

**Transportation Cost Review Sub-Committee Meeting**  
**Monday, July 25, 2022**  
**11:00 AM**  
*Meeting held remotely via Zoom*

<p><b>DRAFT</b> Until Endorsed by Committee</p>
---

<u><b>Name</b></u>	<u><b>Organization</b></u>
Larry Baril	Avon
Michael Ahern	Berlin
Patrice Carson	Bolton
Todd Penney	Coventry
Doug Wilson	East Hartford
Ken Radziwon	Ellington
Dylan Reilly	Farmington
Kirk Severance	Granby
Kevin Kelly	Hebron
Jeff LaMalva	Manchester
John Carrington	Mansfield
Peter Hughes	Marlborough
Rob Trottier	New Britain
Adam Kessler	Simsbury
Karen Isherwood	Suffield
David Smith	Vernon
Greg Sommer	West Hartford
Derrick Gregor	Wethersfield
Bon Jarvis	Windsor

**Guests**

CT-N Broadcast Purposes

**CRCOG Staff**

Rob Aloise, Mike Cipriano, Ryan Faulkner, Matt Hart, Chris Henchey, Roger Krahn, Sotoria Montanari, Cara Radzins, Karen Stewartson

*The record below includes a brief description of each agenda item as well as the timestamp of the beginning of that discussion. The audio recording for this meeting is available at: <https://crcog.org/event/cost-review-sub-committee-meeting-14/>*

- 1. Roll Call – 0:00** –The meeting was called to order at 11:01am by the Acting Chair Patrice Carson from the Town of Bolton. Ms. Carson noted that the meeting is being broadcast via CT-N. Karen Stewartson conducted the roll call.
- 2. Public Forum – 2:48** – No one chose to speak.
- 3. Adoption of Minutes: Cost Review Sub-Committee Meeting on June 27, 2022– 3:04** – Doug Wilson from the Town of East Hartford made a motion, seconded by Larry Baril from the Town of Avon, to approve the minutes from the Cost

Review Sub-Committee Meeting on June 27, 2022. This motion was passed unanimously with five (5) abstentions made by Ken Radziwon from the Town of Ellington, Dylan Reilly from the Town of Farmington, Rob Trottier from the City of New Britain, Adam Kessler from the Town of Simsbury, and David Smith from the Town of Vernon.

**4. 2023 LOTCIP Project Solicitation: DRAFT Selection Policy – 4:12** – Sotora Montanari shared that a FY23 LOTCIP Project Solicitation of \$27 million, along with a \$43 million solicitation in FY24, are proposed to achieve the goal of programming of at least an additional year of LOTCIP funding beyond what is budgeted. Ms. Montanari reviewed the Draft Selection Policy for the FY23 solicitation, including a list of bridges and culverts that may be eligible for funding. Sub-Committee members discussed eligibility and rating criteria related to bridges and culverts, and staff will review the Guidelines to ensure that these items are clearly articulated to avoid any confusion. There was also a discussion regarding whether incentive projects should be included in the FY23 solicitation, and the consensus was that they should. Approval of the FY23 LOTCIP Selection Policy is anticipated for the September Transportation Committee meeting.

**5. Safe Streets and Roads for All (SS4A) Grant Program – 28:05**

- **Summary of Workshop held July 14, 2022** – Roger Krahn shared highlights from CRCOG’s SS4A workshop that was held on July 14, 2022. Mr. Krahn discussed the difference between Implementation Grants and the Action Plan Grants. Projects must be identified in an existing Safety Action Plan to be eligible for funding. Transportation Committee will be acting on an update to CRCOG’s Regional Transportation Safety Plan (RTSP) to make it a usable resource for Implementation Grant applications. CRCOG will be coordinating potential multijurisdictional Implementation Grant applications, but a municipality will need to be the lead applicant. CRCOG will be submitting for an Action Plan Grant to more fully update its RTSP. For projects on a state-owned roadway, USDOT requires coordination with and support from the owner.
- **Intent to Apply Form** – Mr. Krahn shared the Intent to Apply Form, noting that any municipalities that are planning to submit an SS4A application need to submit this form to [rkrahn@crcog.org](mailto:rkrahn@crcog.org) by Thursday, July 28, 2022. CRCOG will submit forms related to projects on state-owned roadways to CTDOT by August 5, 2022. CTDOT will supply responses by August 22, 2022, and grant applications are due September 15, 2022.

**6. Other Business – 37:48** – Patrice Carson noted that the next Cost Review Sub-Committee meeting is scheduled as a hybrid meeting on September 26, 2022. The in-person portion of the meeting will be held in CRCOG’s 3<sup>rd</sup> Floor Board Room, and Zoom access will also be available.

**7. Adjourn – 38:52** – The meeting was adjourned at 11:41am via motion by David Smith from the Town of Vernon, seconded by Karen Isherwood from the Town of Suffield.