. Peter Hughes from the Town of Marlborough suggested that future iterations of the LOTCIP project selection guidelines could include additional points for joint project applications.
- 7. Adjourn – 40:20 –** The meeting was adjourned at 11:41am via a motion by David Smith from the Town of Vernon, seconded by Patrice Carson from the Town of Bolton.