

## **Agenda Item Summary**

**To:** Policy Board

**From:** Pauline Yoder, Chief Operating Officer

**CC:** Matthew Hart, Executive Director

**Meeting Date:** May 25, 2022

**Subject:** Approval of the FY 2022-2023 Budget

**Background:** CRCOG budget year is from July 1 to June 30<sup>th</sup>. Executive Committee and Policy Board must approve CRCOG's final budget. FY 2022-2023, expenditures reflect an increase of 2% over the current year. CRCOG's revenue is stable and there are numerous opportunities for adding additional services. The budget includes an additional position for an IJJA Coordinator and an additional planner. At its meeting on May 11, the Executive Committee endorsed the proposed budget for Policy Board approval.

**Benefit to Member Towns/CRCOG:** FY 2022-2023 will be a busy year for CRCOG as we work on completing five major studies and supporting our various programs, including the Purchasing Council (which saved members \$1.92 MM in FY 2022), LOTCIP, Natural Hazard Mitigation Planning, and the Homeland Security and Public Health Preparedness programs.

**Financial/Operational Impact:** CRCOG's budget is balanced. Expenditures exceed revenues, due to CAPTAIN program using previously recognized revenue as the program sunsets. CRCOG will continue to fund CRCOG's regional fund for future regional projects and opportunities.

**Project Schedule:** Not Applicable

**Recommendation:** Recommend the Policy Board approve the budget.

**Attachments:**

- FY 2022-2023 Budget Presentation
- FY 2022-2023 CRCOG Budget





***CRCOG***

# FY 2022-2023 Annual Budget

## May 2022 Executive Committee and Policy Board Highlights



# FY 2022-2023 Budget Highlights

- Budget is balanced.
- Budget maintains current services and programs.
- Budget includes appropriate resources to implement IIJA and other new initiatives important to Policy Board and executive team.
- Budget maintains current dues structure (no increase for member towns).

# Additional Considerations

- FHWA: Under IIJA MPOs will receive an increase in planning funds. CRCOG's increase would be approximately 20%. Mgmt. has included another contingency table to incorporate this potential increase.
- IIJA could have other impacts on future revenue and expenses.

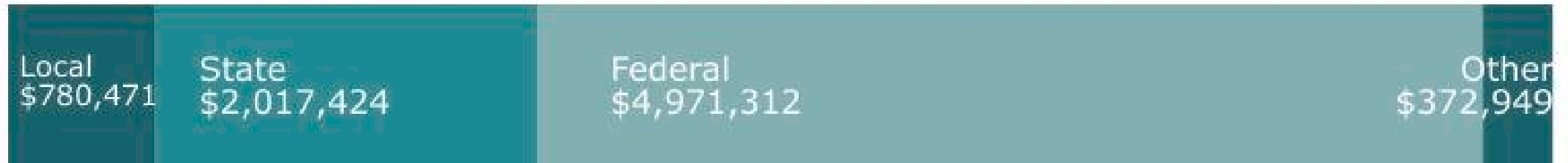
A nighttime photograph of a city skyline. On the left is a large, multi-story building with a grid of lit windows. In the center is a modern building with a curved glass facade and a prominent red structural element. To the right is a tall, white, classical-style tower with a pointed roof, also illuminated. In the foreground, a large, white, tent-like structure is set up, and its lights are reflected in a body of water. The sky is dark blue.

# FY 2022-2023 Annual Budget Summary Tables



# Summary of Revenues and Expenditures

## Revenues: \$8,142,156



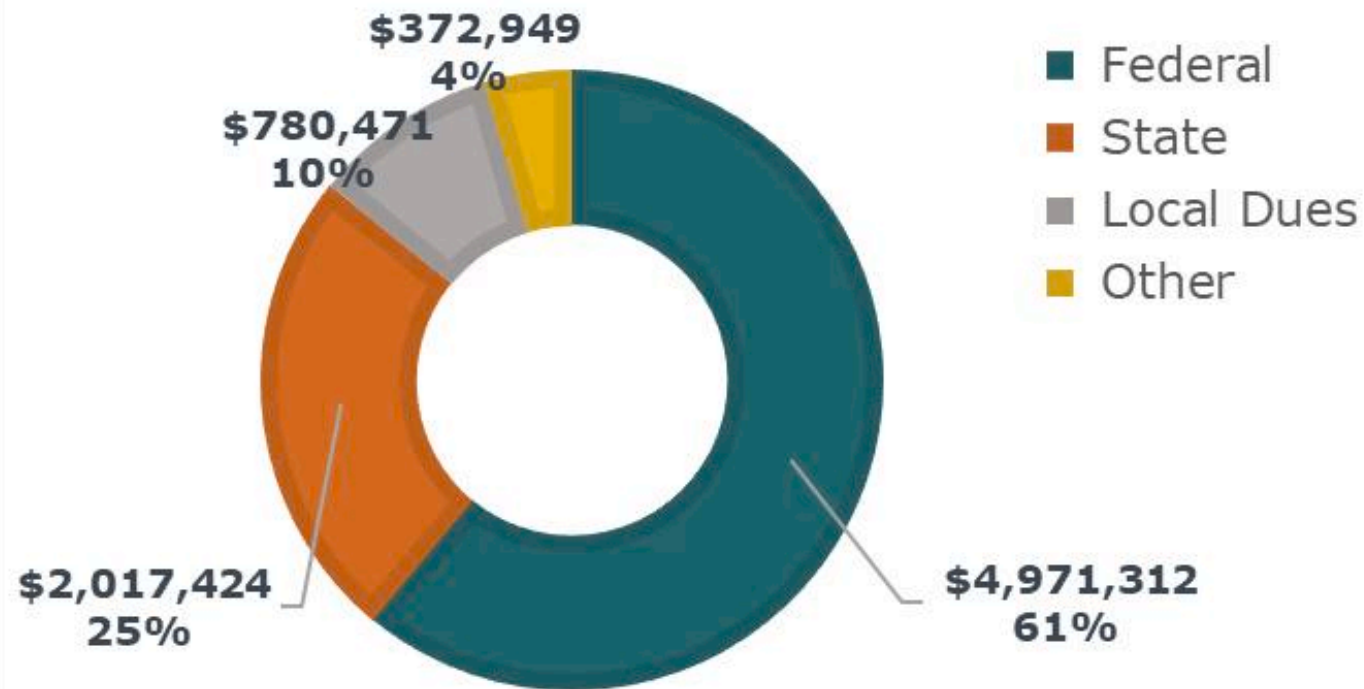
## Expenditures: \$8,240,573



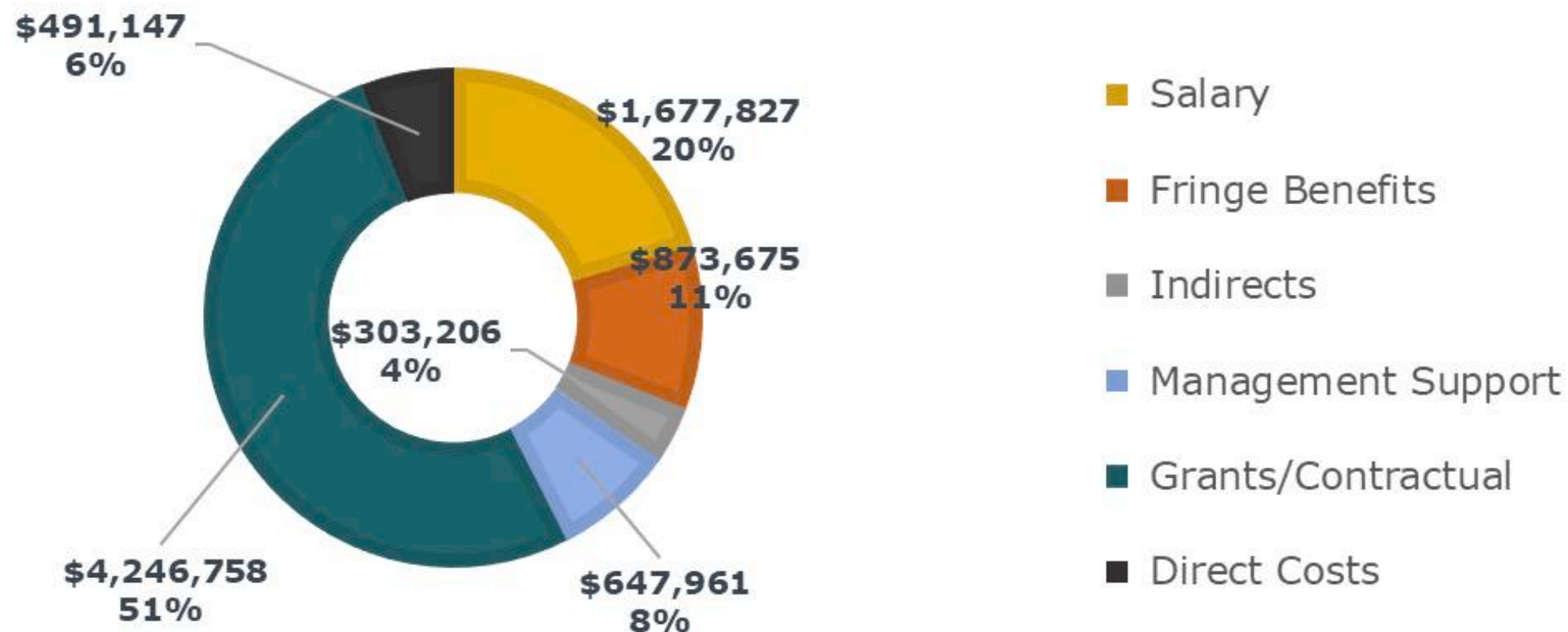
CAPTAIN system is expected to have a \$326,218 deficit, which will be supported by the CAPTAIN fund balance.

# Total Revenue and Expenditures

## REVENUE BY SOURCE



## EXPENDITURE BY CATEGORY



# FY 2022-2023 Budget

Revenue	Planning	Municipal Services	Public Safety and	Agency Wide (RSG and	Total
Federal	\$3,457,427	\$-	\$1,513,886	\$-	<b>\$4,971,312</b>
State	\$1,033,075	\$135,000	\$-	\$849,349	<b>\$2,017,424</b>
Local Dues	\$322,715	\$-	\$-	\$457,756	<b>\$780,471</b>
Other	\$30,709	\$131,000	\$211,240	\$-	<b>\$372,949</b>
<b>TOTAL</b>	<b>\$4,843,926</b>	<b>\$266,000</b>	<b>1,725,126</b>	<b>\$1,307,104</b>	<b>\$8,142,156</b>
<b>Expenditures</b>					
Personnel	\$1,176,284	\$58,328	\$89,056	\$354,159	<b>\$1,677,827</b>
Fringe	\$612,512	\$30,372	\$46,373	\$184,417	<b>\$873,675</b>
Indirect	\$212,570	\$10,541	\$16,094	\$64,001	<b>\$303,206</b>
Management	\$454,269	\$22,526	\$34,393	\$136,773	<b>\$647,961</b>
Grants/Contractual	\$2,247,869	\$105,000	\$1,843,890	\$50,000	<b>\$4,246,758</b>
Direct Expenses	\$140,423	\$38,250	\$5,550	\$306,925	<b>\$491,147</b>
<b>TOTAL</b>	<b>\$4,843,927</b>	<b>\$265,017</b>	<b>\$2,035,355</b>	<b>\$1,096,275</b>	<b>\$8,240,573</b>



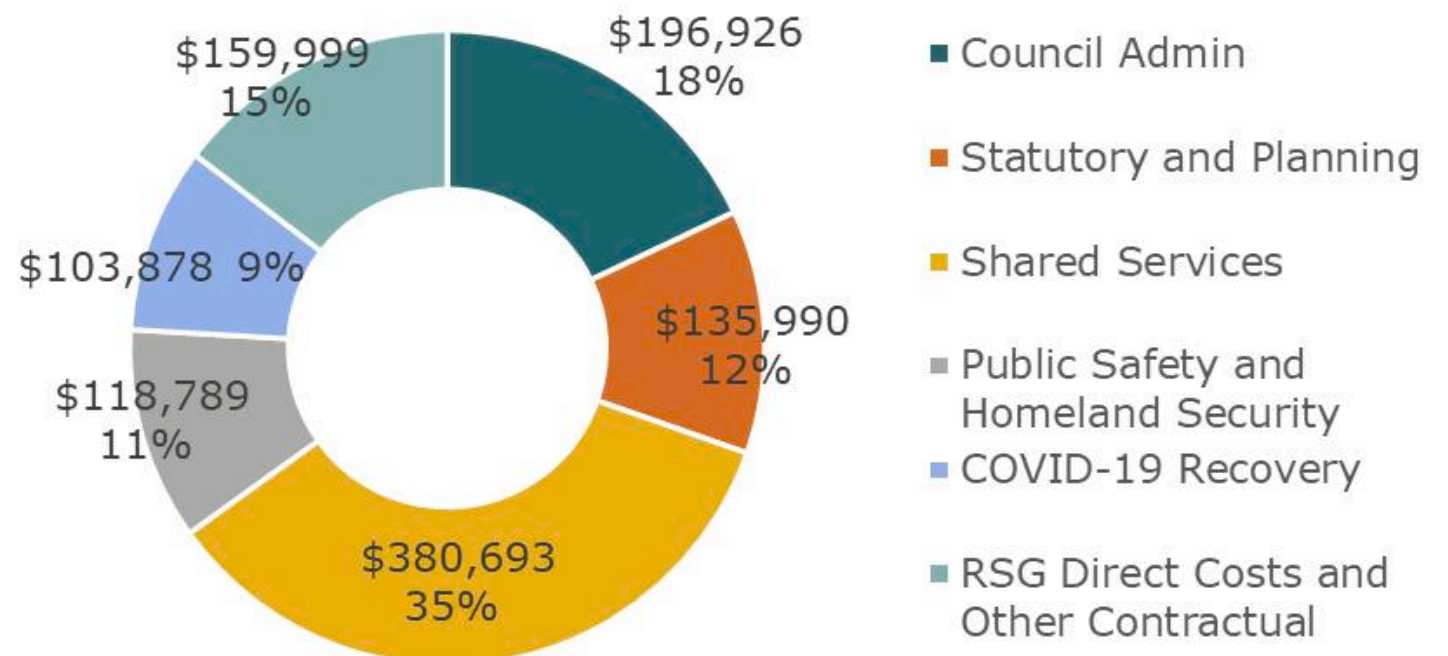
# Department Specific Summaries

## Regional Services Grant and Council Admin

Regional Services Grant supports staff in all departments as well as consultants for: Shared Services, Statutorily required activities, Public Safety and other Planning activities

FY 2021-2022 Regional Services Grant and Council Admin Budget	
Revenue	
State	\$849,349
Local Dues	\$457,756
Other	\$-
<b>Total Revenues</b>	<b>\$1,307,104</b>
Expenditures	
Personnel	\$739,350
RSG Direct Costs	\$109,999
Council Admin Direct	\$50,000
<b>Total Expenditures</b>	<b>\$1,096,275</b>

Agency Wide (Regional Services Grant and Council Admin) Expenditures by Program Area



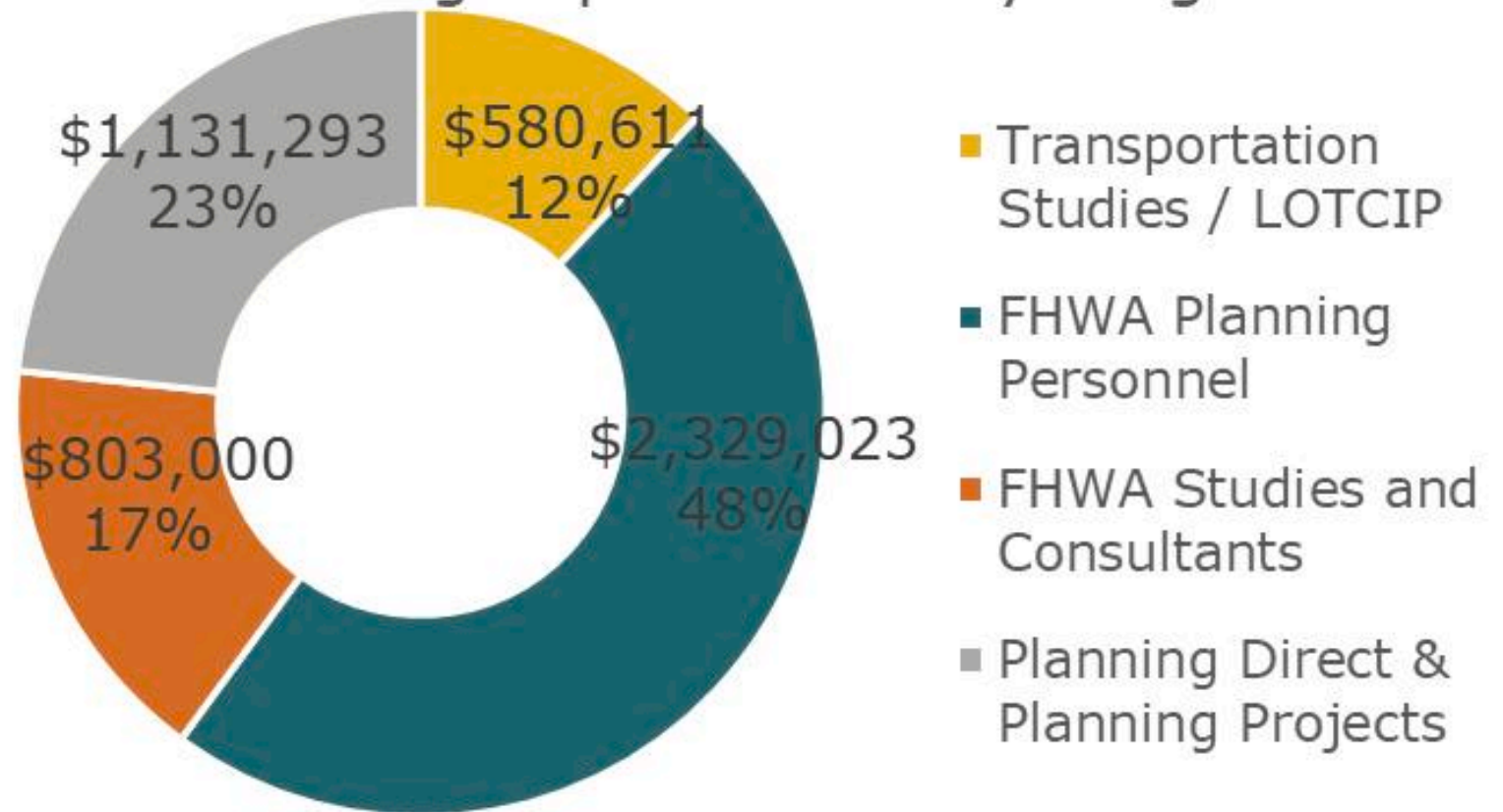
# Department Specific Summaries

FY 2021-2022 Planning Budget	
Revenue	
Federal	\$3,457,427
State	\$1,033,075
Local Dues	\$322,715
Other Funds	\$30,709
<b>Total Revenues</b>	<b>\$4,843,926</b>
Expenditures	
Personnel	\$2,455,636
Direct Costs	\$140,423
LOTICIP Contractual	\$380,620
FHWA Studies	\$803,000
Planning Projects	\$1,064,248
<b>Total Expenditures</b>	<b>\$4,843,927</b>

## Planning

Coordinates and supports the region's MPO, LOTICIP program and other transportation plans, studies and projects. Planning also supports regional planning, economic development, the Brownfields program and other regional plans, including the Regional POCD.

Planning Expenditures by Program Area





# Department Specific Summaries

## FY 2021-2022 Public Safety and Homeland Security Budget

### Revenue

Federal	\$1,513,886
State	\$-
Local Dues	\$-
Other Funds	\$211,240

**Total Revenues** **\$1,725,126**

### Expenditures

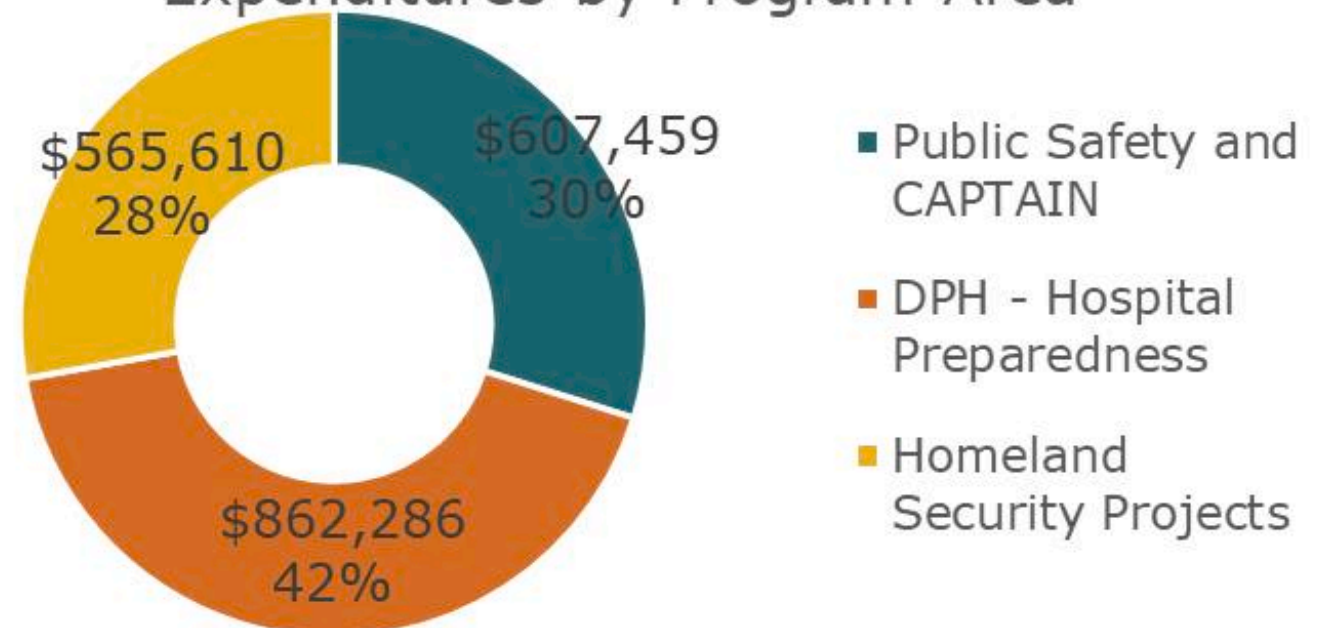
Personnel	\$127,462
Direct Costs	\$5,550
Public Safety Projects	\$597,408
DPH Projects	\$739,325
Homeland Security Projects	\$565,610

**Total Expenditures** **\$2,035,355**

## Public Safety and Homeland Security

Coordinates DEMHS Region 3 Homeland Security funding, CAPTAIN mobile data communication system, Department of Public Health projects including Emergency and Hospital Preparedness

Public Safety and Homeland Security Expenditures by Program Area



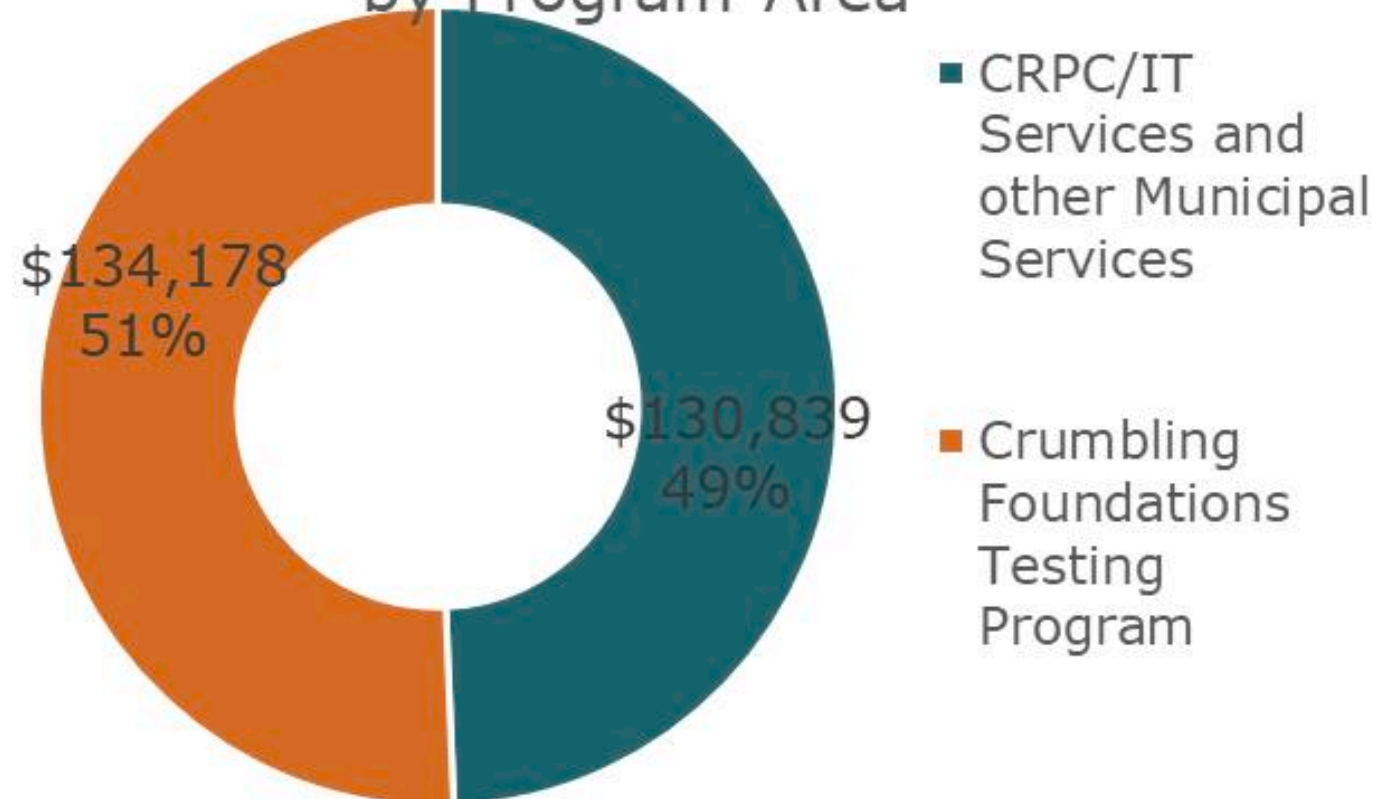
# Department Specific Summaries

FY 2021-2022 Municipal Services	
Revenue	
Federal	\$-
State	\$135,000
Local Dues	\$-
Other Funds	\$131,000
<b>Total Revenues</b>	<b>\$266,000</b>
Expenditures	
Personnel	\$121,767
Direct Costs	\$38,250
Crumbling Foundations Testing	\$105,000
Grants and Contractual	
<b>Total Expenditures</b>	<b>\$265,017</b>

## Municipal Services

Suports the Capitol Region Purchasing Council the IT Shared Services Cooperative, Municipal Services/Service Sharing (e.g. RPIP) and the Crumbling Foundations Testing program.

Municipal Services Expenditures  
by Program Area





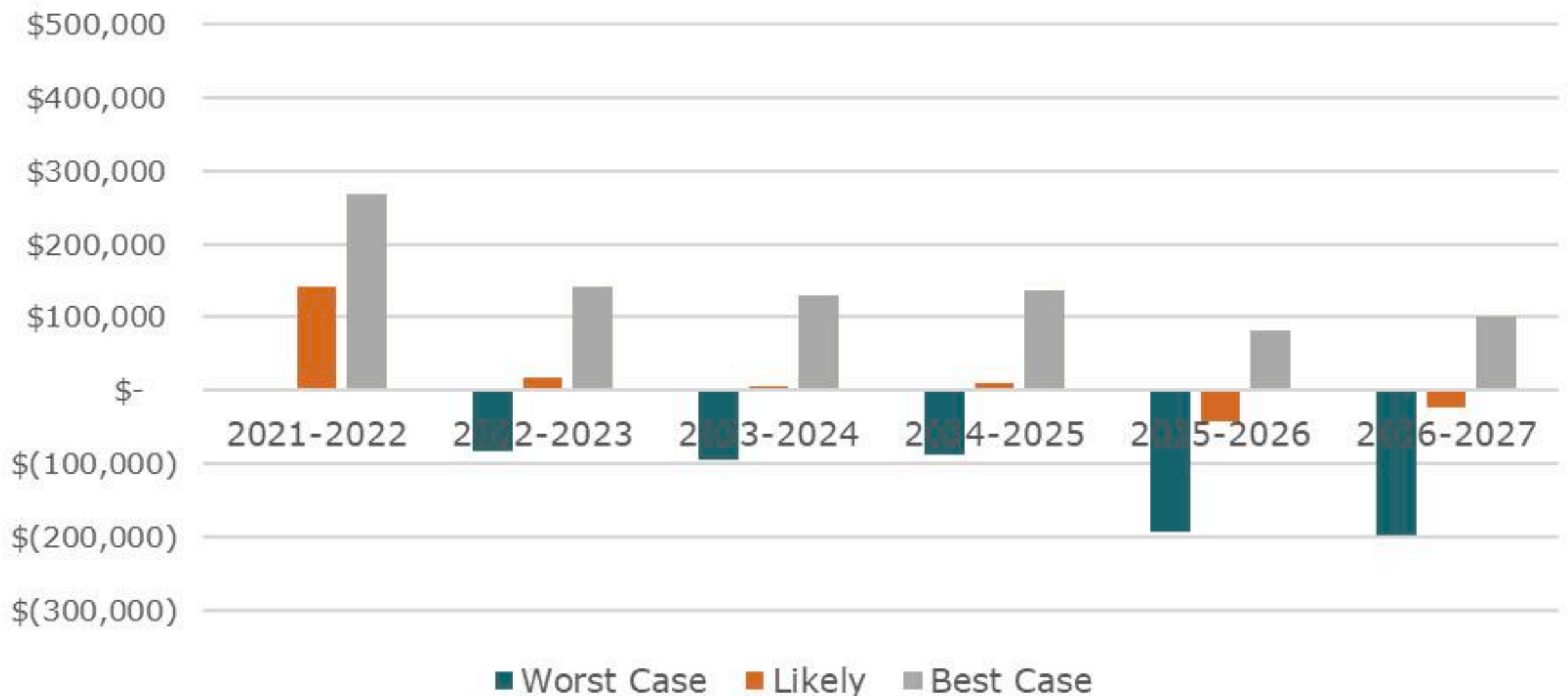
# Fund Balance Information

	General Fund	Regional Services	FHWA and Planning	Municipal Services	Public Safety & Homeland	Non-Major Funds	Regional Fund
<b>June 2021</b>	<b>\$1,983,673</b>	<b>\$-</b>	<b>\$-</b>	<b>\$96,999</b>	<b>\$1,331,241</b>	<b>\$83,148</b>	<b>\$1,547,917</b>
<b>June 2022 (projected)</b>	<b>\$2,121,635</b>	<b>\$-</b>	<b>\$-</b>	<b>\$101,999</b>	<b>\$1,081,241</b>	<b>\$83,148</b>	<b>\$1,697,917</b>
Revenue							
Federal	-	-	\$3,457,427		\$1,513,886	\$-	-
State	-	\$849,349	\$1,033,075		\$-	\$135,000	-
Local Dues	\$307,756	-	\$322,715		\$-	\$-	\$150,000
Other/User	\$-	-	\$30,709	\$131,000	\$211,240		
<b>Total</b>	<b>\$307,756</b>	<b>\$849,349</b>	<b>\$4,843,926</b>	<b>\$131,000</b>	<b>\$1,725,126</b>	<b>\$135,000</b>	<b>\$150,000</b>
Expenses							
Pers./ Operations	-	\$739,350	\$2,455,636	\$92,589	\$185,915	\$29,178	-
Direct	\$196,926	\$109,999	\$140,423	\$38,250	\$5,550		-
Grants/Contractual	-	-	\$2,247,869	\$-	\$1,843,890	\$105,000	\$50,000
<b>Total</b>	<b>\$196,926</b>	<b>\$849,349</b>	<b>\$4,843,927</b>	<b>\$130,839</b>	<b>\$2,035,355</b>	<b>\$134,178</b>	<b>\$50,000</b>
<b>Net Change</b>	<b>\$110,830</b>	<b>\$-</b>	<b>\$-</b>	<b>\$161</b>	<b>\$(310,229)</b>	<b>\$822</b>	<b>\$100,000</b>
<b>June 2023 (projected)</b>	<b>\$2,232,465</b>	<b>\$-</b>	<b>\$-</b>	<b>\$102,160</b>	<b>\$771,012</b>	<b>\$83,970</b>	<b>\$1,797,917</b>

# Long Term Net Income

Long Term projections include continuing to fund the Regional Fund with local dues. Worst case scenarios would be mitigated by discontinuing or reducing the amount contributed to the Regional Fund.

Income / Deficit Scenarios





# Contingency Tables

		REVENUE	EXPENSES				
		RSG	Personnel Costs	Grants and	Direct Costs	<b>Total Expenses</b>	Net
FY 2022-2023		\$849,349	\$739,350	\$-	\$109,999	<b>\$849,349</b>	\$0
Potential Increase	\$780,998	\$1,630,347	\$1,315,350	\$254,997	\$60,000	<b>\$1,580,350</b>	\$0

Current formula: \$185,500 base plus \$0.68 per capita. Potential increase would be per capita \$1.48.

		REVENUE	EXPENSES				
		FHWA	Personnel Costs		Direct Costs	<b>Total Expenses</b>	Net
FY 2022-2023		\$3,126,619	\$2,218,454	\$803,000	\$110,569	<b>\$3,126,619</b>	\$0
Potential Increase	\$512,450	\$3,639,069	\$2,602,454	\$803,000	\$110,569	<b>\$3,516,023</b>	\$123,046

Estimate is based on formulas in the IIJA.

# Questions & Answers?